

**SEABROOK CITY COUNCIL
NOTICE OF REGULAR CITY COUNCIL MEETING
TUESDAY, APRIL 15, 2014 - 7:00 PM**

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY APRIL 15, 2014 AT 7:00 PM** IN THE SEABROOK CITY HALL COUNCIL CHAMBERS, 1700 FIRST STREET, SEABROOK, TX 77586, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5600 OR FAX (281) 291-5710 FOR FURTHER INFORMATION.

PLEDGE OF ALLEGIANCE

1.0 PRESENTATIONS

- 1.1 Proclamation for Motorcycle Awareness Month. (Mayor)
- 1.2 Open Space & Trails Committee quarterly report. (Helen Burton)
- 1.3 Introduction of two new police officers, Jason Young and Justin Allen. (Holomon)
- 1.4 Presentation to outgoing city councilmember Don Holbrook. (Council)
- 1.5 Presentation to Chief of Police Nona Holomon upon her retirement. (Council)
- 1.6 Announce the promotion of Captain Sean Wright to Chief of Police effective May 3, 2014. (Cook)

THE CITY WILL NOW RECESS FOR A SHORT RECEPTION TO HONOR COUNCILOR HOLBROOK, CHIEF HOLOMON, CAPTAIN WRIGHT AND NEW POLICE OFFICERS.

2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker. In accordance with the Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

- 2.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

3.0 CONSENT AGENDA - Council will discuss, consider and if appropriate, take action on the items listed below.

All consent agenda items are considered by the City Council to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a council member, city manager, city attorney or city secretary so requests, in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda.

 ATTACHMENT 1

- 3.1 Approve the procedures established by the Open Space & Trails Committee to award the eco-star award and add the names to the Eco-Star plaque on display in city hall. (OSC)

 ATTACHMENT 2

- 3.2 Approval of the minutes of the April 1, 2014 City Council meeting. (Glaser)

 ATTACHMENT 3

- 3.3 Approve March 2014 Community Development Report. (Landis)

 ATTACHMENT 4

- 3.4 Approve the March 2014 Public Safety Report. (Holomon)

 ATTACHMENT 5

- 3.5 Approve Resolution No. 2014-03, "Pledge to Post All Bond and Debt Information on the City Website." (Lab)

A RESOLUTION STATING THAT THE CITY OF SEABROOK PLEDGES TO POST ALL BOND AND DEBT INFORMATION ON THE CITY WEBSITE NO LATER THAN ONE BUSINESS DAY AFTER THE PUBLIC NOTICE OF A BOND ELECTION IN CONFORMANCE WITH THE TEXAS STATE COMPTROLLER'S REQUIREMENTS FOR FINANCIAL TRANSPARENCY.

 ATTACHMENT 6

- 3.6 Consider approval of a parade permit and waiver of permit fee for the Wounded Warrior Project on Friday, May 16, 2014 from approximately 9:30 a.m. until 11:30 a.m. (Applicant)

END OF CONSENT AGENDA

4.0 NEW BUSINESS - Council will discuss, consider and if appropriate, take action on the items listed below.

ATTACHMENT 7

- 4.1 Consider approval of: 1) a special event permit for a Memorial Day event at the Veteran's Memorial on Second Street on Monday, May 26, 2014 from 10:00 a.m. to noon; 2) temporary closing of that portion of Second street from Meyer Ave. to Todville Road; 3) waiver of fee as this event honors veterans. All approvals are contingent upon submission of the correct proof of liability insurance. This is a proposed annual event honoring all veterans past and present with a flag ceremony, speeches, food and displays. (Applicant)

ATTACHMENT 8

- 4.2 Consider approval of a special events permit for the Midnite Slice Music Festival on Friday, August 15, 2014 from 6 p.m. until 10 p.m. and Saturday, August 16, 2014 from 10:00 a.m. until 10:00 p.m. at Meador Park with alcohol and live music. Approval is contingent upon correct proof of liability insurance. (Applicant)

5.0 ROUTINE BUSINESS - Council will discuss, consider and if appropriate, take action on the items listed below.

ATTACHMENT 9

- 5.1 Consider approval of the Action Items Checklist which is attached and made a part of this agenda. (Council)

ATTACHMENT 10

- 5.2 Establish future meeting dates and agenda items. (Council)

6.0 EXECUTIVE SESSION

The City Council will now hold a closed executive meeting pursuant to the provisions of the open meetings Act, Charter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in one or more of the following sections: Section 551.071, Consultation with Attorney; Section 551.072, Real Property; Section 551.073, Deliberation Regarding a Prospective Gift; Section 551.074, Personnel Matters; Section 551.076. Security Devices; and Section 551.087, Economic Development.

Section 551.071

ATTACHMENT 11

- 6.1 Pursuant to Section 551.071, Texas Government Code, conduct executive session to seek or receive advice from attorney on legal issues only related to complaint received of purported lack of required qualifications of Melissa Botkin for City Council Position 4.

7.0 OPEN MEETING

Council will reconvene in open session to allow for possible action on any of the agenda items listed above under "Executive Session".

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

CERTIFICATE

I certify that this notice was posted on the bulletin board on or before Friday, April 11, 2014 and that this notice will remain posted until the meeting has ended.

Michele L. Glaser, TRMC
City Secretary



DATE: April 8, 2014
TO: Seabrook City Council
FROM: Open Space & Trails Committee
RE: Proposed procedures for awarding the Eco-Star Award

The Committee would like to acknowledge and honor the people, organizations and companies who give freely of their time to the city's parks and trails. To that end, we would like to resume the use of the "Eco-Star Award" gold tree as a means of commemorating those who contribute.

Criteria for the award:

The Eco-Star Award recognizes substantial contributions of funds, volunteer efforts and/or installations that enhance Seabrook's parks, trails and open space.

Procedure for selecting recipients:

In a committee meeting, members will make recommendations for suitable recipients. Nominations will then be made, seconded and a vote taken. The approved recipient will then have a gold leaf engraved with name, project and year on it. At a future City Council meeting the recipient will be recognized and presented with a Certificate of Appreciation.

At present the committee has voted on the following recipients to receive the Eco-Star Award:

- John Coggeshall – Trees from TXU and TP&W Grant
- Tara Canales – planters at Friendship Park
- Tracie Copeland - Dow Chemical – Grant for trees
- Kevin Dix – Dow Chemical – Grant for trees
- Susan Lewis – Dow Chemical – Grant for trees

**Seabrook City Council Regular Meeting
Minutes of April 1, 2014
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The City Council of the City of Seabrook met in regular session on Tuesday, April 1, 2014 at 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

GLENN R. ROYAL	MAYOR
ROBERT LLORENTE	COUNCIL PLACE NO. 1
MIKE GIANROSSO	COUNCIL PLACE NO. 2
GARY JOHNSON	COUNCIL PLACE NO. 3
DON HOLBROOK	COUNCIL PLACE NO. 4
THOM KOLUPSKI	COUNCIL PLACE NO. 5
LAURA DAVIS	MAYOR PRO TEM & COUNCIL PLACE NO. 6
GAYLE COOK	CITY MANAGER
SEAN LANDIS	ASSISTANT CITY MANAGER
STEVEN L. WEATHERED	CITY ATTORNEY
MICHELE L. GLASER	CITY SECRETARY

Mayor Royal called the meeting to order at 7:00 p.m. and led the audience in the United States and Texas Pledges of Allegiance.

1.0 PRESENTATIONS

1.1 Present the audit for FY 2012/13 to the City Council. (Lab/Auditors)

Debbie Harris, Partner for Belt Harris Pechacek, LLP presented highlights of the audit. Ms. Harris stated that the firm issued a clean, unmodified opinion of the city's financial statements which is highest level of assurance from the auditor that the financial statements are materially correct and that all disclosures required by generally accepted accounting principles are included. She stated that the total end balance in the General Fund at the end of FY 2012/13 was \$4,500,000, of which approximately \$3,600,000 is unassigned, which exceeds the city's policy and general benchmark to retain at least 25 percent of the General Fund in reserves. Ms. Harris stated that the firm also issued a clean unmodified opinion on the city's compliance with major federal grant programs.

1.2 Update on the Homeowner's Flood Insurance Affordability Act and Biggert-Waters Act 2012. (Landis)

This item was postponed, as Mr. Landis was unable to attend tonight's meeting.

2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

Dennis Paul, candidate for the office of District 129 State Representative, introduced himself.

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2.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

Councilor Giangrosso announced several upcoming community events.

3.0 CONSENT AGENDA

3.1 Accept City Audit for FY 2012/13. (Lab)

3.2 Approve the appointment of Barbara Clemmons as a regular member of the Ethics Review Commission with a term ending 10/15. Mrs. Clemmons currently serves as an alternate member. (Glaser)

3.3 Approve excused absences for Councilor Thom Kolupski for the March 18, 2014 council meeting and for Councilor Robert Llorente for the May 6, 2014 council meeting. (Glaser)

3.4 Approve the minutes of the March 18, 2014 regular City Council meeting. (Glaser)

Motion was made by Councilor Holbrook and seconded by Councilor Giangrosso

To approve the Consent Agenda as presented.

MOTION CARRIED BY UNANIMOUS CONSENT.

END OF CONSENT AGENDA

4.0 NEW BUSINESS

4.1 Consider replacement of carpeting on the second floor of city hall in the approximate amount of \$10,000.00. Monies are available in non-reserved fund balance. (Cook)

Mrs. Cook said re-carpeting had recently been done in lobby and EOC room. She asked Council to consider re-carpeting the remaining spaces on the second floor as the carpet is in poor condition and to insure that the carpet can be matched.

Councilor Johnson asked if the city took bids for this project. Mrs. Cook stated that she did not get new bids.

Motion was made by Councilor Johnson and seconded by Councilor Kolupski

To approve the funding and direct staff to secure additional bids to verify expense.

MOTION CARRIED BY UNANIMOUS CONSENT.

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4.2 Consider approval of the purchase of updated communications equipment for the police department in the approximate amount of \$195,000. Monies are available in the non-reserved fund balance. (Holomon)

Police Captain Sean Wright reviewed the history of the communication system used and problems with obsolesce, lack of a backup system and inability to replace parts on the existing equipment. He stated that currently the city communicates with one mobile radio on loan from Harris County. If Harris County asks for return of the radio or if the radio fails, the Seabrook Police Department will not be able to communicate. Harris County has announced that, as of 2016, analog radios will no longer work on the county system. Therefore, the city's entire communication system, including police, fire and emergency management, must be replaced by the deadline.

Captain Wright stated that representatives from the police, fire and emergency management departments worked together to address these problems. As a result, the group recommended the replacement of communications equipment in three phases. Phase I will use remaining fire bonds to purchase equipment for dispatch which will allow dispatching duties to take place in its current location in the police department, in the fire station or in EOC. If all three areas are unusable, dispatch duties can take place anywhere with the use of two laptop computers.

Captain Wright stated that tonight's agenda addresses funds needed for Phase II which will replace all hand held and mobile equipment for the police and public works departments. (The fire department will purchase its equipment using fire bond funds and Emergency Management will purchase its equipment using grant monies.) A list of the equipment needed is shown on Exhibit A, which is made a part of these minutes.

Phase III will allow the purchase of a new repeater and will be funded with public safety funds. The repeater will allow the city's departments to communicate with each other if the Harris County equipment fails.

Captain Wright stated that Seabrook would like to place its order soon, before the cities of Houston and Pasadena, to prevent any delay in obtaining the equipment. Councilor Johnson asked how soon the equipment would be available. Captain Wright stated that delivery takes approximately one month, with an additional month required to allow Harris County to program the equipment.

Mayor Royal asked what will happen to the old equipment. Captain Wright stated that the city can use old radios on a Seabrook closed system when it gets the repeater in Phase III. The old equipment can be stored on site for easy access if needed.

Captain Wright thanked the fire department and emergency management for working on a common solution together and additionally thanked the fire department for offering to purchase some of the equipment with fire bond money. Councilor Davis echoed these comments and complemented all parties on their cooperation and hard work.

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Mrs. Cook said that the city had a surplus of \$318,000 in the General Fund at the end of FY 2012/13, of which \$168,000 came from the police department budget.

Motion was made by Councilor Davis and seconded by Councilor Holbrook

To approve the expenditure for approximately \$195,000 for updated communications equipment for the Police Department.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.0 ROUTINE BUSINESS

5.1 Consider approval of the Action Items Checklist which is attached and made a part of this agenda. (Council)

Motion was made by Councilor Holbrook and seconded by Councilor Giangrosso

To approve the Action items Checklist.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.2 Establish future meeting dates and agenda items. (Council)

Council members were reminded that that the second meeting in May had been rescheduled to be held on May 13. New council members will take the oath of office at this meeting.

6.0 EXECUTIVE SESSION

At 7:36 p.m. Mayor Royal announced that City Council would hold a closed executive meeting pursuant to the provisions of the Open Meetings Act, Chapter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.071, Consultation with Attorney; Section 551.072, Real Property; and Section 551.087, Economic Development.

Section 551.071

6.1 Consult with attorney to receive legal advice in relation to legal issues associated with the Memorandum of Understanding with the Port of Houston Authority. (Cook)

Section 551.071

6.2 Consult with attorney to receive legal advice in relation to legal issues associated with a proposed right-of-way for Surf Oaks Subdivision, pursuant to the Texas Government Code, Section 551.071. (Cook)

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Section 551.072

- 6.3 Conduct executive session pursuant to Section 551.072 Texas Government Code to deliberate the purchase, exchange, lease, or value of real property, as deliberation in an open meeting would have a detrimental effect on the position of the EDC/City in negotiations with a third party. (Cook)**

Section 551.087

- 6.4 Discuss commercial information the City has received from a business prospect that it seeks to have locate, stay or expand in the City and which the City is conducting economic development negotiations, including deliberation of a financial offer or incentive, as provided by Section 551.087 of the Texas Government Code. (Cook)**

Councilor Kolupski recused himself and left Executive Session during discussion of Agenda Item 6.4. He returned when Council reconvened in open session.

