



**MEETING MINUTES
JUNE 5, 2025**

**SEABROOK PARKS AND TRAILS COMMITTEE
MEETING**

Chair Comeaux called the Seabrook Open Space and Trails Committee to order at 5:00 p.m. in the Public Works and Animal Control Complex Training Room. Present were Nehemiah Jackson, David Popken, Monica Comeaux, Debra Harper, Jesse Jones.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

Rob 409-739- 1721 Bay Way Seabrook, Discussed recommendations for the types of signs that
Caros 1055 Dr TX would be beneficial along the trails

2. PRESENTATIONS

2.1 Presentation from Steven Hill and Simon Hill, regarding building a stronger trellis at the Baybrook Butterfly Garden

Simon Hill gave a presentation regarding building a new trellis in the Butterfly Garden (See Attachment A)

3. CONSENT AGENDA

3.1 Approve the minutes of the May 1, 2025 Open Space and Trails Committee meeting

Motion:	To Approve
Made By:	OST Member Jackson
Seconded By:	OST Member Jones
Vote:	Passed unanimously by all present

4. OLD BUSINESS

4.1 Consider and take all appropriate action regarding a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW)

Member Jones made a motion to postpone this item.
Motion died due to lack of a second.

A discussion regarding recommendations for Keep Texas Beautiful Grant proceeds took place. No action taken.

4.2 Consider and take all appropriate action regarding a recommendation to Council concerning the Carothers Grading and Drainage Project re-bid

Public Works Director, Brian Craig, informed the committee that this item is the bid process. The pre-bid meeting took place on June 10, 2025, and the bid opening was June 26, 2025.

4.3 Consider and take all appropriate action on a recommendation to Council regarding moving the Carothers Fence

Public Works Director, Brian Craig, informed the committee that Council has approved funds from the reserve fund and that bids are in for this project.

5. NEW BUSINESS

5.1 Consider and take all appropriate action on a recommendation to Council to build a stronger trellis at the Baybrook Butterfly Garden

This item was voted on after 2.1.

Motion:	To Approve
Made By:	OST Member Jones
Seconded By:	OST Member Popken
Vote:	Passed unanimously by all present

5.2 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters

- Member Popken discussed an email he sent regarding mowing, a broken glass door at the Little Library, and too much mulch that had been placed around the trees near the Meador Library.
- It was reported by OST that the irrigation system for the TxDot trees is not working. The city responded there are leak issues and there is a meeting set up with the TxDot contractor on June 14th.
- Member Jones discussed parking at Robinson Park and is proposing that the City expand parking to keep visitors from parking on his property.
- Member Comeaux discussed gates being down at Wildlife, but confirmed they were currently back up.
- Member Harper discussed an exposed nail on the wooden bridge at Baybrook.

5.3 Update and report on various Seabrook Park items including community events, emergency events, and grant administration

Member Comeaux and Public Works Director, Brian Craig, gave updates regarding:

- Movie Night at Meador Park on June 14, 2025
- The Fourth of July parade at Meador Park on July 4, 2025
- The new restroom installation at Brummerhop Park on June 10, 2025
- The drinking fountain at Meador is working

5.4 Consider and take all appropriate action on a recommendation to council regarding changing the name of the Open Space & Trails Committee to something simpler

Member Jones discussed changing the name of the Open Space & Trails Committee to Parks and Trails Committee.

Motion:	To Change the Name of the Open Space & Trails Committee to the Parks & Tr
Made By:	OST Member Jones
Seconded By:	OST Member Harper
Vote:	Passed unanimously by all present

- 5.5 Consider and take all appropriate action on a recommendation to council regarding the renaming of Bayside Park**

This item was pulled from the agenda

6. DISCUSSION

- 6.1 Discussion regarding Open Space & Trails Committee involvement in the Bayside Park expansion project at the Main Street Wastewater Treatment Plant**

No new updates

- 6.2 Discussion regarding a new city focus on Eco-tourism**

Discussion regarding this item took place during 1.1 Public Comments

Mayor Sweeney and Council member Tollett spoke to the committee regarding Ecotourism. He discussed how the trail head signs should be incorporated within the overall sign project for the City. They discussed the importance of consistent branding and informed the committee that they have the city's full support to obtain financial assistance.

7. ROUTINE BUSINESS

- 7.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review**

No update regarding this item.

- 7.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours**

Member Jackson informed the Committee that he was currently watching Making a Splash.

- 7.3 Update regarding volunteer hours**

The Committee updated their volunteer hours.

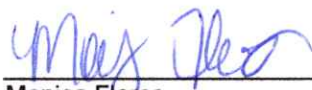
- 7.4 Establish future meeting dates and agenda items**

The Committee discussed moving the next meeting to July 10, 2025 due to the Fourth of July holiday. Deputy City Secretary and Chair Comeaux agreed to be in contact regarding the meeting date and inform the committee of any changes to the date.

Motion:	To Adjourn
Made By:	OST Member Jones
Seconded By:	OST Member Popken
Vote:	Passed unanimously by all present

The meeting was adjourned at 6:11 p.m.

APPROVED:

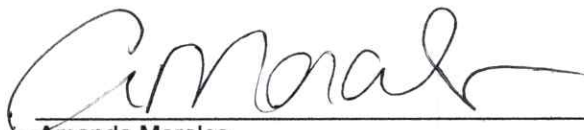


Monica Flores
Chair

DATE:

7/10/25

ATTEST:



Amanda Morales
Deputy City Secretary