



**SEABROOK PARKS AND TRAILS COMMITTEE
NOTICE OF MEETING
THURSDAY, DECEMBER 4, 2025 - 5:00 PM**

For city information visit www.seabrooktx.gov
For agendas visit www.seabrooktx.gov/agendas

NOTICE IS HEREBY GIVEN THAT THE SEABROOK PARKS AND TRAILS COMMITTEE WILL MEET ON **Thursday, December 4, 2025 AT 5:00 PM** AT SEABROOK PUBLIC WORKS AND ANIMAL CONTROL COMPLEX TRAINING ROOM, 1100 RED BLUFF ROAD, SEABROOK, TEXAS, TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE ITEMS LISTED BELOW. **ALTHOUGH THIS IS NOT A SEABROOK CITY COUNCIL MEETING, MEMBERS OF THIS BODY MAY ATTEND AND A QUORUM OF THIS BODY MAY BE PRESENT.**

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include any personal attacks or abusive language.

All public remarks shall be addressed to the Chair. Comments shall not be directed toward individual Board members, City staff, or other members of the public.

In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

REGISTER ONLINE TO SPEAK IN PERSON DURING PUBLIC COMMENTS:
www.seabrooktx.gov/publiccomment

2. CONSENT AGENDA

2.1 Approve the minutes of the November 4, 2025 Parks and Trails Committee meeting

3. NEW BUSINESS

3.1 Conduct Oath of Office for reappointed Parks & Trails members and review necessary training

3.2 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters

3.3 Update and report on various Seabrook Park items including community events, emergency events, and grant administration

3.4 Consider and take all appropriate action on beach area cleanup and access for Carothers Coastal Gardens and consider design criteria for future shoreline improvements

3.5 Consider and take all appropriate action on a recommendation to Council for shoreline improvements to Pine Gully Park

4. OLD BUSINESS

4.1 Consider and take all appropriate action regarding a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW)

5. DISCUSSION

5.1 Discussion regarding the January 3, 2026 Tree Planting Day of Awesomeness

6. ROUTINE BUSINESS

6.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Parks and Trails Committee and forwarded to City Council for its action or review

6.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours

6.3 Update regarding volunteer hours

6.4 Establish future meeting dates and agenda items

THE PARKS AND TRAILS COMMITTEE RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, AND VERNON'S TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN ONE OR MORE OF THE FOLLOWING SECTIONS: SECTION 551.071, CONSULTATION WITH ATTORNEY; SECTION 551.072, REAL PROPERTY; SECTION 551.073, DELIBERATION REGARDING A PROSPECTIVE GIFT; SECTION 551.074, PERSONNEL MATTERS; SECTION 551.076, SECURITY DEVICES; AND SECTION 551.087, ECONOMIC DEVELOPMENT) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

I certify that this notice was posted on the bulletin board on or before Wednesday, November

26, 2025 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Amanda Morales,
Deputy City Secretary



**MEETING MINUTES
NOVEMBER 6, 2025**

**SEABROOK PARKS AND TRAILS COMMITTEE
MEETING**

Member Coggeshall called the Seabrook Parks and Trails Committee to order at 6:00 p.m. in the Public Works and Animal Control Complex Training Room. Present were Nehemiah Jackson, Sally Antrobus, John Coggeshall, Debra Harper, Jesse Jones, Public Works Director Brian Craig, Assistant Public Works Director Jesse Olivo and Deputy City Secretary, Amanda Morales.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

There were no citizen comments

2. CONSENT AGENDA

2.1 Approve the minutes of the October 20, 2025 Parks and Trails Committee meeting

Motion:	To Approve
Made By:	PTC Member Jones
Seconded By:	PTC Member Harper
Vote:	Passed unanimously by all present

3. NEW BUSINESS

3.1 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters

- Member Harper reported that there was a palm tree down at Carothers.
- Member Coggeshall reported that Houston Wilderness stated that Seabrook trees were doing better any other city and offered 80 trees for planting.
- Member Harper also reported that there are sinkholes along the trails.

3.2 Update and report on various Seabrook Park items including community events, emergency events, and grant administration

Public Works Director Brian Craig reported on the following:

- The Veterans Event to be held at the Bay Area Veteran Memorial on November 11, 2025.
- Staff has begun to install Christmas lights and decorations.
- The re-appointments to the Parks & Trails Committee.
- A pedestrian bridge with Port Funds.

3.3 Consider and take all appropriate action on a report to Council regarding Carothers Coastal Garden progress.

The Committee had a discussion regarding what should be presented in the report to council. Member Jones gave a presentation of his report to date (**SEE ATTACHMENT A**).

4. OLD BUSINESS

- 4.1 Consider and take all appropriate action regarding the planning of the Parks & Trails Appreciation Luncheon to be held on November 13, 2025 at 11:30 a.m.**

The Committee finalized the details for their Staff Appreciation Luncheon.

5. DISCUSSION

- 5.1 Discussion regarding Carothers Coastal Gardens beach area development and future use.**

Member Jones and the Committee discussed plans for a future beach area at Carothers Coastal Gardens (**SEE ATTACHMENT B**).

6. ROUTINE BUSINESS

- 6.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Parks and Trails Committee and forwarded to City Council for its action or review**

No updates to report

- 6.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours**

The Committee discussed three new webinars viewed by Member Coggeshall and Member Jackson (**SEE ATTACHMENT C**)

- 6.3 Update regarding volunteer hours**

The Committee updated their volunteer hours

- 6.4 Establish future meeting dates and agenda items**

The next Parks & Trails Committee meeting will be December 4, 2025 at 5:00 p.m.

The meeting was adjourned at 6:12 p.m.

APPROVED:

Chair

DATE: _____

ATTEST:

Amanda Morales
Deputy City Secretary

Keep Texas Beautiful Webinar

Date	KTB Webinar Name
6/5/2025	Making a Splash
7/10/2025	Planning Waterway Cleanup
8/10/2025	North Texas Cleanup
9/4/2025	Pollinators & Honey Bees in TX
10/2/2025	Ready, Set, Clean Fall Sweep
10/2/2025	Confronted w/ Hard to Recycle Items
10/22/2025	Feed the Pollinators: A Thriving Monarch Waystation and Backyard Habitat
10/30/2025	Texas Arbor Day & Care of Native Trees
10/30/2025	Volunteer Basics
10/30/2025	Volunteer Management

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P&T Member
Nemo Jackson
Debra Harper
John Coggeshall
John Coggeshall
John Coggeshall
John Coggeshall
Sally Antrobus
John Coggeshall
Nemo Jackson
Nemo Jackson