7.0 OPEN MEETING

At 9:20 p.m. Mayor Royal reconvened the meeting in open session and stated that the above items had been discussed in Executive Session, but no action had yet been taken.

- 7.1 Consider/take action, as applicable, on any or all of the items considered in Executive Session. (Cook)**

Agenda Item 6.2.

Motion was made by Councilor Holbrook and seconded Councilor Johnson

To direct the city manager and city attorney to draft documents for a public easement for the Surf Oaks right-of-way.

MOTION CARRIED BY UNANIMOUS CONSENT.

No other actions were taken concerning executive session items.

Upon motion, Mayor Royal adjourned the meeting at 9:22 p.m.

Approved this 15th day of April 2014.

Glenn R. Royal, Myor

Michele L. Glaser, TRMC
City Secretary



***CITY
OF
SEABROOK***

**AGENDA
BRIEFING**

Date of Meeting: TUESDAY, APRIL 15, 2014

Submitter/Requestor: Sean Landis

Date Submitted: 4/7/2014 8:31:23 AM

Presenter: Sean Landis

Description/Subject:

Monthly Building Report for March

Purpose/Need: Administration Issue

Background/Issue(What prompted this need):

N/A

Impacted Parties(Expected/Notified): N/A

Miscellaneous Comments:

3 New Residential Permits issued for the month of March, totaling \$1,824.000
0 New Commercial Permits issued for the month of March.

Attachments:

(Please list description of attachments and number of pages in each attachment)

Building Report

Fire Inspection Report

**Fiscal
Impact:**

Budgeted

No

Finance Officer Review:

Budget Amendment Required

No

Future/Ongoing Impact

No

Budget Dept/Line Item Number

Funding Comments:

Where on the agenda should this item be placed?

Consent Agenda

Suggested Motion:

N/A

Agenda Language:

Approve March 2014 Community Development Report. (Landis)

City Manager Review:

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances)

(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

Building Department Statistics MARCH 2014

PERMIT TYPES	# ISSUED	VALUATION	FEES PAID
New Residential	3	\$1,824,000.00	\$8,065.50
Building Additions	9	\$191,824.00	\$1,989.00
New Commercial	0	\$0.00	\$0.00
Commercial Additions	0	\$0.00	\$0.00
New City	0	\$0.00	\$0.00
City Additions	0	\$0.00	\$0.00
Electrical	11	\$21,800.00	\$1,003.00
Fill	0	\$0.00	\$0.00
Irrigation	1	\$1,300.00	\$37.50
Mechanical	18	\$124,809.90	\$2,725.00
Plumbing	9	\$52,017.00	\$382.50
Sign	1	\$700.00	\$35.00
Demolition	0	\$0.00	\$0.00
Fire/Sprinkler	0	\$0.00	\$0.00
Miscellaneous	6	\$1,256,555.00	\$8,132.50
TOTALS	58	\$3,473,005.90	\$22,370.00

Building Department Statistics Fiscal Year 2010-2011

Date		New Residential		Residential Additions		Commercial New & Additions		City Projects New & Additions		Miscellaneous		Electrical		Irrigation		Mechanical		Plumbing		Monthly Totals		Last Year Totals	
	#	Valuation	#	Valuation	#	Valuation	#	Valuation	#	Valuation	#	Valuation	#	Valuation	#	Valuation	#	Valuation	#	Valuation	#	Valuation	#
October	5	\$1,576,713.44	10	\$127,992.70	1	\$65,220.00	0	\$0.00	4	\$3,175.00	11	\$16,474.00	1	\$2,600.00	6	\$42,299.11	14	\$41,175.00	52	\$1,876,949.26	66	\$1,680,786.76	
November	0	\$0.00	12	\$369,668.16	1	\$5,000.00	0	\$0.00	7	\$79,900.00	17	\$53,980.00	0	\$0.00	8	\$51,642.67	13	\$41,547.00	58	\$601,737.83	67	\$1,066,984.41	
December	2	\$723,691.22	7	\$131,205.00	1	\$32,900.00	0	\$0.00	6	\$51,594.36	16	\$76,071.00	0	\$0.00	10	\$60,572.97	14	\$107,470.00	56	\$1,183,604.56	49	\$968,242.83	
January	0	\$0.00	1	\$18,000.00	1	\$2,700.00	0	\$0.00	4	\$15,600.00	9	\$18,925.00	3	\$10,800.00	9	\$54,471.60	9	\$25,400.00	38	\$145,896.80	58	\$1,463,462.35	
February	2	\$525,405.48	3	\$22,500.00	2	\$555,000.00	0	\$0.00	7	\$37,675.30	10	\$66,860.00	1	\$4,113.50	8	\$52,928.38	12	\$26,800.00	45	\$1,291,282.86	61	\$946,403.01	
March	3	\$1,824,000.00	9	\$191,824.00	0	\$0.00	0	\$0.00	7	\$1,257,255.00	11	\$21,800.00	1	\$1,300.00	18	\$124,809.90	9	\$52,017.00	58	\$3,473,006.90	88	\$4,029,330.05	
April																		0	\$0.00	99	\$2,766,007.17		
May																		0	\$0.00	80	\$1,740,284.65		
June																		0	\$0.00	73	\$608,618.69		
July																		0	\$0.00	86	\$1,222,886.10		
August																		0	\$0.00	77	\$5,220,614.04		
September																		0	\$0.00	70	\$1,131,098.38		
Y-T-D																		0	\$0.00	874	\$23,411,327.43		
TOTALS																							

* Miscellaneous includes fill, tree, fire, sign, demolition, & misc. (certificate of occupancy, etc.)

Fees Paid		Fees Paid	
October	\$14,018.25		
November	\$8,563.50		
December	\$10,433.50		
January	\$3,860.25		
February	\$10,168.00		
March	\$22,370.00		
Y-T-D Total	\$69,413.50		

New Residential Buildings

#	Water Impact Fees	#	Sewer Impact Fees	#	Water Impact Fees	#	Sewer Impact Fees
October	4	\$5,873.12	4	\$9,926.10			
November	0	\$-	0	\$-			
December	2	\$3,577.12	2	\$8,078.10			
January	0	\$-	0	\$-			
February	3	\$4,173.31	3	\$9,424.48			
March	2	\$2,266.00	2	\$1,846.00			
Y-T-D Total							

Water Impact

Sewer Impact

Y-T-D Total

\$15,919.55

\$29,276.68

SVFD

Inspections by Occupancy

Date Completed Between {03/01/2014} And
{03/31/2014}240001 240,000 Warehouse
Old State Highway 146 HWY
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/21/2014		822 CONSULTATION - Sprinkler System	0.00	
03/24/2014		810 CONSULTATION - Site	0.00	
Total Activities for Occupancy: 2			0.00	

BAYPORT2650 Autozone #1491
2650 Bayport Blvd (SH 146)
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/21/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

BAYPORT3110 Bay Area Body Shop
3110 Bayport Blvd (SH 146)
PO Box 909
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/07/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

NASA3520 Bay Park Apartments
3520 Nasa Pkwy
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/14/2014		200 INSPECTION - Annual	0.00	
03/25/2014		820 CONSULTATION - Fire Protection	0.00	
Total Activities for Occupancy: 2			0.00	

SVFD

Inspections by Occupancy

Date Completed Between {03/01/2014} And
{03/31/2014}

BAYPORT1810 Bay Texaco
1810 Bayport Blvd (SH 146)
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/07/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

WATERFRONT41 Baybrook Fresh Seafood
416 Waterfront DR
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/28/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

BAYPORT2156 Beacon Credit Union
2156 Bayport Blvd (SH 146)
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/21/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

SEAB01 C Brook Salon
1002 Meyer RD
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/21/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

SVFD

Inspections by Occupancy

Date Completed Between {03/01/2014} And
{03/31/2014}CFOS01 C. Foster & Asso.
 2100 Nasa Pkwy
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/14/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

VACA01 Cell Wizard
 1002 Meyer RD
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/28/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

FIRST1700 City Hall / Police Department
 1700 1st (First) ST
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/14/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

SB Clear Lake Speed Center
 2107 Seabrook CIR
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/07/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

SVFD

Inspections by Occupancy

Date Completed Between {03/01/2014} And
{03/31/2014}BAYPORT2014 Cricket Wireless
2014 Bayport Blvd (SH 146)
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/21/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

BAYPORT2168 Crown Trophy
2168 Bayport Blvd (SH 146)
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/21/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

SB Fun Shop
2114 Seabrook CIR
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/07/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

NASA2622#G1 Galco Hearing Aids
2622 Nasa Pkwy
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/14/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

SVFD

Inspections by Occupancy

Date Completed Between {03/01/2014} And
{03/31/2014}**HIALEAH1908E** **Habanero's**
 1908 Hialeah DR
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/21/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

NASA2622 #C **Nasa Nail Spa**
 2622 Nasa Pkwy
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/14/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

BAYPORT1917 **Neptune Subs**
 1917 Bayport Blvd (SH 146)
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/28/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

BATH101 **Outrigger's**
 101 Bath AVE
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/28/2014		205 INSPECTION - Follow Up	0.00	
Total Activities for Occupancy: 1			0.00	

SVFD

Inspections by Occupancy

Date Completed Between {03/01/2014} And
{03/31/2014}SBCIRCLE2113 PSI Automation
2113 Seabrook CIR
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/07/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

COOK1400 Police Station
1400 Cook ST
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/14/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

BAYPORT5745- Shell - Seabrook Market
5745 Bayport Blvd (SH 146)
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/07/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

NASA1918 Signature Bistro
1918 Nasa Pkwy
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/07/2014		201 INSPECTION - Final	0.00	
Total Activities for Occupancy: 1			0.00	

SVFD

Inspections by Occupancy

Date Completed Between {03/01/2014} And
{03/31/2014}NASA3134#B Sky High
3134 Nasa Pkwy
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/14/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

STAR01 Starke Foster Home
1006 Victorian CT
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/21/2014		820 CONSULTATION - Fire Protection	0.00	
Total Activities for Occupancy: 1			0.00	

STEF01 Stefan & Maria Garza Foster Care
1305 S Heron DR
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/28/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

SEVENTH2102 Trader John's
2104 7th (Seventh) ST
2104 BB 7th (Seventh)
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/28/2014		205 INSPECTION - Follow Up	0.00	
Total Activities for Occupancy: 1			0.00	

SVFD

Inspections by Occupancy

Date Completed Between {03/01/2014} And
{03/31/2014}

BAYPORT2124 Tuesday Morning
 2124 Bayport Blvd (SH 146)
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/21/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

NASA2613 1/2 Turtle Club
 2613 1/2 Nasa Pkwy
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/28/2014		205 INSPECTION - Follow Up	0.00	
Total Activities for Occupancy: 1			0.00	

LIVI01 Vacant
 2900 Nasa Pkwy
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/14/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

NASA2900#200 Vacant
 2900 Nasa Pkwy
 Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/14/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

SVFD

Inspections by Occupancy

Date Completed Between {03/01/2014} And
{03/31/2014}NASA3142A Vacant
3142 Nasa Pkwy
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/14/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

VACA11 Vacant
2109 Seabrook CIR
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/07/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

VACA12 Vacant
2111 Seabrook CIR
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/07/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

BAYPORT1210 Valentine Law Firm
1210 Bayport Blvd (SH 146)
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/21/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

SVFD

Inspections by Occupancy

Date Completed Between {03/01/2014} And
{03/31/2014}BAYPORT2626 Volvo Rentals
2626 Bayport Blvd (SH 146)
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/21/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

SEABROOKCIR2 Waffle House
2102 Seabrook CIR
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/07/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

SEABROOKCIR2 Weight Tech
2105 Seabrook CIR
Seabrook, TX 77586

Date	Time	Type	Staff Hrs	Fee
03/07/2014		200 INSPECTION - Annual	0.00	
Total Activities for Occupancy: 1			0.00	

Grand Total Activities: 41

Grand Totals: 0.00 0.00



*CITY
OF
SEABROOK*

Date of Meeting: April 15, 2014

Submitter/Requestor: Chief Nona Holomon

Date Submitted: Apr 7, 2014

Presenter: Captain Sean Wright

Description/Subject: Public Safety Activity Report for March 2014

Purpose/Need: Policy Issue ☐ Administrative Issue: The Seabrook Public Safety Department's (Police, Fire, CLEMC, and Animal control) will show accountability through statistical data.

Background/Issue: Mayor and City Council request the Seabrook Police Department present a monthly activity report for review. In order to show activity from all other public safety entities we will combine our reports and submit for review.

Impacted Parties (Expected/Notified): Citizens of Seabrook, council and staff.

