The City Council of the City of Seabrook met in regular session on Tuesday, April 1, 2014 at 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

GLENN R. ROYAL	MAYOR
ROBERT LLORENTE	COUNCIL PLACE NO. 1
MIKE GIANGROSSO	COUNCIL PLACE NO. 2
GARY JOHNSON	COUNCIL PLACE NO. 3
DON HOLBROOK	COUNCIL PLACE NO. 4
THOM KOLUPSKI	COUNCIL PLACE NO. 5
LAURA DAVIS	MAYOR PRO TEM & COUNCIL PLACE NO. 6
GAYLE COOK	CITY MANAGER
SEAN LANDIS	ASSISTANT CITY MANAGER
STEVEN L. WEATHERED	CITY ATTORNEY
MICHELE L. GLASER	CITY SECRETARY

Mayor Royal called the meeting to order at 7:00 p.m. and led the audience in the United States and Texas Pledges of Allegiance.

1.0 PRESENTATIONS

1.1 Present the audit for FY 2012/13 to the City Council. (Lab/Auditors)

Debbie Harris, Partner for Belt Harris Pechacek, LLLP presented highlights of the audit. Ms. Harris stated that the firm issued a clean, unmodified opinion of the city's financial statements which is highest level of assurance from the auditor that the financial statements are materially correct and that all disclosures required by generally accepted accounting principles are included. She stated that the total end balance in the General Fund at the end of FY 2012/13 was $4,500,000, of which approximately $3,600,000 is unassigned, which exceeds the city's policy and general benchmark to retain at least 25 percent of the General Fund in reserves. Ms. Harris stated that the firm also issued a clean unmodified opinion on the city's compliance with major federal grant programs.

1.2 Update on the Homeowner's Flood Insurance Affordability Act and Biggert-Waters Act 2012. (Landis)

This item was postponed, as Mr. Landis was unable to attend tonight's meeting.

2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

Dennis Paul, candidate for the office of District 129 State Representative, introduced himself.

2.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

Councilor Giangrosso announced several upcoming community events.

3.0 CONSENT AGENDA

3.1 Accept City Audit for FY 2012/13. (Lab)

3.2 Approve the appointment of Barbara Clemmons as a regular member of the Ethics Review Commission with a term ending 10/15. Mrs. Clemmons currently serves as an alternate member. (Glaser)

3.3 Approve excused absences for Councilor Thom Kolupski for the March 18, 2014 council meeting and for Councilor Robert Llorente for the May 6, 2014 council meeting. (Glaser)

3.4 Approve the minutes of the March 18, 2014 regular City Council meeting. (Glaser)

Motion was made by Councilor Holbrook and seconded by Councilor Giangrosso

To approve the Consent Agenda as presented.

MOTION CARRIED BY UNANIMOUS CONSENT.

END OF CONSENT AGENDA

4.0 NEW BUSINESS

4.1 Consider replacement of carpeting on the second floor of city hall in the approximate amount of $10,000.00. Monies are available in non-reserved fund balance. (Cook)

Mrs. Cook said re-carpeting had recently been done in lobby and EOC room. She asked Council to consider re-carpeting the remaining spaces on the second floor as the carpet is in poor condition and to insure that the carpet can be matched.

Councilor Johnson asked if the city took bids for this project. Mrs. Cook stated that she did not get new bids.

Motion was made by Councilor Johnson and seconded by Councilor Kolupski

To approve the funding and direct staff to secure additional bids to verify expense.

MOTION CARRIED BY UNANIMOUS CONSENT.

4.2 Consider approval of the purchase of updated communications equipment for the police department in the approximate amount of $195,000. Monies are available in the non-reserved fund balance. (Holomon)

Police Captain Sean Wright reviewed the history of the communication system used and problems with obsolesce, lack of a backup system and inability to replace parts on the existing equipment. He stated that currently the city communicates with one mobile radio on loan from Harris County. If Harris County asks for return of the radio or if the radio fails, the Seabrook Police Department will not be able to communicate. Harris County has announced that, as of 2016, analog radios will no longer work on the county system. Therefore, the city's entire communication system, including police, fire and emergency management, must be replaced by the deadline.

Captain Wright stated that representatives from the police, fire and emergency management departments worked together to address these problems. As a result, the group recommended the replacement of communications equipment in three phases. Phase 1 will use remaining fire bonds to purchase equipment for dispatch which will allow dispatching duties to take place in its current location in the police department, in the fire station or in EOC. If all three areas are unusable, dispatch duties can take place anywhere with the use of two laptop computers.

Captain Wright stated that tonight's agenda addresses funds needed for Phase II which will replace all hand held and mobile equipment for the police and public works departments. (The fire department will purchase its equipment using fire bond funds and Emergency Management will purchase its equipment using grant monies.) A list of the equipment needed is shown on Exhibit A, which is made a part of these minutes.

Phase III will allow the purchase of a new repeater and will be funded with public safety funds. The repeater will allow the city's departments to communicate with each other if the Harris County equipment fails.

