



**MEETING MINUTES
DECEMBER 4, 2025**

**SEABROOK PARKS AND TRAILS COMMITTEE
MEETING**

Chair Flores called the Seabrook Parks and Trails Committee to order at 5:00 p.m. in the Public Works and Animal Control Complex Training Room. Present were Nehemiah Jackson, Sally Antrobus, John Coggeshall, David Popken, Monica Flores, Debra Harper, Jesse Jones. Also in attendance were Deputy City Secretary, Amanda Morales, Public Works Director, Brian Craig, and Assistant Public Works Director, Jesse Olivo.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

There were no citizen comments

2. CONSENT AGENDA

2.1 Approve the minutes of the November 4, 2025 Parks and Trails Committee meeting

Motion:	To Approve
Made By:	PTC Member Jones
Seconded By:	PTC Member Harper
Vote:	Passed unanimously by all present

3. NEW BUSINESS

3.1 Conduct Oath of Office for reappointed Parks & Trails members and review necessary training

Deputy City Secretary Amanda Morales administered oaths for re-appointed members:

- David Popken
- Nemo Jackson
- Debra Harper

Instructions on completing OMA and PIA training were provided. It was advised that an email would follow up on Monday, December 8, 2025.

3.2 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters

Committee members gave the following updates:

- Member Jones discussed the need to scrape up the silt that was dumped in the Pine Gully parking lot.
- Chair Flores discussed that the wood by the parking area at Baybrook was broken, but Public Works Director, Brian Craig, informed that it was repaired.

3.3 Update and report on various Seabrook Park items including community events, emergency events, and grant administration

Public Works Director Brian Craig provided the following updates:

- The Tree Lighting Ceremony happening later the same evening, December 4, 2025.
- The pool project is moving along and going well.
- A PO has been placed to resurface the basketball courts at Brummerhop Park.
- Free shade structures were donated to the City from Rotary and will possibly be used at Friendship Park.
- CenterPoint has finished with the electrical at the Wildlife Restrooms and the project is almost complete.

Chair Flores updated the Committee regarding Breakfast with Santa on December 13, 2025.

3.4 Consider and take all appropriate action on beach area cleanup and access for Carothers Coastal Gardens and consider design criteria for future shoreline improvements

Member Jones gave a presentation regarding the beach area at Carothers Coastal Gardens (SEE ATTACHMENT A)

Motion:	To Reaffirm Support for P24 by the Parks and Trails Committee
Made By:	PTC Member Jones
Seconded By:	PTC Member Popken
Vote:	Passed with None voting in favor, and PTC Member Antrobus, PTC Member F Member Harper voting opposed.

3.5 Consider and take all appropriate action on a recommendation to Council for shoreline improvements to Pine Gully Park

Member Jones gave a presentation regarding improvement along the shoreline of Pine Gully Park (SEE ATTACHMENT B).

4. OLD BUSINESS

4.1 Consider and take all appropriate action regarding a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW)

Public Works Director Brian Craig informed the committee that Council is okay with funding, but that a design for the statue is still needing to go before them for approval.

5. DISCUSSION

5.1 Discussion regarding the January 3, 2026 Tree Planting Day of Awesomeness

The Committee discussed the January 3, 2026 Tree Planting Day of Awesomeness and assigned locations for each committee member to oversee.

6. ROUTINE BUSINESS

6.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Parks and Trails Committee and forwarded to City Council for its action or review

Chair Flores informed the Committee that Member Jones gave his report on Carothers to Council.

6.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours

The Committee discussed the remaining hours needed for the KTB webinar requirement. Member

Coggeshall updated the committee that he watched "Engaging Youth in Recycling" and Member Jackson informed the committee that he would watch the last needed hour.

6.3 Update regarding volunteer hours

The Committee updated their volunteer hours.

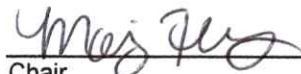
6.4 Establish future meeting dates and agenda items

The next Parks and Trails Committee meeting will be on January 8, 2026 at 5:00 p.m.

The Committee asked that an item to recommend that an item be added to the next agenda for the Hestor Parking Expansion CIP be removed.