Attachments: Copy of reports (charts and graphs)

Fiscal Impact: Budgeted ☐ Yes ☒ No

Funding Comments: N/A

Where on the agenda should this item be placed? Consent agenda

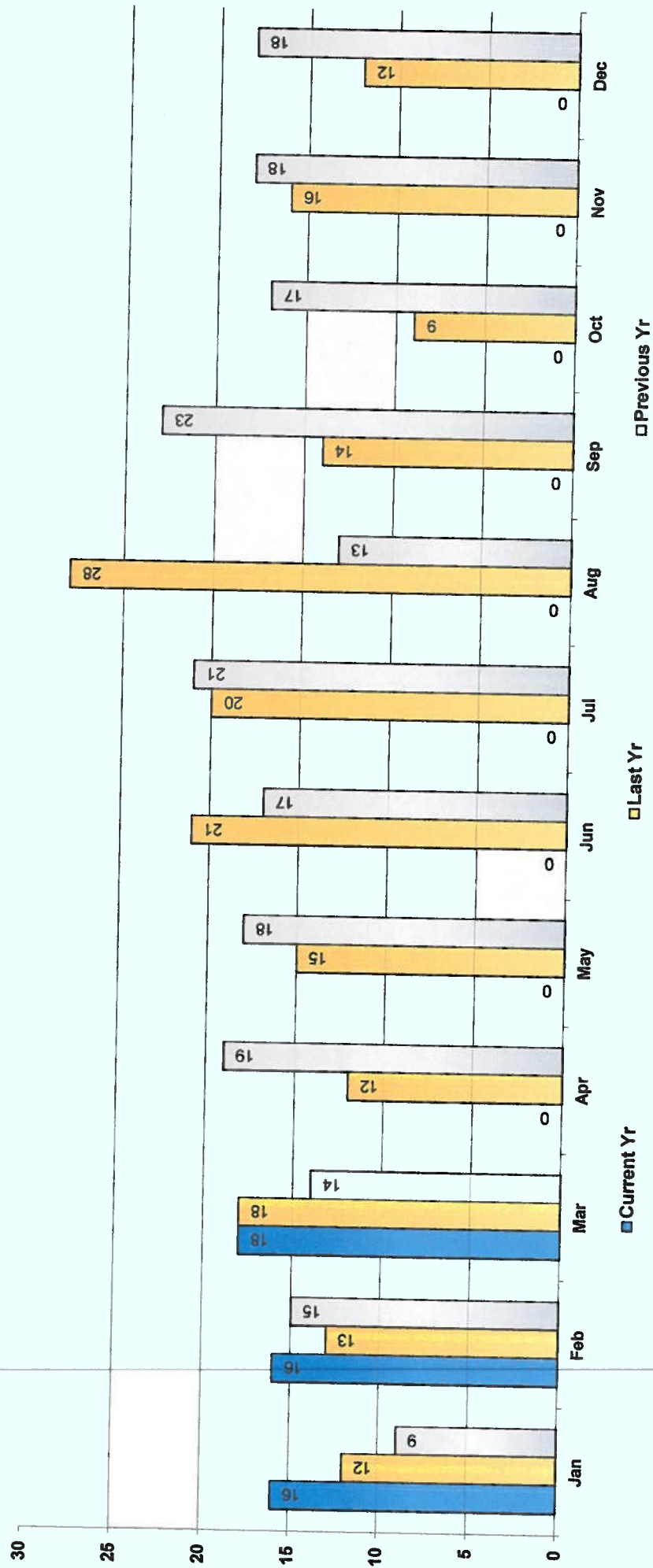
Suggested Motion: Motion to accept report.

Sent to City Attorney for review _____
(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

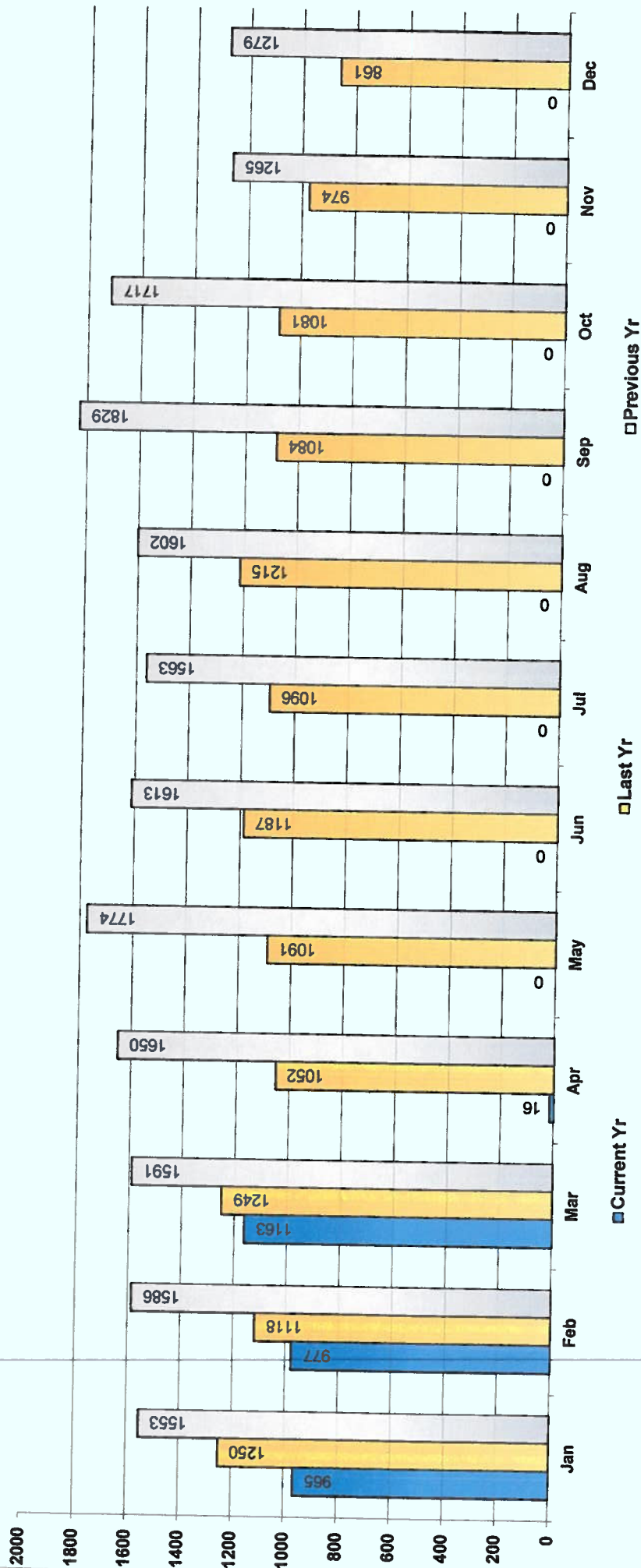
Received and accepted by the City Secretary/Assistant _____

Returned by the City Secretary/Assistant (If incomplete) _____

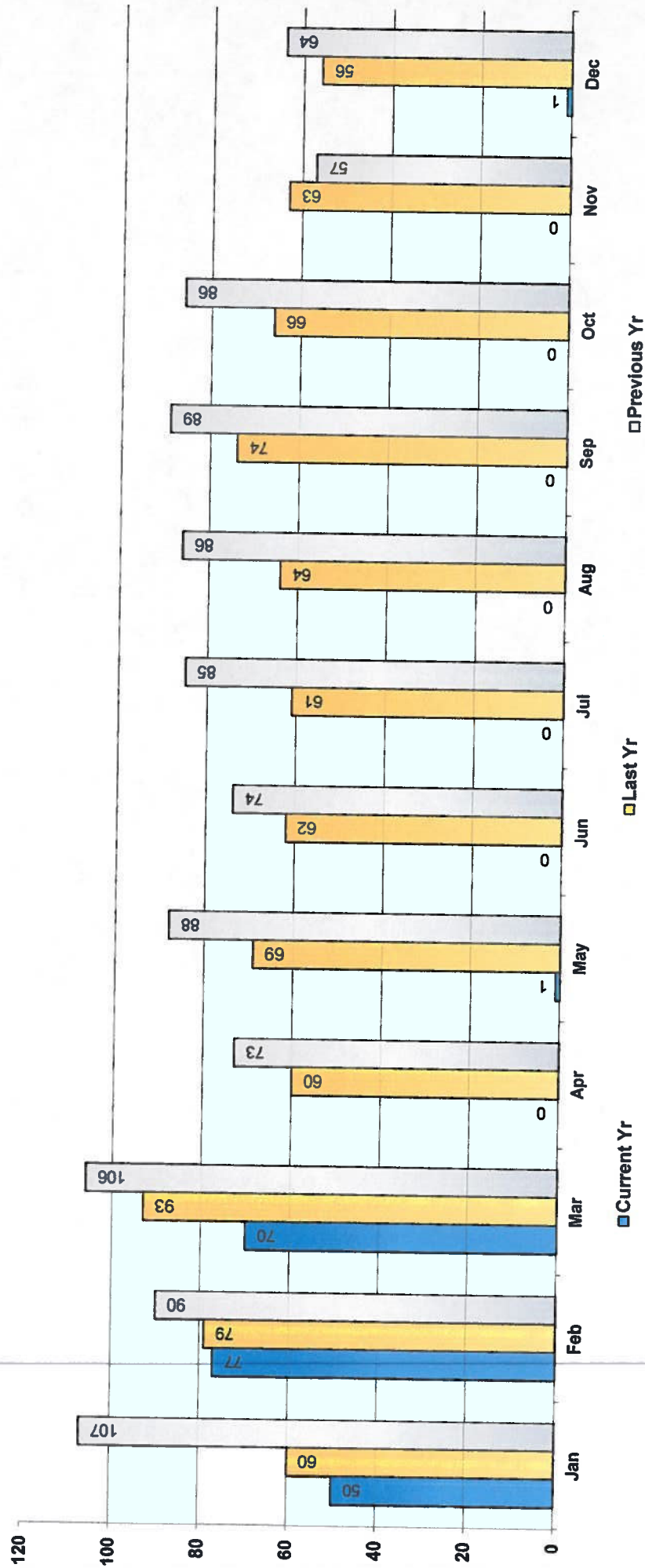
Seabrook Police Department
ALL PART-I OFFENSES
As Of April 1, 2014



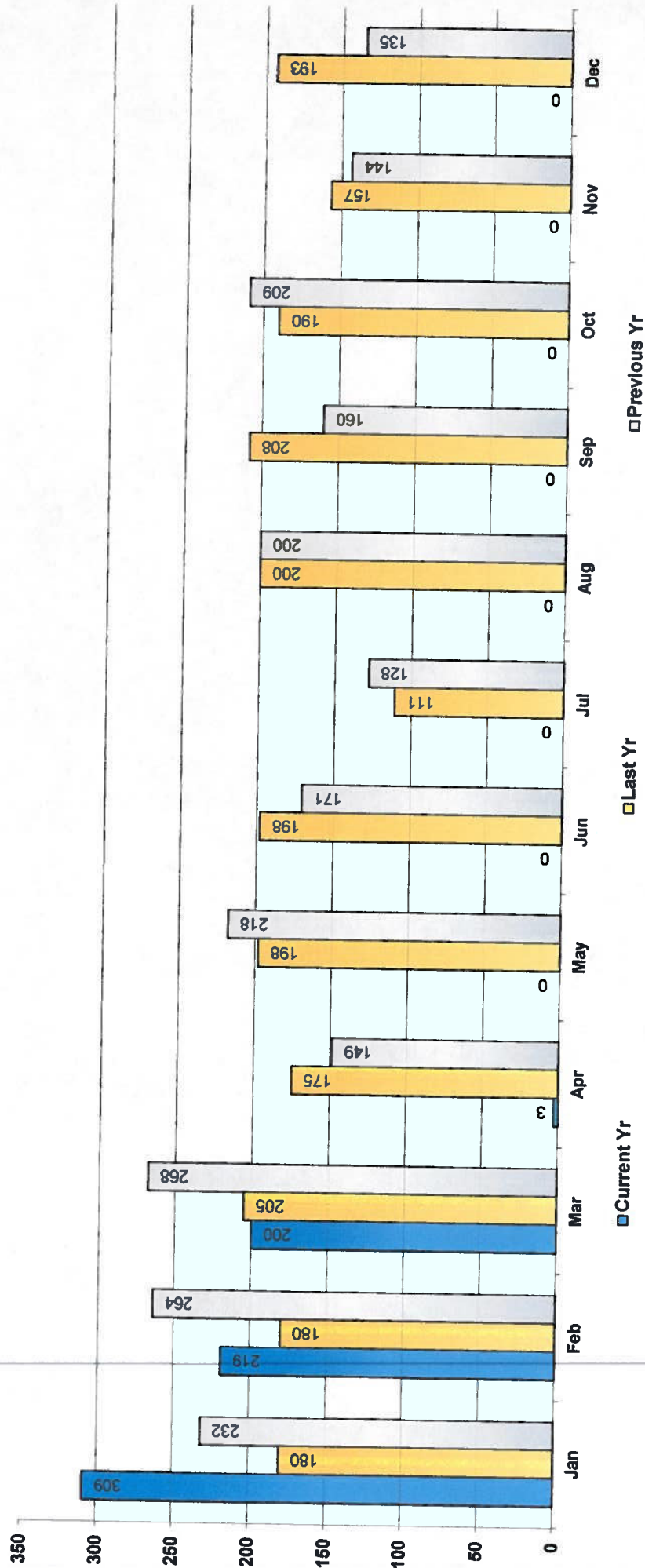
**Seabrook Police Department
Total Calls-For-Service
As Of April 1, 2014**



