The City Council of the City of Seabrook met in regular session on Tuesday, October 1, 2013 at 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

GLENN R. ROYAL	MAYOR
ROBERT LLORENTE	COUNCIL PLACE NO. 1
MIKE GIANGROSSO	COUNCIL PLACE NO. 2
GARY JOHNSON – Ex. Abs.	COUNCIL PLACE NO. 3
DON HOLBROOK.	COUNCIL PLACE NO. 4
THOM KOLUPSKI – Ex. Abs.	COUNCIL PLACE NO. 5
LAURA DAVIS – Ex. Abs.	COUNCIL PLACE NO. 6 & MAYOR PRO TEM
KELLY TEMPLIN	CITY MANAGER
GAYLE COOK	ASSISTANT CITY MANAGER
STEVE WEATHERED	CITY ATTORNEY
MICHELE L. GLASER	CITY SECRETARY

Mayor Royal called the meeting to order at 7:00 p.m. and led the audience in the United States and Texas Pledge of Alliance.

1.0 PRESENTATIONS

1.1 Present an update on Carothers Coastal Gardens' usage and revenues. (Holbrook)

Finance Officer Pam Lab gave the presentation. The facility opened in April 2011. Statistics are as follows:

YEAR	NO. OF EVENTS	RENTAL INCOME	EXPENSES
FY 2010/11	5	$ 6,825	$54,808
FY 2011/12	28	$39,658	$32,298
FY 2012/13	41	$64,706	$32,188
FY 2013/14	26 (booked to date)	$63,000 (estimate)	$49,600 (estimate)

Ms. Lab stated that wages for parks employees and for Sandi Rollins, who is in charge of rentals for the facility, are not included in the expenses outlined. Council members complimented Ms. Rollins for the increase in reservations.

2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS - None

2.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

Councilor Giangrosso announced several upcoming events.

3.0 SPECIFIC PUBLIC HEARING(S)

3.1 Conduct the second of two required public hearings on the 2013 proposed tax rate of $0.651229. The Seabrook City Council will vote on the proposed tax rate at a regularly scheduled City Council meeting on October 15, 2013 at 7:00 p.m. at City Hall.

There were no comments from the audience.

4.0 CONSENT AGENDA

4.1 This item was removed from the Consent Agenda by Mr. Weathered.

4.2 Approve the minutes of the September 17, 2013 regular City Council meeting. (Glaser)

4.3 Approve the minutes of the September 24, 2013 special City Council meeting. (Glaser)

4.4 Approve excused absences for Robert Llorente on September 17 and for Laura Davis and Thom Kolupski on October 1, 2013. (Glaser)

Motion was made by Councilor Holbrook and seconded by Councilor Giangrosso

To approve the Consent Agenda as presented with the exception of Item 4.1.

MOTION CARRIED BY UNANIMOUS CONSENT.

END OF CONSENT AGENDA

4.1 Approve second and final reading of proposed Ordinance No. 2013-21, "Amending the City of Seabrook's Civil Service Classification System, Pay Grades and Compensation Levels." (Cook)

Mr. Weathered stated that there had been a non-substantive error on Exhibit B on first reading. This error has been corrected for second reading.

Motion was made by Councilor Llorente and seconded by Councilor Giangrosso

To approve Ordinance No. 2013-21 on second and final reading, with the reading of the caption serving as the reading of the ordinance.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.0 NEW BUSINESS – None.

6.0 ROUTINE BUSINESS

6.1 Consider approval of the Action Items Checklist which is attached and made a part of this agenda. (Council)

Changes made were:

Item #2 – Is complete so may be deleted.

Item #4 – Bay Area Visitors and Convention Center is working with a shuttle company to try to provide shuttle service from the airport to area hotels.

Item #14 – Update will be provided on October 15.

Item #19 – Letters have been sent to all Surf Oaks property owners. Mr. Templin will meet with property owners on Thursday, October 3.

Motion was made by Councilor Holbrook and seconded by Councilor Giangrosso

To approve the Action Items Checklist with the changes listed above.

MOTION CARRIED BY UNANIMOUS CONSENT.

6.2 Establish future meeting dates and agenda items. (Council)

Councilor Holbrook requested that an update on the progress of Surf Oaks be placed on the October 15 agenda.

Mrs. Glaser stated that Councilor Johnson had requested a joint work session with the Planning and Zoning Commission to be held on November 5, 2013 at 6:00 p.m. to discuss and review requirements for Planned Unit Developments and procedures for review. All council members present stated that they would be able to attend. Mrs. Glaser stated that she would contact Commission members and those Council members not present tonight.

6.0 EXECUTIVE SESSION

At 7:19 p.m. Mayor Royal announced that the City Council would hold a closed executive meeting pursuant to the provisions of the Open Meetings Act, Chapter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.071, "Consultation with Attorney" and Section 551.074, "Personnel Matters."

Section 551.071

6.1 Conduct an executive session to seek legal advice concerning the city's agreement with the city manager for professional services and employment, pursuant to Section 551.071 of the Texas Government Code. (Royal)

Section 551.074

6.2 Conduct an executive session to deliberate the employment, evaluation and duties of the City Manager, pursuant to Section 551.074 Texas Government Code. (Royal)

7.0 OPEN MEETING

At 8:40 p.m. Mayor Royal reconvened the meeting in open session, stating that Items 6.1 and 6.2 had been discussed, but no action had been taken in Executive Session.

7.1 Discuss and consider notification of resignation of Kelly Templin as city manager, effective date of vacancy, appointment of interim city manager, compensation and proceeding to fill vacancy.

Motion was made by Councilor Holbrook and seconded by Councilor Llorente

To instruct the city attorney and city secretary to draft a resolution for consideration on October 15, 2013, accepting the resignation of City Manager Kelly Templin to be effective December 1, 2013 and appointing Assistant City Manager, Gayle Cook as Interim City Manager on December 1 with an increase in salary to Grade 30, Step 1.

MOTION CARRIED BY UNANIMOUS CONSENT.

Councilor Holbrook thanked Mr. Templin for the excellent job he did as City Manager, wished him luck in College Station and stated that he looked forward to working with Ms. Cook as Interim City Manager. All other members agreed. Both Mr. Templin and Ms. Cook thanked Council for its support.

Upon motion, Mayor Royal adjourned the meeting at 8:46 p.m.

Approved this 15th day of October 2013.

Glenn R. Royal, Mayor

Michele L. Glaser, TRMC
City Secretary