The meeting was adjourned at 6:28 p.m.

APPROVED:


Chair

DATE: 1/8/26

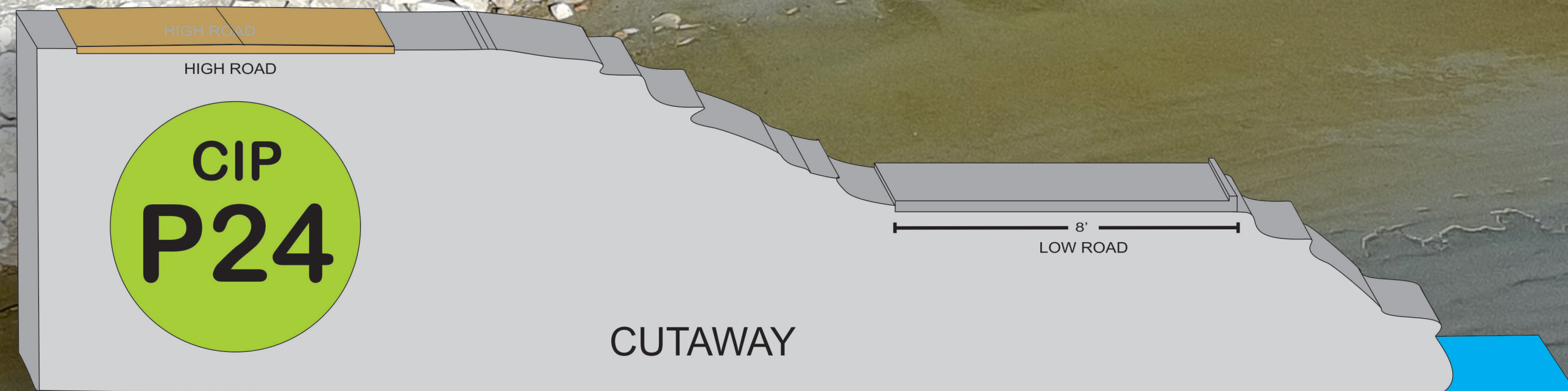
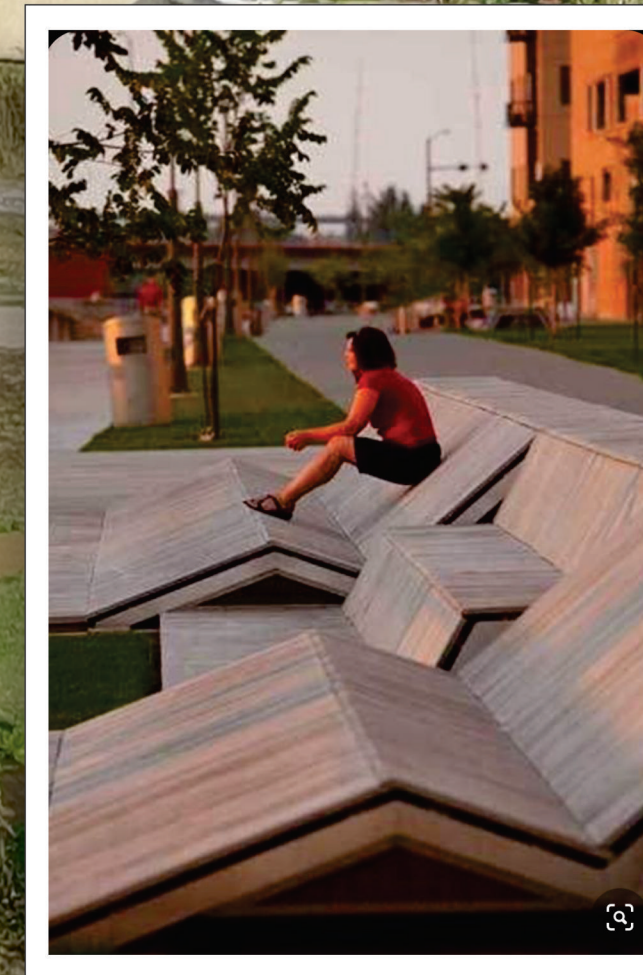
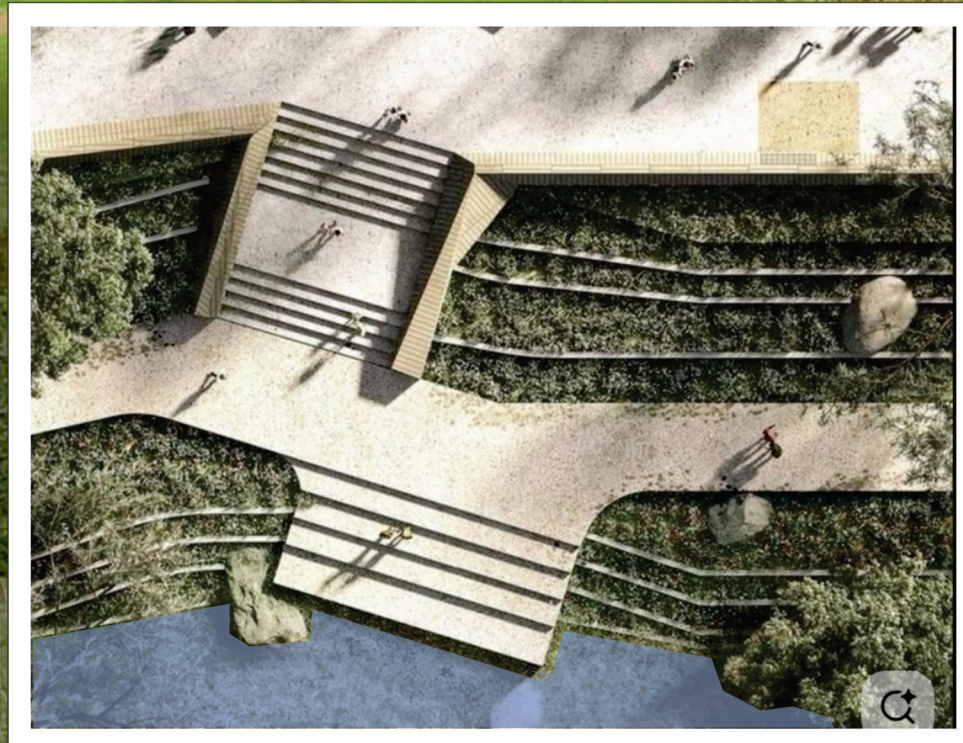
ATTEST:



Amanda Morales
Deputy City Secretary

**CAROTHERS COASTAL GARDENS
BUDGET ESTIMATE**

SOURCES OF FUNDING	TOTAL	COMPLETED	BUDGETED	PHASE 3	Notes
TMLIRP Insurance Proceeds	\$297,000				After House Removal
Total Income	\$297,000				
EXPENDITURES					
Park Improvements					
Property Line Fence/Gates		\$19,000			Sanchez Fence
Dead Tree Removal		\$11,800			Outside Contractor
Survey		\$4,000			High Tide Surveying
Engineering		\$11,000			Norex Engineering
Dirt work- Swales & Berms		\$135,000			Eitali Construction
Granite Trail Construction					City of Seabrook (2600 linear ft.)
Water Infrastructure			\$32,500		Outside Contractor
Electrical Infrastructure			\$5,500		Conduit- 600' with 6 risers/boxes. Weatherhead/Panel
Garden Design Consultant			\$8,000		Thomas Design
Planting area/bed material			\$22,000		Texas Native Organic Soil 1000 sq. yards
Trees and plants			\$40,000		Native Texas Nursery
Mulch			\$7,500		Texas Native Soil- 1000 sq. yards
Contingency			\$12,000		
Misc Infrastructure				\$30,000	Benches, Fountains, Statuary
East Gate				\$45,000	Gate at East entrance from Pine Gully
501(c)3 Endowment					Future upkeep
Total Expenditures		\$180,800	\$127,500	\$70,000	



CAROTHERS BEACH ENTRY ACCESS



**"WOOD PLANK LOOK"
STAMPED CONCRETE.**



**CAST IN PLACE
RECLINER BENCHES**



**MULTI-LEVEL
PLANTING AREAS**

**CIP
P24**