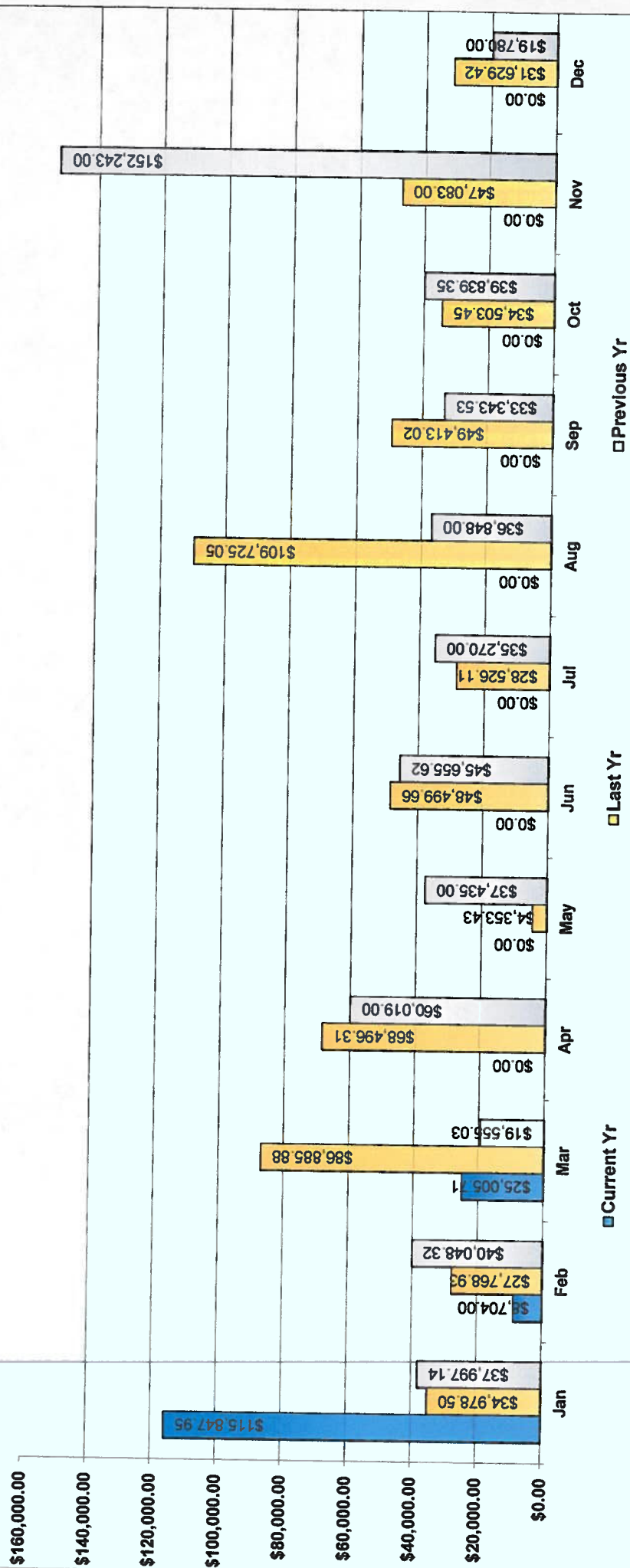
**Seabrook Police Department
Total Arrests
As Of April 1, 2014**



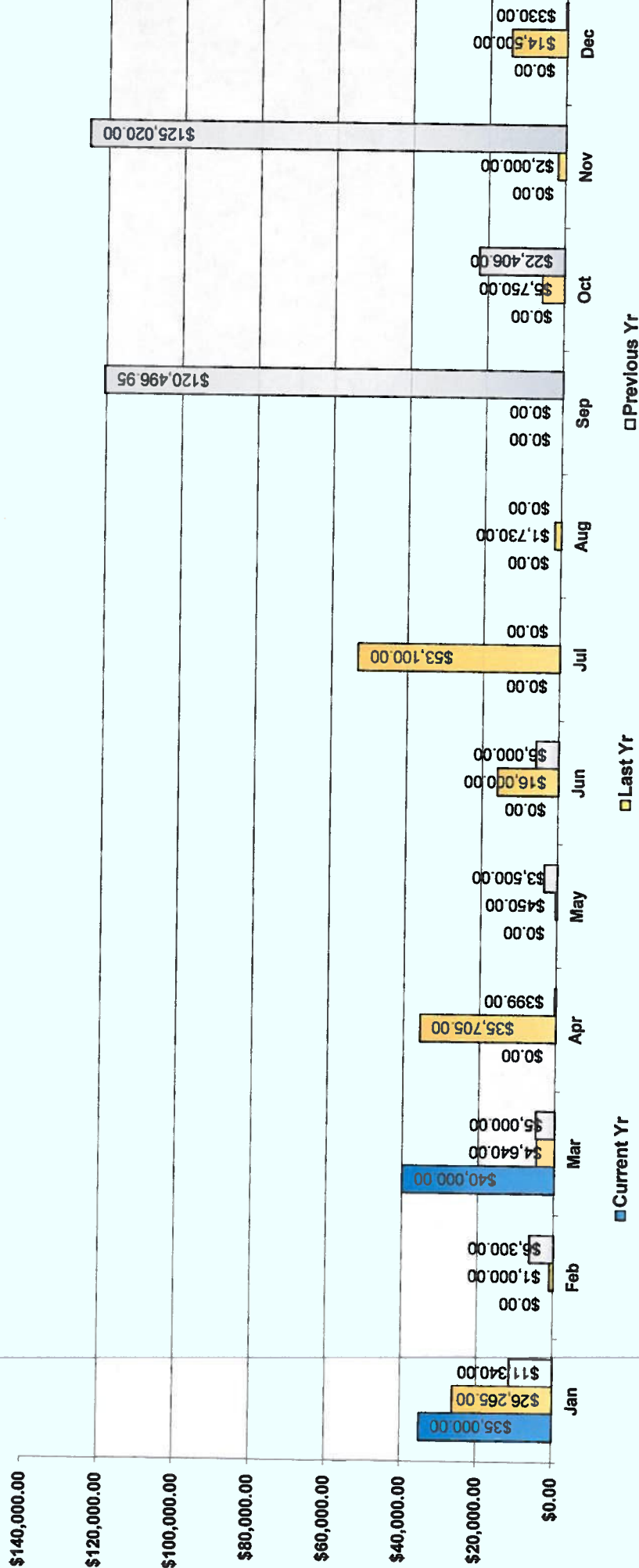
Seabrook Police Department
Total Traffic Tickets
As Of April 1, 2014



Seabrook Police Department
Stolen Property Value
As Of April 1, 2014



Seabrook Police Department
Recovered Property Value
As Of April 1, 2014



SEABROOK POLICE DEPARTMENT

DETECTIVE ACTIVITY REPORT

3/1/2014 Through 3/31/2014

Selected Investigators	Case Status Change This Period																	
	Previously Assigned (Active / Pending)	Cases Assigned This Period	Cleared Exceptionally	Cleared By Arrest / Charges	Charges Filed					Total Cases Cleared	% Of Assigned Cases Cleared	Inactivated		Closed/Unf.		Active/Warrant/Pending Cases Continuing	Stolen Property Recovered (Value)	Supplements Submitted
					Class-C Filed	Class-A/B Filed	Felony Filed	Total Charges Filed	Total Cases Suspende / Open Not Active			% Of Assigned Cases Suspended	Total Cases Closed or Unfounded	% Of Assigned Cases Closed				
Department Totals:	196	81	5	1	10	23	11	44	6	7.4%	3	3.7%	45	55.6%	225	\$4,640	59	
Sel. Investigator's Totals:	190	81	5	1	10	23	11	44	6	7.4%	3	3.7%	45	55.6%	219	\$4,640	49	
Sel. Investigator's Avg:	27.1	11.6	0.7	0.1	1.4	3.3	1.6	6.3	0.9	7.4%	0.4	3.7%	6.4	55.6%	31.3	\$663	7.0	
Imbrie, David	27	19	0	0	5	1	1	7	0	0.0%	0	0.0%	4	21.1%	42	\$0	18	
Morris, Clinton	44	7	2	0	0	0	0	0	2	28.6%	1	14.3%	2	28.6%	46	\$0	9	
Breeding, Ross	22	10	1	0	0	0	0	0	1	10.0%	0	0.0%	5	50.0%	26	\$0	11	
Pickell, Michael	14	5	0	0	1	5	2	8	0	0.0%	0	0.0%	1	20.0%	18	\$0	0	
Warner, Robert	40	8	2	1	0	0	1	1	3	37.5%	2	25.0%	0	0.0%	43	\$0	11	
Bryant, Hulien	11	0	0	0	0	0	0	0	0	0.0%	0	0.0%	0	0.0%	11	\$4,640	0	
Patrol	32	32	0	0	4	17	7	28	0	0.0%	0	0.0%	33	103.1%	33	\$0	0	

Seabrook

City of Seabrook Monthly Statistics

Alarm Date Between {03/01/2014} And
{03/31/2014} and District = "1"

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	2.17%	\$0	0.00%
111 Building fire	1	2.17%	\$0	0.00%
	<u>2</u>	<u>4.35%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	26	56.52%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	1	2.17%	\$0	0.00%
	<u>27</u>	<u>58.70%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
463 Vehicle accident, general cleanup	3	6.52%	\$0	0.00%
480 Attempted burning, illegal action, Other	1	2.17%	\$0	0.00%
	<u>4</u>	<u>8.70%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	5	10.87%	\$0	0.00%
6112 Dispatched & cancelled en route EMS	1	2.17%	\$0	0.00%
	<u>6</u>	<u>13.04%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
733 Smoke detector activation due to malfunction	1	2.17%	\$0	0.00%
735 Alarm system sounded due to malfunction	4	8.70%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	1	2.17%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	1	2.17%	\$0	0.00%
	<u>7</u>	<u>15.22%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 46

Total Est Loss: \$0

Seabrook

City of Seabrook Monthly Statistics

**Alarm Date Between {03/01/2014} And {03/31/2014}
and District = "1 "**

Total Number of Incidents 46	Total Number of Responding Personnel	230
Average Turnout per Incident		5

Seabrook**City of Seabrook Monthly Statistics**

**Alarm Date Between {03/01/2014} And {03/31/2014}
and District = "1" "**

1 Seabrook

Incident	Alarm Date & Time		Arrival Date & Time		Stn	Shift	Response Time
100 Fire, Other							
14-0000105	03/07/2014	17:01:17	03/07/2014	17:06:40	1	N	00:05:23
Average Response Time for District/Incident Type							00:05:23

111 Building fire

14-0000110	03/08/2014	15:37:06	03/08/2014	15:45:00	1	2	00:07:54
Average Response Time for District/Incident Type							00:07:54

311 Medical assist, assist EMS crew

14-0000097	03/01/2014	08:41:15	03/01/2014	08:43:20	1	N	00:02:05
14-0000098	03/01/2014	19:09:28	03/01/2014	19:20:00	1	N	00:10:32
14-0000099	03/02/2014	09:17:44	03/02/2014	09:29:00	1	1	00:11:16
14-0000100	03/02/2014	16:58:06	03/02/2014	17:02:18	1	N	00:04:12
14-0000101	03/03/2014	21:40:53	03/03/2014	21:40:53	1	2	00:00:00
14-0000103	03/05/2014	08:06:50	03/05/2014	08:19:27	1	1	00:12:37
14-0000106	03/07/2014	18:24:42	03/07/2014	18:27:58	1	N	00:03:16
14-0000108	03/07/2014	19:30:25	03/07/2014	19:30:25	1	2	00:00:00
14-0000109	03/08/2014	02:37:44	03/08/2014	02:44:29	1	3	00:06:45
14-0000111	03/08/2014	21:44:34	03/08/2014	21:49:34	1	2	00:05:00
14-0000115	03/13/2014	14:25:09	03/13/2014	14:27:56	1	1	00:02:47
14-0000119	03/18/2014	17:30:36	03/18/2014	17:34:44	1	N	00:04:08
14-0000122	03/19/2014	17:42:34	03/19/2014	17:47:00	1	2	00:04:26
14-0000124	03/21/2014	16:03:55	03/21/2014	16:08:42	1	2	00:04:47
14-0000125	03/21/2014	18:29:33	03/21/2014	18:31:44	1	2	00:02:11
14-0000126	03/22/2014	00:47:22	03/22/2014	00:53:08	1	N	00:05:46
14-0000127	03/22/2014	02:14:11	03/22/2014	02:22:38	1	3	00:08:27
14-0000128	03/22/2014	14:24:10	03/22/2014	14:30:40	1	1	00:06:30
14-0000129	03/22/2014	14:42:50	03/22/2014	14:45:00	1	1	00:02:10
14-0000130	03/23/2014	17:22:15	03/23/2014	17:25:00	1	2	00:02:45
14-0000132	03/23/2014	21:48:17	03/23/2014	21:50:19	1	2	00:02:02
14-0000136	03/25/2014	11:27:55	03/25/2014	11:32:00	1	1	00:04:05
14-0000137	03/25/2014	22:50:55	03/25/2014	22:54:59	1	2	00:04:04
14-0000140	03/28/2014	06:58:15	03/28/2014	07:00:00	1	1	00:01:45
14-0000142	03/30/2014	16:13:17	03/30/2014	16:20:50	1	N	00:07:33
14-0000143	03/31/2014	21:19:54	03/31/2014	21:22:57	1	2	00:03:03
Average Response Time for District/Incident Type							00:04:42

321 EMS call, excluding vehicle accident with injury

14-0000113	03/09/2014	16:44:07	03/09/2014	16:46:27	1	N	00:02:20
Average Response Time for District/Incident Type							00:02:20

463 Vehicle accident, general cleanup

14-0000117	03/16/2014	20:26:19	03/16/2014	20:36:05	1	2	00:09:46
14-0000134	03/25/2014	07:02:30	03/25/2014	07:09:17	1	3	00:06:47
14-0000135	03/25/2014	08:44:04	03/25/2014	08:47:00	1	1	00:02:56

Seabrook

City of Seabrook Monthly Statistics

Alarm Date Between {03/01/2014} And {03/31/2014}
and District = "1" "