Captain Wright stated that Seabrook would like to place its order soon, before the cities of Houston and Pasadena, to prevent any delay in obtaining the equipment. Councilor Johnson asked how soon the equipment would be available. Captain Wright stated that delivery takes approximately one month, with an additional month required to allow Harris County to program the equipment.

Mayor Royal asked what will happen to the old equipment. Captain Wright stated that the city can use old radios on a Seabrook closed system when it gets the repeater in Phase III. The old equipment can be stored on site for easy access if needed.

Captain Wright thanked the fire department and emergency management for working on a common solution together and additionally thanked the fire department for offering to purchase some of the equipment with fire bond money. Councilor Davis echoed these comments and complemented all parties on their cooperation and hard work.

Mrs. Cook said that the city had a surplus of $318,000 in the General Fund at the end of FY 2012/13, of which $168,000 came from the police department budget.

Motion was made by Councilor Davis and seconded by Councilor Holbrook

To approve the expenditure for approximately $195,000 for updated communications equipment for the Police Department.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.0 ROUTINE BUSINESS

5.1 Consider approval of the Action Items Checklist which is attached and made a part of this agenda. (Council)

Motion was made by Councilor Holbrook and seconded by Councilor Giangrosso

To approve the Action items Checklist.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.2 Establish future meeting dates and agenda items. (Council)

Council members were reminded that that the second meeting in May had been rescheduled to be held on May 13. New council members will take the oath of office at this meeting.

6.0 EXECUTIVE SESSION

At 7:36 p.m. Mayor Royal announced that City Council would hold a closed executive meeting pursuant to the provisions of the Open Meetings Act, Chapter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.071, Consultation with Attorney; Section 551.072, Real Property; and Section 551.087, Economic Development.

Section 551.071
6.1 Consult with attorney to receive legal advice in relation to legal issues associated with the Memorandum of Understanding with the Port of Houston Authority. (Cook)

Section 551.071
6.2 Consult with attorney to receive legal advice in relation to legal issues associated with a proposed right-of-way for Surf Oaks Subdivision, pursuant to the Texas Government Code, Section 551.071. (Cook)

Section 551.072

6.3 Conduct executive session pursuant to Section 551.072 Texas Government Code to deliberate the purchase, exchange, lease, or value of real property, as deliberation in an open meeting would have a detrimental effect on the position of the EDC/City in negotiations with a third party. (Cook)

Section 551.087

6.4 Discuss commercial information the City has received from a business prospect that it seeks to have locate, stay or expand in the City and which the City is conducting economic development negotiations, including deliberation of a financial offer or incentive, as provided by Section 551.087 of the Texas Government Code. (Cook)

Councilor Kolupski recused himself and left Executive Session during discussion of Agenda Item 6.4. He returned when Council reconvened in open session.

7.0 OPEN MEETING

At 9:20 p.m. Mayor Royal reconvened the meeting in open session and stated that the above items had been discussed in Executive Session, but no action had yet been taken.

7.1 Consider/take action, as applicable, on any or all of the items considered in Executive Session. (Cook)

Agenda Item 6.2.

Motion was made by Councilor Holbrook and seconded Councilor Johnson

To direct the city manager and city attorney to draft documents for a public easement for the Surf Oaks right-of-way.

MOTION CARRIED BY UNANIMOUS CONSENT.

No other actions were taken concerning executive session items.

Upon motion, Mayor Royal adjourned the meeting at 9:22 p.m.

Approved this 15th day of April 2014.

Glenn R. Royal

Glenn R. Royal, Myor

Michele L. Glaser

Michele L. Glaser, TRMC
City Secretary

THE CITY OF SEABROOK TEXAS

EXHIBIT A
Seabrook City Council
Minutes of April 1, 2014

Seabrook Police Department Equipment Summary

Due to the mandatory change for police radios on the Harris County System to be P25 and TDMA compliance the Seabrook Police Department will need to up replace our current radio system. It has also been recommended by our IT director that we upgrade and replace our radio and phone recording system. The current system runs on windows XP and that operating system will no longer be supported. All equipment is listed on HGAC so the bid process is not necessary. The change is mandatory for the fire department as well. In a collaborative effort between the police department, the fire department, and the office of emergency management this mandatory change was broken down into phases. Phase I was the radio infrastructure, the change was funded by bond funds. Phase II is the replacement of police mobile, portables and voice recorder (see below). This is the proposed budget amendment. Phase III is a local repeater that will be funded by public safety funds.

Equipment	**Manufacturer**	**Model**	**Number**	**Cost**
Portable Radios	Motorola	Apex 600	40	103,840.00
Speaker	Motorola	Apex 600	40	3300.00
Charger	Motorola	Apex 600	40	3084.00
Mobile radios	Motorola	Apex 6500	20	67,809.80
Voice Recorder	Alliance	Slick Ver. 5	1	15,000.00
Total				**193,033.00**