



**MEETING MINUTES
MARCH 3, 2026**

**SEABROOK CITY COUNCIL
REGULAR CITY COUNCIL MEETING**

Mayor Jim Sweeney called the Seabrook Council Meeting to order at 6:00 p.m. in the Council Chambers in Seabrook City Hall. Present were City Councilmembers Jim Sweeney, Buddy Hammann, Tyler Kubena, Jared Sessum, Tom Tollett, Angela Cervantes, Summer Sanford. Also in attendance were: City Manager Gayle Cook, City Secretary Rachel Lewis, and City Attorney David Olson. Pledges were conducted.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

There were no citizen comments.

1.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events.

Councilmember Kubena announced the following events:

Crafts With a Cop on March 12, 2026

Seabrook Lucky Trail Races on March 13, 2026 through March 15, 2026

Trash Bash on March 28, 2026

Councilmember Sanford provided updates from her work with the Economic Alliance and Bay Area Houston Economic Partnership (BAHEP).

Mayor Sweeney provided updates from the Houston Economic Summit, Harris County Mayor and Councils Association, and the Pasadena and Deer Park State of the City events.

1.2 City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, Transportation Projects, Capital Projects, and other city projects.

City Manager Gayle Cook presented updates on the following:

Fire Pumper Truck for the Seabrook Volunteer Fire Department

Seabrook Boards and Commissions including EDC, Parks & Trails, Ethics Review

Commission, and the Planning and Zoning Commission

State Highway 146 - TxDOT road work

Red Bluff rail removal

CIP updates including East Meyer, Old Wastewater Treatment Plant, Pelican Bay Pool, and the Fire Training Tower

City street construction projects

Fleet Week Drone Show

Police Chief Rolf Nelson presented information regarding a new ballistic vehicle obtained by the police department.

2. PRESENTATIONS

2.1 Presentation of quarterly staff awards for October through December of 2025.

Human Resources Director Crissy Naranjo, along with the department directors for the Municipal Court, Information Technology, and the Seabrook Police Department, presented awards to three employees in recognition of their outstanding service.

3. **CONSENT AGENDA**

- 3.1 **Approve the minutes of the February 17, 2026 City Council meeting.**
- 3.2 **Consider and take all appropriate action on the second reading of Ordinance 2026-05 amending Section 50 of Article II, "Establishing the Municipal Court as a Court of Record" and establishing an effective date.**

Motion:	To Approve the Consent Agenda
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 3 Tollett
Vote:	Passed unanimously by all present

4. **NEW BUSINESS**

- 4.1 **Consider and take all appropriate action on Ordinance 2026-06, Amending Chapter 70, "Traffic and Vehicles" establishing regulations related to truck traffic on a public street.**
City Manager Cook presented the ordinance.

Motion:	To Approve the first reading
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 3 Tollett
Vote:	Passed unanimously by all present

- 4.2 **Consider and take all appropriate action on the approval of 2026-01 Task Order for Engineering and Surveying Services with Cobb Fendley Engineering under the Professional Services Agreement (PSA) in an amount of \$ 33,900.00 for a district parking expansion in Old Seabrook with Seabrook Economic Development funding and authorize the City Manager to execute.**

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 6 Sanford
Vote:	Passed unanimously by all present

- 4.3 **Consider and take all appropriate action on the ratification of the revised Seabrook Economic Development Corporation Incentive Policy, SEDC Resolution 2026-01/EDC.**

City Manager Cook presented the incentive policy.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 6 Sanford
Vote:	Passed unanimously by all present

4.4 Consider and take all appropriate action on the first and final reading of Ordinance 2026-08, a supplement to the order of the May 2, 2026 General Election to include the use of electronic poll pads.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 3 Tollett
Vote:	Passed unanimously by all present

4.5 Consider and take all appropriate action on Resolution 2026-04, amending and updating the purchasing policy for the City of Seabrook.

Councilmember Cervantes inquired about the increase in the credit card purchase limit in Section 11 of the policy, which had been raised from \$100 to \$2,900. She stated that she would prefer the limit for purchase orders be reduced to \$1,000. Finance Director Mike Gibbs explained that the credit card limits were set at \$3,000 for directors and \$1,500 for supervisors, and also explained the reasoning for the original \$100 amount which triggered purchase orders. Mayor Sweeney added that all receipts for credit card purchases would still be required for submission to the Finance Department for accounting purposes.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 2 Sessum
Vote:	Passed unanimously by all present

Motion:	To Amend the motion to include a change in the amount in section 11 for credit cards to \$1500
Made By:	At-Large Position 4 Cervantes
Seconded By:	At-Large Position 2 Sessum
Vote:	Passed unanimously by all present

5. DISCUSSION

5.1 Discussion regarding survey results and analysis on Survey #1, Quality of Life Projects.

City Manager Cook reported that 541 participants completed the survey and presented the results. The findings showed the greatest interest was in repairing Pine Gully Pier and replacing the skate park to include a pump track. Council discussed potential options for rebuilding the pier as well as possible funding sources for the skate park project. Council directed staff to release a bid for the pier reconstruction.

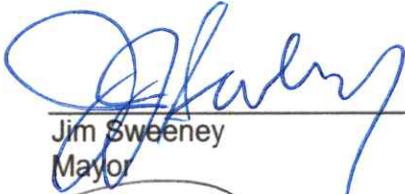
6. ROUTINE BUSINESS

6.1 Establish future meeting dates and agenda items.

City Secretary Rachel Lewis informed Council the next Regular Meeting was scheduled for March 17, 2026 at 6:00 pm.

Hearing no further business, Mayor Sweeney adjourned the meeting at 7:15 pm.

APPROVED:



Jim Sweeney
Mayor

DATE:

3/17/2024

ATTEST:



Rachel Lewis, TRMC
City Secretary