1 Seabrook

Incident	Alarm Date & Time		Arrival Date & Time		Stn	Shift	Response Time
463 Vehicle accident, general cleanup							
Average Response Time for District/Incident Type							00:06:30
480 Attempted burning, illegal action, Other							
14-0000118	03/17/2014	19:17:05	03/17/2014	19:20:43	1	2	00:03:38
Average Response Time for District/Incident Type							00:03:38
733 Smoke detector activation due to malfunction							
14-0000114	03/12/2014	01:00:45	03/12/2014	01:06:00	1	N	00:05:15
Average Response Time for District/Incident Type							00:05:15
735 Alarm system sounded due to malfunction							
14-0000107	03/07/2014	18:40:32	03/07/2014	18:45:38	1	2	00:05:06
14-0000131	03/23/2014	20:26:37	03/23/2014	20:29:47	1	N	00:03:10
14-0000138	03/26/2014	07:21:00	03/26/2014	07:25:35	1	1	00:04:35
14-0000139	03/27/2014	20:36:22	03/27/2014	20:40:16	1	2	00:03:54
Average Response Time for District/Incident Type							00:04:11
743 Smoke detector activation, no fire - unintentional							
14-0000104	03/07/2014	09:10:28	03/07/2014	09:18:53	1	1	00:08:25
Average Response Time for District/Incident Type							00:08:25
745 Alarm system activation, no fire - unintentional							
14-0000123	03/19/2014	23:50:42	03/19/2014	23:52:00	1	3	00:01:18
Average Response Time for District/Incident Type							00:01:18
Overall Average Response Time for District 00:04:49							

Total Incident Count: 40

Overall Average Response Time: 00:04:49

CLEMC REPORT **Seabrook Stats Report MAR14**

	Jan-14	Feb-14	Mar-14	3 Month Total
Allergic Reaction	0	0	0	0
Assist by EMS	3	5	10	18
Attempted Suicide	3	1	2	6
Breathing problems	2	3	5	10
Choking	0	0	0	0
CPR	0	1	1	2
CVA	0	1	0	1
Death Investigation	0	0	0	0
Diabetic	2	0	0	2
Drowning	0	0	0	0
Heart problems/pain	4	5	2	11
Injured person	17	8	14	39
Motor Vehicle Incidents	7	10	8	25
Medical Alert Alarm	0	0	0	0
OB Baby Call	1	0	0	1
Overdose	1	4	3	8
Seizure	0	2	4	6
Sick Call	12	17	22	51
Trauma Gunshot/Stabbing	1	0	0	1
fire stand-by	0	0	0	0
Unconscious	0	0	1	1
Total	53	57	72	182

Response Time

4Min34Sec

4Min44Sec

4Min59Sec

Average Response Time
4Min46Sec

Last Year Same Time Period

	Jan-14	Feb-14	Mar-13	3 Month Total
Allergic Reaction	0	2	1	3
Assist by EMS	1	0	2	3
Attempted Suicide	2	1	1	4
Breathing problems	0	3	5	8
Choking	1	0	0	1
CPR	0	0	0	0
CVA	3	0	0	3
Death Investigation	0	0	0	0
Diabetic	3	1	3	7
Drowning	0	0	0	0
Heart problems/pain	7	12	3	22
Injured person	14	16	30	60
Major Accident	1	0	0	1
Medical Alert Alarm	1	1	0	2
OB Baby Call	0	1	0	1
Overdose	2	2	2	6
Seizure	3	2	3	8
Sick Call	12	19	22	53
Trauma Gunshot/Stabbing	0	0	2	2
fire stand-by	0	0	0	0
Unconscious	3	3	3	9
Total	53	63	77	193

Average Response Time

Response Time

4Min48Sec

4Min42Sec

4Min58Sec

4Min50Sec

CLEMC REPORT

Seabrook Stats Report MAR14

	Jan-14	Feb-14	Mar-14	3 Month Total
Allergic Reaction	0	0	0	0
Assist by EMS	3	5	10	18
Attempted Suicide	3	1	2	6
Breathing problems	2	3	5	10
Choking	0	0	0	0
CPR	0	1	1	2
CVA	0	1	0	1
Death Investigation	0	0	0	0
Diabetic	2	0	0	2
Drowning	0	0	0	0
Heart problems/pain	4	5	2	11
Injured person	17	8	14	39
Motor Vehicle Incidents	7	10	8	25
Medical Alert Alarm	0	0	0	0
OB Baby Call	1	0	0	1
Overdose	1	4	3	8
Seizure	0	2	4	6
Sick Call	12	17	22	51
Trauma Gunshot/Stabbing	1	0	0	1
fire stand-by	0	0	0	0
Unconscious	0	0	1	1
Total	53	57	72	182

Response Time

4Min34Sec

4Min44Sec

4Min59Sec

Average Response Time
4Min46Sec

Last Year Same Time Period

	Jan-14	Feb-14	Mar-13	3 Month Total
Allergic Reaction	0	2	1	3
Assist by EMS	1	0	2	3
Attempted Suicide	2	1	1	4
Breathing problems	0	3	5	8
Choking	1	0	0	1
CPR	0	0	0	0
CVA	3	0	0	3
Death Investigation	0	0	0	0
Diabetic	3	1	3	7
Drowning	0	0	0	0
Heart problems/pain	7	12	3	22
Injured person	14	16	30	60
Major Accident	1	0	0	1
Medical Alert Alarm	1	1	0	2
OB Baby Call	0	1	0	1
Overdose	2	2	2	6
Seizure	3	2	3	8
Sick Call	12	19	22	53
Trauma Gunshot/Stabbing	0	0	2	2
fire stand-by	0	0	0	0
Unconscious	3	3	3	9
Total	53	63	77	193

Average Response Time

Response Time

4Min48Sec

4Min42Sec

4Min58Sec

4Min50Sec

RESOLUTION NO. 2014-03

PLEDGE TO POST ALL BOND AND DEBT INFORMATION ON THE CITY WEBSITE

A RESOLUTION STATING THAT THE CITY OF SEABROOK PLEDGES TO POST ALL BOND AND DEBT INFORMATION ON THE CITY WEB SITE NO LATER THAN ONE BUSINESS DAY AFTER THE PUBLIC NOTICE OF A BOND ELECTION IN CONFORMANCE WITH THE TEXAS STATE COMPTROLLER'S REQUIREMENTS FOR FINANCIAL TRANSPARENCY

WHEREAS, the City of Seabrook has earned the Gold Level Leadership Circle Award for Financial Transparency issued by the Texas State Comptroller's Office since the award's inception; and

WHEREAS, a new Platinum Level Award is now available; and

WHEREAS, a requirement of the Platinum Level is a pledge by the city government to post details about the city's bond and debt information on the city website no later than one business day after the public notice of any bond election;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:

THAT, the City of Seabrook pledges that the Finance Director or designee shall post the required details about the city's bond and debt information on the city's website no later than one business day after the public notice of any bond election; and

THAT, this information shall include details about the bond package(s) to appear on the ballot, the date of the election and current outstanding debt obligations, including bonds, certificates of obligation and other debt; and

THAT, the City of Seabrook further pledges that the Finance Director/designee shall notify the Comptroller's office via e-mail when the bond information has been posted to the City's website and that the e-mail shall include a link to the bond election information.

AND IT IS SO ORDERED.

PASSED, APPROVED AND ADOPTED THIS 15TH DAY OF APRIL 2014.

ATTEST:

GLENN R. ROYAL, MAYOR

MICHELE L. GLASER, TRMC
CITY SECRETARY



Susan Combs Texas Comptroller of Public Accounts

- R.J. DeSilva or Lauren Willis
- 512-463-4070
- 1-800-531-5441 ext. 3-4070
- Email Us
- www.window.state.tx.us

For Immediate Release

March 20, 2014

Texas Comptroller Announces New Level of Transparency Awards For Local Government Entities

(AUSTIN) —Texas Comptroller Susan Combs is kicking off the fifth year of the Leadership Circle Program, which evaluates how local governments provide online access to their expenses and revenue, by announcing a higher level of financial transparency award.

Previously, the highest level of transparency awarded (Gold) went to recipients who posted - among other things - their budget, annual financial report, and check register online. The new Platinum Award level spotlights entities which meet Gold requirements and:

- Post detailed summary information on their government website about current bonded debt and how it will be paid off.
- Provide a link on their government website to the Comptroller's website about transparency in government at www.texas Transparency.org.
- The chief executive (e.g., mayor, county judge, superintendent or executive director) signs a pledge to post, on their government website, information about proposed bond packages and existing debt and provide the Comptroller's office with a link to this information no later than one business day after the public notice of the bond election.

A list of the first recipients of the new Platinum Award can be found at http://texas Transparency.org/Local_Government/Leadership_Circle/Platinumlist.php

“Since we began the Leadership Circle program in December 2009, an increasing number of local governments have worked hard to open their books to citizens in order to demystify finances,” Combs said. “We thought it was important to recognize local entities that take even more steps to give taxpayers easily accessible information they need to help them make informed decisions as well as ask questions of their local elected leaders.”

In 2013, 387 government entities were awarded Leadership Circle awards, up 38 percent over the first year of the program and a program record. Of that total, 325 entities were awarded Gold Awards, also a program record.

“We are honored to receive the Platinum Award for financial transparency from the Texas Comptroller’s office,” said Cochran County Auditor Danny Wiseley. “We believe in open government and feel it is important for our taxpayers to know how we are spending their money. Opening our books and posting our financial information online is easy and has actually saved us time because we can quickly direct people to our website when they call for information. They are tickled to death the information is out there.”

Local governments receiving a platinum, gold, silver or bronze Texas Comptroller Leadership Circle award have opened their books to the public and provide clear, consistent pictures of spending with detailed information on how tax dollars are allocated and spent. Top-ranking entities provide information online in an easily accessible, user-friendly format and set up features that allow taxpayers to easily drill down for more detailed information.

For tips and a step-by-step guide to achieve local government transparency, as well as a complete list of local governments in the Texas Comptroller Leadership Circle sorted by city, county, special districts, and school and college districts, visit www.TexasTransparency.org.

—30—

 Join the discussion and connect with the Texas Comptroller on Facebook for the latest economic news, surveys and more.

 Follow us on Twitter! Get quick Comptroller news and information you need to do business in Texas.

Revised 01/12

**CITY OF SEABROOK
PARADE, CARNIVAL, SHOW, FESTIVAL,
SPECIAL OR COMMUNITY EVENT
APPLICATION**

Date of Application: 3.31.14 Name of Applicant: Malia Ryle - Wounded Warrior Project

Full Address of Applicant: 12672 Silicon Dr. Suite 105 San Antonio, TX 78249

Day Time Phone: [REDACTED] time phone: [REDACTED]

e-mail address: [REDACTED]

Name of Organization, Firm or Corporation on whose behalf this application is made:
Wounded Warrior Project

Address of Organization (if different from above): Same

City _____ State _____ Zip Code _____

Phone Number of Organization (if different from above): Same ()

Is the organization recognized as a non-profit organization for tax purposes? yes

Requested Date(s) and Times of the Event:
Friday, May 16, 2014 Start: 9:am end: 11:30 am

Location of the Event: see inclosed map/cue sheet

Will any portion of this event be held on city property? If so, where?
city streets only

Note: If you will hold the event in a city park or facility, you must also complete an additional application to use city facilities.

Give a brief description of the event: Please see attached.

Estimated No. of Workers 5 Estimated No. of Attendees 55

Will the event be held in a parking area? No. If so, how many parking spaces will be temporarily lost? _____

How many parking spaces are you providing for the event? N/A

Will alcohol be served? No If so, you are required to pay an additional deposit if you wish to serve alcohol on city property. You must also contact the Texas Alcoholic Beverage Commission.

Will admission be charged for this event? No

Special Events Application
Revised 01/12
Page 2

Do you want to display temporary signs or banners to advertise this event? NO

Number of signs for this event N/A Complete the sign permit application attached to the packet. Please note that signs may only be displayed on private property, with the property owners' permission and with a city permit. Signs are not permitted in any street rights-of-way.

If this event is a parade, please answer the following additional questions.

Proposed Route (Attach Map):

See attached map

Estimated number and kind of animals to be used: _____

Estimated number of parade participants including, animals and riders, bicycle riders, animal-drawn vehicles, floats motor vehicles, motorized displays and marching units or organizations, such as bands, color-guards, and drill teams: 55-60

THIS SECTION NEEDS TO BE COMPLETED IN ORDER TO PROCESS YOUR APPLICATION.

This application has been reviewed by the Seabrook Police Chief or designee and the signature below verifies that adequate provisions for security have been made by the applicant.

CAPT. SEAN WRIGHT
Print name
Police Department Representative

4-2-14
Date Approved

Sen Lins
Signature
Police Department Representative

Comments: No SEABROOK officers needed. NO ROAD CLOSURES. Need to call PD DAY off.

I have enclosed the following items as part of my application and have initialed each relevant item:

1. ✓ completed applications form including approval by the Seabrook Police Department.
2. N/A If the event is to be held on city property, an additional application for the use of city facilities.
3. _____ Permit fee in the amount of \$ 50.00. (Non-profit organizations may substitute a letter of request to the City Council requesting a waiver of the permit fee.

Special Events Application
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Page 3

4. _____ If event is a parade a deposit fee of 200.⁰⁰ is included. Deposits are not waived.
5. _____ A certificate of insurance, naming the City of Seabrook as certificate holder. This insurance provides protection of not less than \$100,000 against liability for damages to property and protection of not less than \$100,000 for protection of injury to the death of one person and of not less than \$300,000 for protection against injury to death of two or more persons in a single accident or occurrence. (A sample certificate of insurance is enclosed.)
6. N/A For special events, a site plan is attached as required by the Code of the City of Seabrook, Section 4.07. (See attached excerpt.)
7. ✓ For parades, a map showing the parade route is attached.

NO APPLICATION WILL BE ACCEPTED UNLESS ALL ITEMS LISTED ABOVE ARE PROVIDED.

As applicant, I certify that all information contained in this application is true and correct to the best of my knowledge. I state that I am fully authorized to act and contract for any persons, organizations, firms or corporations on whose behalf this application is made. As applicant for the above organization, I do contract and agree that they will jointly and severally, indemnify and hold the City of Seabrook harmless against liability for any and all claims for damage to property or injury to or death of persons arising out of or resulting from the issuance of the permit or the conduct of the participants. As applicant, I understand that I may be held liable as principal in place of the organization for the cost of cleaning or repairing city property which may have sustained damage as a result of the special event. I understand that a special events permit may be issued for no more than five consecutive days. If the permit is granted, I, as representative, agree to adhere to all city ordinances regarding the special event.

I understand that if I am applying to use a city park, community house or other city facility to hold this event, additional applications and fees will be required. I also understand that all required applications, accompanying documents and fees must be submitted to the City Secretary's Office at least 30 days prior to the date of the event, and that the event may not be held without approval of the Seabrook City Council. I have read and have agreed to the above conditions.

[Signature]
Signature of Applicant

Maria Pyle
Printed Name of Applicant

3.31.14
Date Submitted

FOR OFFICE USE ONLY

Reviewed by City Secretary _____ Date _____

If applicable: Fire Marshal notified _____ Building Official Notified _____ City Mgr _____

This application has been reviewed by the Seabrook City Council on _____
and has been **APPROVED** **DENIED**.

The following conditions are placed upon this event: _____

**Wounded Warrior Project
Soldier Ride - Houston
Friday, May 16th, 2014**

Description of Proposed Activity

Soldier Ride is a Wounded Warrior Project initiative that provides adaptive cycling opportunities *across the country* to help wounded warriors restore their physical and emotional well-being. It is a unique adaptive cycling experience that honors our military men and women as they courageously battle the physical and psychological damages of war. Through the exhilaration of cycling, warriors embrace possibilities for the future in a supportive environment with fellow injured service members.

Wounded Warrior Project provides equipment and support to participating injured service members at no cost to the warrior. Soldier Ride raises funds for Wounded Warrior Project programs and initiatives to ensure this generation is the most successful, well-adjusted generation of wounded warriors in our nation's history. This year, Wounded Warrior Project's Soldier Ride tour will be held in 20 major cities nationwide and we are excited to add Houston, Texas to that list.

Event Details

This event is not advertised or opened to the public; it is for wounded warriors and support and is exclusive to cycling. Traveling in a tight protective bubble, the rolling escort will include a police escort, a lead WWP van, 50-65 cyclists and a SAG U-Haul carrying supplies.

- **Event Venue Start/Finish Location:**

NASA
1601 NASA Pkwy,
Houston, Texas, USA
77058

- **Route**

Please see attached sheets for route maps and turn by turn cues sheets.

- **Schedule of events as planned**

Friday, May 15th

- 7:30am WWP staff arrives to set up bikes for warriors
 - 8:15am Warriors arrive
 - 9:00am ride begins
 - 11:30 am anticipated end time
-

Support Personnel

Below is a list of Wounded Warrior Project staff that will be responsible for the coordination of the event:

- **Malia Pyle**, Logistics Coordinator
12672 Silverside, Suite 105
Columbus, Texas 78249
512.391.1307
mpyle@woundedwarriorproject.org
- **Shana Gibbs**, Event Support
12672 Silverside, Suite 105
Columbus, Texas 78249
512.252.4857
sgibbs@woundedwarriorproject.org

Police Support

Police: WWP and Soldier Ride will be requesting police support from the local Sheriff's Department, in the form of a rolling police escort the day of the event for our warriors. WWP's utmost concern is safety for our warriors. The traditional model of police support that we have found successful in other Soldier Ride events is as follows:

- Police lead vehicle used to clear major intersections for participants
- Patrol cars/motors in order to leap frog, control intersections
- Police escort for the warriors on the road, creating a protective bubble

Traffic Control Plan

The warrior bubble will travel at 10-15 MPH in a rolling escort and will remain in a tight bubble (as not to span more than 1/8 to 1/4 mile), therefore no street or road closures. The police escort will control intersections and travels in the right lane, as traffic will be allowed to pass on the left.

In the case of one lane traffic, traffic will be traveling behind the bubble at this slow pace for a short duration or escorted past the bubble by the Sheriff's Department.

Medical Plan

Wounded Warrior Project will use first responders of the police escort, as well as, medics riding bikes to ensure immediate attention. If a warriors needs to be removed from the course, the Soldier Ride team will place the participant in a SAG vehicle.

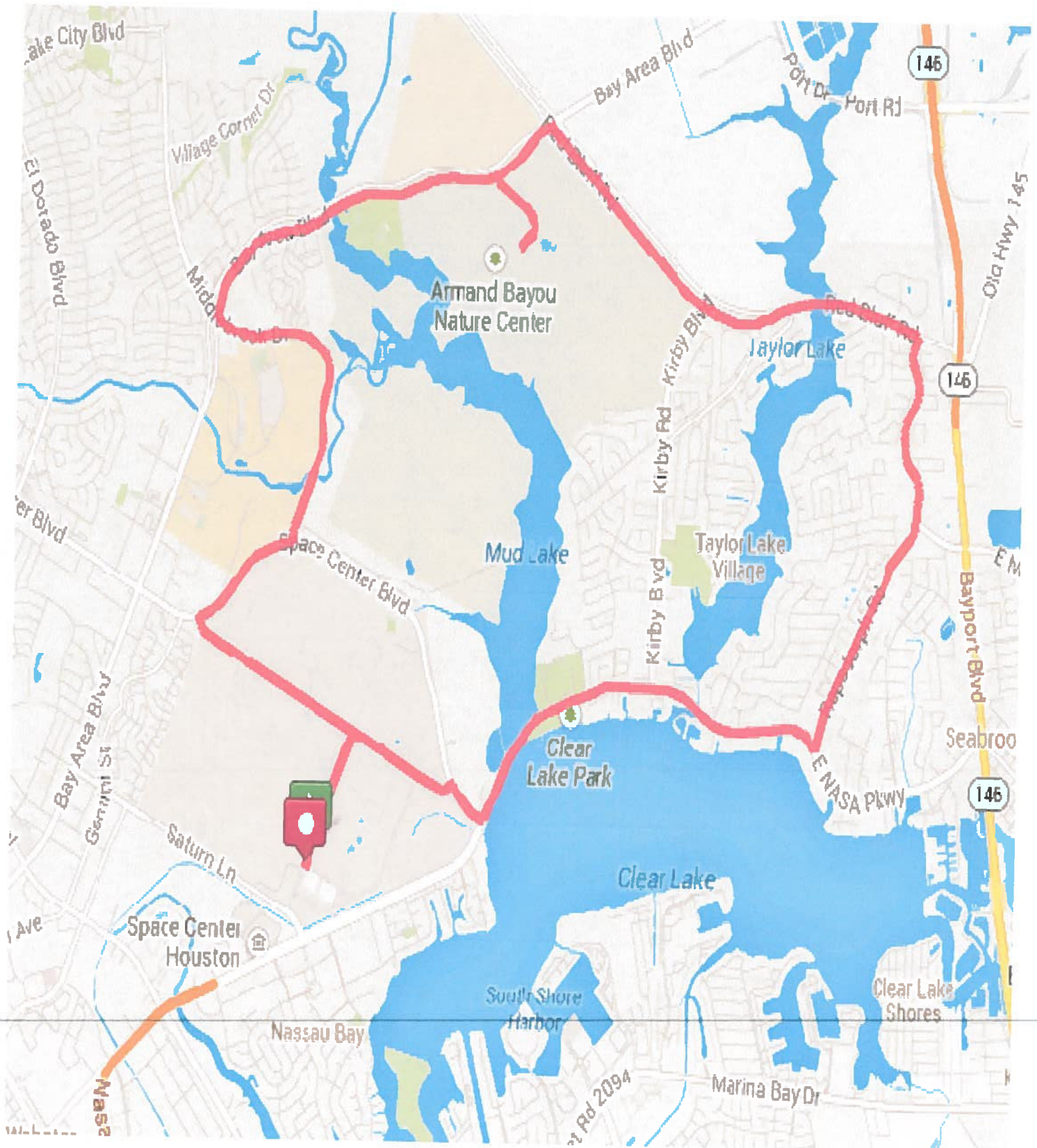
Event Clean Up

All event clean-up will be handled by the Soldier Ride staff. We will have trash bins available in our SAG support U-Haul and discard immediately after the event in trash dumpsters.

Event Website:

www.woundedwarriorproject.org

Soldier Ride Houston – NASA/Seabrook
Friday, May 16th, 2014



S U S A N

C O M B S

TEXAS COMPTROLLER of PUBLIC ACCOUNTS

WWW.WINDOW.STATE.TX.US



April 7, 2008

Mr. Steven Nardizzi
Deputy Executive Director, Operations
WWP, Inc.
7020 A. C. Skinner Parkway, Suite 100
Jacksonville, Florida 32256-6938

Dear Mr. Nardizzi:

Effective Feb. 23, 2005, WWP, Inc. is exempt from Texas franchise tax and sales and use tax as a 501(c)(3) organization. The exemption does not extend to hotel occupancy tax.

We have assigned Texas taxpayer number 32036688789 to the organization. Please reference this number in correspondence with us. The assignment of the taxpayer number does not mean the organization is permitted to collect or remit Texas taxes. Exempt organizations must collect taxes on most of their sales. Please give our Tax Assistance section a call at (800) 252-5555 if you need a sales tax permit.

The sales tax exemption extends to goods and services purchased for use by your organization. The exemption does not apply if the purchase is for the personal benefit of an individual or private party, or is not related to the organization's exempt purpose. For more information, please see our publication # 96-122, *Exempt Organizations - Sales and Purchases*.

The enclosed exemption certificate can be issued instead of paying tax when buying taxable items necessary to the exempt purpose of the organization. Make as many copies of the exemption certificate as you need. The exemption certificate does not need a taxpayer number to be valid, but you may provide your taxpayer number if the seller requests it.

As a corporation, limited liability company, or limited partnership transacting business in Texas, you may need to file a Certificate of Authority or Registration with the Texas Secretary of State. More information is available online at the Secretary of State's website, http://www.sos.state.tx.us/corp/foreign_outofstate.shtml.

Our goal is to provide you with prompt, professional service. Please take a moment to complete our survey; enclosed and online at <http://aixtcp.cpa.state.tx.us/surveys/tpsuv2/index.html>.

If you have any questions, write to us at exempt.orgs@cpa.state.tx.us or P. O. Box 13528, Austin, Texas 78711-3528, or call us toll-free at (800) 531-5441, ext. 66922. The fax number is (512) 475-5862. Also, our publications and other helpful information are online at <http://www.window.state.tx.us/taxinfo/exempt>.

Sincerely,

A handwritten signature in cursive script, reading "WynNelle Leeth", is written over the name.

WynNelle Leeth
Exempt Organizations Section



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
04/03/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services, Inc. of Florida 13901 Sutton Park Drive South Suite 360 - Building C Jacksonville FL 32224 USA		CONTACT NAME: PHONE (A/C No. Ext): (904) 724-2001 FAX (A/C No.): (904) 223-0797 E-MAIL ADDRESS:															
INSURED Wounded Warrior Project, Inc. 4899 Belfort Road Suite 300 Jacksonville FL 32256 USA		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Commerce & Industry Ins Co</td> <td>19410</td> </tr> <tr> <td>INSURER B: Philadelphia Indemnity Ins Co</td> <td>18058</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Commerce & Industry Ins Co	19410	INSURER B: Philadelphia Indemnity Ins Co	18058	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER E:																	
INSURER F:																	

COVERAGES

CERTIFICATE NUMBER: 570053394168

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			PHPK1152802 General Liability	03/31/2014	03/31/2015	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS			PHPK1152802 Auto Liability	03/31/2014	03/31/2015	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$10,000			PHUB454257 Umbrella	03/31/2014	03/31/2015	EACH OCCURRENCE \$20,000,000 AGGREGATE \$20,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC 038330548 AOS - Work Comp WC 038330549 CA - Work Comp	01/01/2014	01/01/2015	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Friday May 16, 2014

Soldier Ride, a WWF initiative, provides adaptive cycling opportunities across the country to help wounded warriors restore their physical and emotional well-being.

CERTIFICATE HOLDER

CANCELLATION

City of Seabrook 1700 First Street Seabrook TX 77586 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

Holder Identifier : pp

Certificate No : 570053394168

Revised 01/12

**CITY OF SEABROOK
PARADE, CARNIVAL, SHOW, FESTIVAL,
SPECIAL OR COMMUNITY EVENT
APPLICATION**

Date of Application: 3/1/14 Name of Applicant: JOE MACHOL

Full Address of Applicant: [REDACTED] Rd

Day Time Phone (281) 804-0434 Night time phone [REDACTED]

e-mail address: [REDACTED]@gmail.com

Name of Organization, Firm or Corporation on whose behalf this application is made:
BAY AREA VETERANS MEMORIAL

Address of Organization (if different from above): _____

City SEABROOK State TX Zip Code 77586

Phone Number of Organization (if different from above): () _____

Is the organization recognized as a non-profit organization for tax purposes? _____

Requested Date(s) and Times of the Event:
10:00 AM - 12:00 NOON MONDAY MAY 26th 2014

Location of the Event: 2nd STREET AT THE MEMORIAL

Will any portion of this event be held on city property? If so, where?
THE STREET OF 2nd STREET

Note: If you will hold the event in a city park or facility, you must also complete an additional application to use city facilities.

Give a brief description of the event: A ANNUAL EVENT HONORING THE ALL
VETERANS PAST + PRESENT, FLAG CERAMONY, SPEECHES,
FOOD AND DISPLAY'S

Estimated No. of Workers 10 MY OWN Estimated No. of Attendees 100 - 200

Will the event be held in a parking area? NO If so, how many parking spaces will be temporarily lost? _____

How many parking spaces are you providing for the event? 75-100 - on street

Will alcohol be served? NO If so, you are required to pay an additional deposit if you wish to serve alcohol on city property. You must also contact the Texas Alcoholic Beverage Commission.

Will admission be charged for this event? NO

Special Events Application
Revised 01/12
Page 2

Do you want to display temporary signs or banners to advertise this event? YES

Number of signs for this event 1-2 Complete the sign permit application attached to the packet. **Please note that signs may only be displayed on private property, with the property owners' permission and with a city permit. Signs are not permitted in any street rights-of-way.**

If this event is a parade, please answer the following additional questions.

Proposed Route (Attach Map): _____

Estimated number and kind of animals to be used: _____

Estimated number of parade participants including, animals and riders, bicycle riders, animal-drawn vehicles, floats motor vehicles, motorized displays and marching units or organizations, such as bands, color-guards, and drill teams:

THIS SECTION NEEDS TO BE COMPLETED IN ORDER TO PROCESS YOUR APPLICATION.

This application has been reviewed by the Seabrook Police Chief or designee and the signature below verifies that adequate provisions for security have been made by the applicant.

Bryan Brand
Print name
Police Department Representative

3-27-14
Date Approved

[Signature]
Signature
Police Department Representative

Comments: see attached form

I have enclosed the following items as part of my application and have initialed each relevant item:

1. J.M. completed applications form including approval by the Seabrook Police Department.
2. J.M. If the event is to be held on city property, an additional application for the use of city facilities.
3. J.M. Permit fee in the amount of \$ 50.00. (Non-profit organizations may substitute a letter of request to the City Council requesting a waiver of the permit fee.

Special Events Application
Revised 01/12
Page 3

N/A

4. J.M.

If event is a parade a deposit fee of _____ is included. Deposits are not waived.

5. J.M.

A certificate of insurance, naming the City of Seabrook as certificate holder. This insurance provides protection of not less than \$100,000 against liability for damages to property and protection of not less than \$100,000 for protection of injury to the death of one person and of not less than \$300,000 for protection against injury to death of two or more persons in a single accident or occurrence. (A sample certificate of insurance is enclosed.)

6. J.M.

For special events, a site plan is attached as required by the Code of the City of Seabrook, Section 4.07. (See attached excerpt.)

7. J.M.

For parades, a map showing the parade route is attached.

NO APPLICATION WILL BE ACCEPTED UNLESS ALL ITEMS LISTED ABOVE ARE PROVIDED.

As applicant, I certify that all information contained in this application is true and correct to the best of my knowledge. I state that I am fully authorized to act and contract for any persons, organizations, firms or corporations on whose behalf this application is made. As applicant for the above organization, I do contract and agree that they will jointly and severally, indemnify and hold the City of Seabrook harmless against liability for any and all claims for damage to property or injury to or death of persons arising out of or resulting from the issuance of the permit or the conduct of the participants. As applicant, I understand that I may be held liable as principal in place of the organization for the cost of cleaning or repairing city property which may have sustained damage as a result of the special event. I understand that a special events permit may be issued for no more than five consecutive days. If the permit is granted, I, as representative, agree to adhere to all city ordinances regarding the special event.

I understand that if I am applying to use a city park, community house or other city facility to hold this event, additional applications and fees will be required. I also understand that all required applications, accompanying documents and fees must be submitted to the City Secretary's Office at least 30 days prior to the date of the event, and that the event may not be held without approval of the Seabrook City Council. I have read and have agreed to the above conditions.

Joe Machol
Signature of Applicant

JOE MACHOL
Printed Name of Applicant

3/1/14
Date Submitted

FOR OFFICE USE ONLY

Reviewed by City Secretary _____ Date _____

If applicable: Fire Marshal notified _____ Building Official Notified _____ City Mgr _____

This application has been reviewed by the Seabrook City Council on _____
and has been ☐ APPROVED ☐ DENIED.

The following conditions are placed upon this event: _____

Joe Machol

Special Event Permit

Submitted to Police Department 3/27/14

The police department was presented this plan on 3/27/14 at 1400 hours. Any street closures related to this event must be done so with the approval of city council. Street closures related to this event will require barricades that have to be staffed with Seabrook Police officers. Any plans that require officers will have to be reviewed, and accommodations will have to be made to provide funding for the police presence at the event.

Respectfully,

Bryan Brand

Administrative Lieutenant

Seabrook Police Department

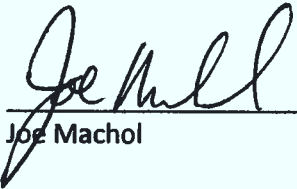
Request from Joe Machol, 2601 Repsdorph Road, Seabrook.

Date: March 27, 2014

As part of the Memorial Day application I am asking Council's permission to close Second Street from Meyer to Todville 9:30 a.m. to 12:30 p.m.

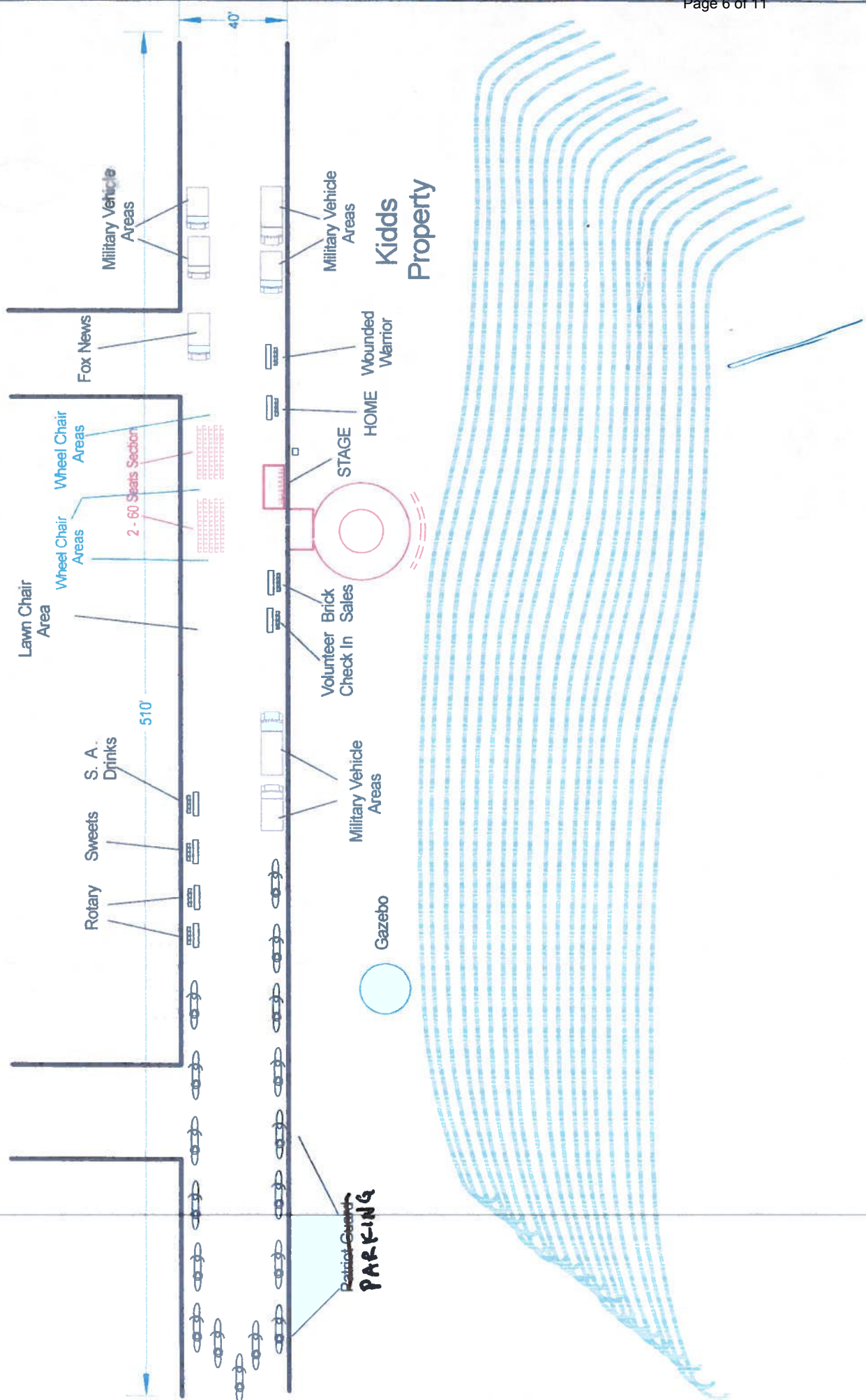
I would also like to request a waiver of the special events permit fee and the park rental fee as this event is dedicated to Veterans. I understand that I must pay the deposit, which is refundable if the premises are cleaned up, must pay for police officers needed for this event and that I must obtain a certificate of insurance if the event is approved.

Thank you for your consideration.



Joe Machol

Bay area Veterans Memorial Dedication Plan





Rental Application for City Facilities and Parks

Please circle one rental option

Community House
Meador Park Pavilion
Pool Pavilion
Pool Game Room
Baseball Fields
Pine Gully Park
Other city parks

Resident

Rental Fee	50.00
Deposit	50.00
Security Deposit	
Special Event Fee	50.00

Total Amount Due	150.00
------------------	--------

Group or Company: JOE MACHOL *Joe Machol*

Contact Name: JOE MACHOL

Address: [REDACTED]

City: SEABROOK State: TX Zip: 77586

Home/Cell Phone: [REDACTED] Work Phone: _____

Email Address: jgmachol@hotmail.com

Type of Event: MEMORIAL

Date of Event: MAY 26th 2014 Start Time: 10:00 AM End Time: 12:00 Noon

Number of People Attending: 100-200 Will alcohol be served? NO

If you will be serving alcohol you must complete the Alcohol Security Agreement.

Is this a private event? NO may the public attend? YES

If an outside event is open to the public, you must complete a special events permit application.

Notes and Comments:

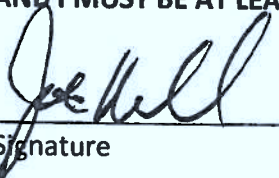
Terms and Conditions

Applicant represents and certifies that:

1. All information provided in this application is true and correct.
2. Applicant and user will bear all cost of cleanup and damage; and for this purpose the City may retain part or all of the deposit, and excess will be immediately paid to applicant and user, or either of them, upon request.
*** Applicants are required to clean up the Community House the same day/evening of reservation. Failure to clean the building will result in loss of deposit.**
J.M. (initials)
3. **Deposits will not be refunded until keys have been returned.** J.M. (initial)
4. Misrepresentation or erroneous information in this application constitutes grounds for denial of future applications and use.
5. **WAIVER OF LIABILITY:**
 - a. I understand the City of Seabrook is not responsible for the loss or damage to any equipment or supplies of the renter. J.M. (initials)
 - b. To the fullest extent permitted by law, RENTER, shall indemnify and hold harmless the City of Seabrook from and against claims, damages, losses, and expenses, including but not limited to, attorney's fees, which arise out of or in any way relate to any and all personal injury, death and/or property damage in connection with rental by the City to the rental of the Facility (as defined above), and arising out of any act and/or omission by the City and/or of any and all of the City's agents, representatives, servants, and employees, including, but not limited to, negligence, gross negligence, strict liability, breach of express or implied warranty, breach of fiduciary duty, breach of the duty of good faith and fair dealing, fraud, conspiracy, conspiracy to defraud, deceptive trade practice allegations, misrepresentations, or contribution, or any other claim, whether based on a tort, contract, or under any theory of recovery, under any state or federal law, or whether for compensatory or punitive damages (or any types of damages whatsoever). In no event will the City of Seabrook be liable for special indirect or consequential damages arising out of, or in connection with, the rental of the Facility rendered under this Agreement.
6. I have read the rules and regulations and understand the fee structure to which time I have chosen.
7. I understand I must be at least 21 years of age for this application to be considered.
8. I have received a copy of the resolution which applies. J.M. (initials)
9. The City requires that the applicant provide adequate security protection at any function attended by varying numbers of persons and has guidelines for the number of peace officers needed per volume of attendants and the nature of the function (see attachment 2). In addition to other prepaid deposits required, the applicant shall prepay a deposit of 100% of the cost per officer per hour to be required for the event at

the time of the application. Those moneys shall be held by the City and deposited in a City holding account to assure that adequate security is present for all events, but the contract for security services is between applicant and the individual peace officer(s), even when off duty Seabrook police officers are engaged. If a City peace officer is working a party on City premises, off duty under private party contract, he or she is not acting in his or her official capacity as a City employee and is an independent contractor in providing these services. **The holding of the deposit by the City is to assure that security shall be on hand to protect City property, but payment for said services shall be from applicant to the officer, even if the applicant releases the deposit to the peace officer instead of paying him or her direct.** Said fees are not salary. City shall not ever be anything more than the holder of the deposit and shall release same as directed by the parties since it shall never become City funds.

I UNDERSTAND I MUST BE AT LEAST 21 YEARS OF AGE TO SUBMIT FORM _____ (initial)


Applicants Signature

3/1/14
Date

City Manager's Signature

Date

Alcohol/Security Agreement

If you plan on serving alcohol you must complete and return this form. Alcohol beverages may only be served when renting a facility in accordance with Resolution No. 2012-21, "Fees & Regulations for Various City Park Facilities. "

Applicant Name: N/A

Reservation Date: _____ Type of Event: _____

Actual Hours for Security: FROM _____ TO _____

1. I acknowledge that alcoholic beverages will be served during the time of this event. I further understand that it is a violation to serve alcohol to minors, and I agree to take the steps necessary to comply with this law.
2. I acknowledge that a licensed peace officer or officers will be assigned by the Seabrook Police Department to provide security for my scheduled event and **must** be present at all times alcohol is being served.
3. I acknowledge that the officer or officers assigned will be paid at a rate of \$_____ **per hour with a four (4) hour minimum.**
4. I acknowledge that the security compensation for each peace officer required shall be paid by me at the **beginning** of the event by cash or money order and that failure to pay as required may result in cancellation of the event.
5. I acknowledge that the number of officers assigned to my event is based on the following number of attendees:

Number of Attendees	Officers Required
1 to 100	1
101 to 200	2
201 to 300	3
301 to 400	4
401 to 500	5
501 and above	Determined by Chief of Police

Applicants Signature

Date

City Manager's Signature

Date

CITY OF SEABROOK
***** REPRINT RECEIPT*****

REC#: 00573012 3/27/2014 2:37 PM
OPER: 006 TERM: 006
REF#:

ACT #: XXXXXXXXXXXXXXXX
AUTH #: 315763
TRAN #: 000000004443

TRAN: 4.0000 COMM HSE/CAROTHER'S
MACHOL, JOSEPH 05/26/14
PER MICHELE
COMMUNITY HOUSE DEP 50.00GR

TENDERED: 50.00 CREDIT CARD
APPLIED: 50.00-
CHANGE: 0.00

Revised 01/12

**CITY OF SEABROOK
PARADE, CARNIVAL, SHOW, FESTIVAL,
SPECIAL OR COMMUNITY EVENT
APPLICATION**

Date of Application: 2/12/14 Name of Applicant: Siddian Roe

Full Address of Applicant: 1605 2nd St Seabrook

Day Time Phone: [REDACTED] Night time phone: ()

e-mail address: [REDACTED]@com

Name of Organization, Firm or Corporation on whose behalf this application is made:
Midnite Slice

Address of Organization (if different from above): _____

City _____ State _____ Zip Code _____

Phone Number of Organization (if different from above): ()

Is the organization recognized as a non-profit organization for tax purposes? NO

Requested Date(s) and Times of the Event: (F) 6-10 9/10-10 Aug 15 & 16 Aug 15 6pm-10pm Aug 16 10am-10pm

Location of the Event: Meador Park

Will any portion of this event be held on city property? If so, where?

Note: If you will hold the event in a city park or facility, you must also complete an additional application to use city facilities.

Give a brief description of the event: Music Festival

Estimated No. of Workers 20 Estimated No. of Attendees 1000

Will the event be held in a parking area? NO If so, how many parking spaces will be temporarily lost? _____

How many parking spaces are you providing for the event? Parking in empty lot and school

Will alcohol be served? YES If so, you are required to pay an additional deposit if you wish to serve alcohol on city property. You must also contact the Texas Alcoholic Beverage Commission.

Will admission be charged for this event? yes

Special Events Application
Revised 01/12
Page 2

Do you want to display temporary signs or banners to advertise this event? yes

Number of signs for this event _____ Complete the sign permit application attached to the packet. **Please note that signs may only be displayed on private property, with the property owners' permission and with a city permit. Signs are not permitted in any street rights-of-way.**

If this event is a parade, please answer the following additional questions.

Proposed Route (Attach Map): _____

Estimated number and kind of animals to be used: _____

Estimated number of parade participants including, animals and riders, bicycle riders, animal-drawn vehicles, floats motor vehicles, motorized displays and marching units or organizations, such as bands, color-guards, and drill teams: _____

THIS SECTION NEEDS TO BE COMPLETED IN ORDER TO PROCESS YOUR APPLICATION.

This application has been reviewed by the Seabrook Police Chief or designee and the signature below verifies that adequate provisions for security have been made by the applicant.

Bryan Brand
Print name
Police Department Representative

3-17-2014
Date Approved

[Signature]
Signature
Police Department Representative

Comments: Security will need to be present
& will need to meet w/ promoter to arrange it.

I have enclosed the following items as part of my application and have initialed each relevant item:

1. + completed applications form including approval by the Seabrook Police Department.
2. + If the event is to be held on city property, an additional application for the use of city facilities.
3. + Permit fee in the amount of \$ 50.00. (Non-profit organizations may substitute a letter of request to the City Council requesting a waiver of the permit fee.

Special Events Application
Revised 01/12
Page 3

4. _____ If event is a parade a deposit fee of \$ 50.00 is included. Deposits are not waived.
5. _____ A certificate of insurance, naming the City of Seabrook as certificate holder. This insurance provides protection of not less than \$100,000 against liability for damages to property and protection of not less than \$100,000 for protection of injury to the death of one person and of not less than \$300,000 for protection against injury to death of two or more persons in a single accident or occurrence. (A sample certificate of insurance is enclosed.)
6. + For special events, a site plan is attached as required by the Code of the City of Seabrook, Section 4.07. (See attached excerpt.)
7. _____ For parades, a map showing the parade route is attached.

NO APPLICATION WILL BE ACCEPTED UNLESS ALL ITEMS LISTED ABOVE ARE PROVIDED.

As applicant, I certify that all information contained in this application is true and correct to the best of my knowledge. I state that I am fully authorized to act and contract for any persons, organizations, firms or corporations on whose behalf this application is made. As applicant for the above organization, I do contract and agree that they will jointly and severally, indemnify and hold the City of Seabrook harmless against liability for any and all claims for damage to property or injury to or death of persons arising out of or resulting from the issuance of the permit or the conduct of the participants. As applicant, I understand that I may be held liable as principal in place of the organization for the cost of cleaning or repairing city property which may have sustained damage as a result of the special event. I understand that a special events permit may be issued for no more than five consecutive days. If the permit is granted, I, as representative, agree to adhere to all city ordinances regarding the special event.

I understand that If I am applying to use a city park, community house or other city facility to hold this event, additional applications and fees will be required. I also understand that all required applications, accompanying documents and fees must be submitted to the City Secretary's Office at least 30 days prior to the date of the event, and that the event may not be held without approval of the Seabrook City Council. I have read and have agreed to the above conditions.

+
Signature of Applicant

Sibbian Roe
Printed Name of Applicant

4/8/14
Date Submitted

FOR OFFICE USE ONLY

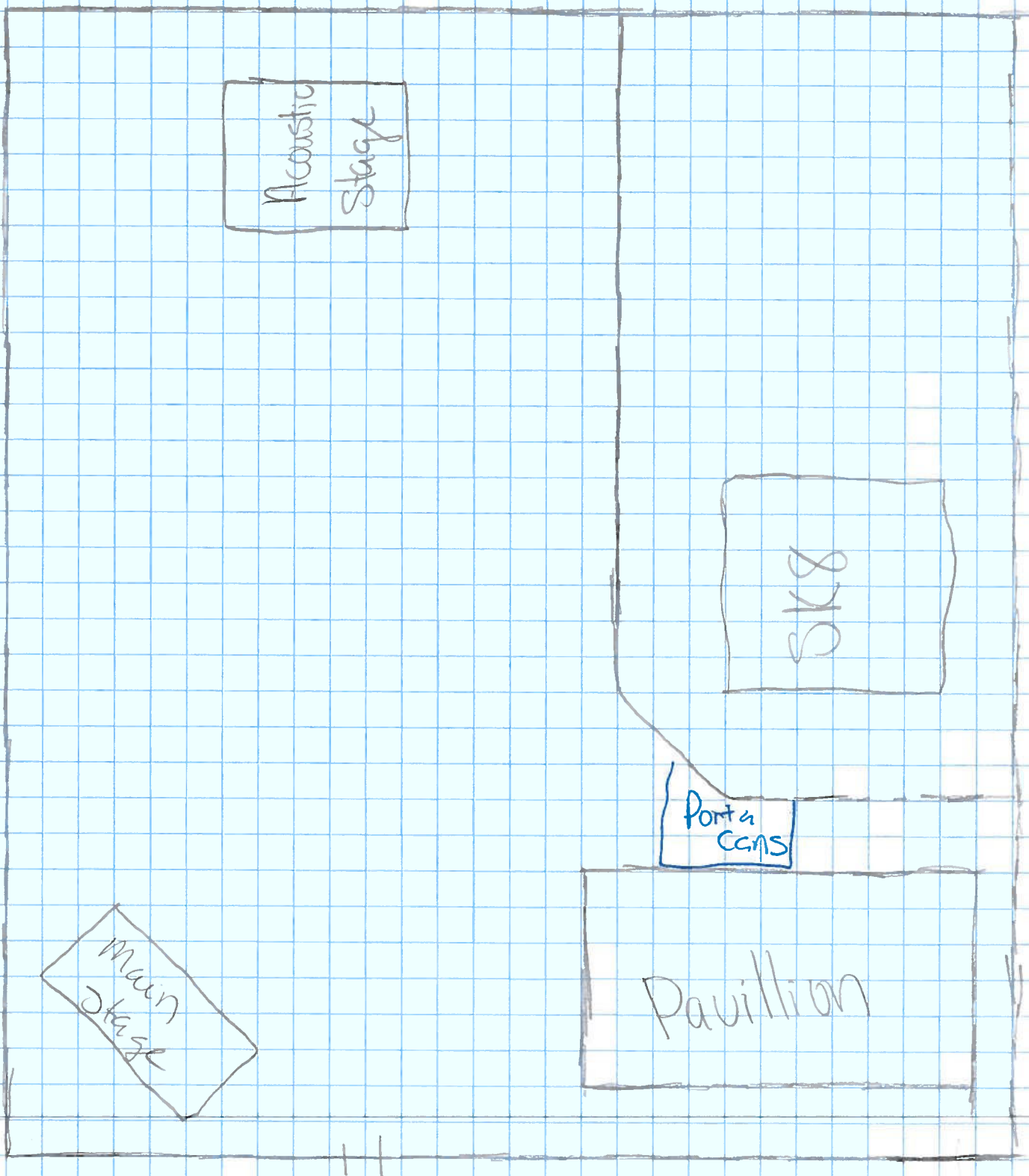
Reviewed by City Secretary _____

Date _____

If applicable: Fire Marshal notified _____ Building Official Notified _____ City Mgr _____

This application has been reviewed by the Seabrook City Council on _____
and has been APPROVED DENIED.

The following conditions are placed upon this event: _____



Meyer

HAMMICK

Resolution No. 2011-05

Page 8

ATTACHMENT 1

APPLICATION FOR:

1. Community House
 2. Meador Pavilion
 3. Other Pavilions/Gazebos (not Meador or Pool Pavilion)
 4. Pool Parties
-
- A. Pool Pavilion
 - B. Game Room
5. Baseball Fields
 6. Pine Gully Park
 7. Other City Park

Fee Category: Resident Business
Rental Fee: 100.00
Deposit: 50.00
Security Deposit: 50.00
Special Events Fee: 50.00
Total Amount Due: \$ 200.00

I UNDERSTAND I MUST BE AT LEAST 21 YEARS OF AGE tb (initials)

GROUP OR COMPANY Midnite Slice

NAME: Sibbian Roe

ADDRESS: 1605 2nd St

CITY: Seabrook

ZIP CODE: 77586

HOME/MOBILE PHONE: 832-285-7272

WORK PHONE: _____

E-MAIL ADDRESS: Sibbian Roe

TYPE OF EVENT: Festival

DATE OF EVENT: Aug 15-16

TIME FROM: 6:00 TO: 10:00

NUMBER OF PEOPLE ATTENDING 1000

WILL ALCOHOL BE SERVED? yes

IS THIS A PRIVATE EVENT _____ OR CAN THE PUBLIC ATTEND yes

(If an outside event is open to the public, you must complete a special events permit application also.)

TERMS

Applicant represents and certifies that:

1. All information provided in this application is true and correct.
2. Applicant and user will bear all cost of clean-up and damage; and for this purpose the City may retain part or all of the deposit, and excess will be immediately paid to applicant and user, or either of them, upon request.
* Applicants are required to clean up the Community House the same day/evening of reservation. Failure to clean the building will result in loss of deposit.
tb (initials)
3. Deposits will not be refunded until keys have been returned. tb (initial)
4. Misrepresentation or erroneous information in this application constitutes grounds for denial of future applications and use.
5. **WAIVER OF LIABILITY:**
a. I understand the City of Seabrook is not responsible for the loss or damage to any equipment or supplies of the renter. tb (initials)

Resolution No. 2011-05
Page 9

b. To the fullest extent permitted by law, RENTER, shall indemnify and hold harmless the City of Seabrook from and against claims, damages, losses, and expenses, including but not limited to, attorney's fees, which arise out of or in any way relate to any and all personal injury, death and/or property damage in connection with rental by the City to the rental of the Facility (as defined above), and arising out of any act and/or omission by the City and/or of any and all of the City's agents, representatives, servants, and employees, including, but not limited to, negligence, gross negligence, strict liability, breach of express or implied warranty, breach of fiduciary duty, breach of the duty of good faith and fair dealing, fraud, conspiracy, conspiracy to defraud, deceptive trade practice allegations, misrepresentations, or contribution, or any other claim, whether based on a tort, contract, or under any theory of recovery, under any state or federal law, or whether for compensatory or punitive damages (or any types of damages whatsoever). In no event will the City of Seabrook be liable for special indirect or consequential damages arising out of, or in connection with, the rental of the Facility rendered under this Agreement.

6. I have read the rules and regulations and understand the fee structure to which time I have chosen.

7. I understand I must be at least 21 years of age for this application to be considered.

8. I have received a copy of the resolution which applies. tb (initials)

9. The City requires that the applicant provide adequate security protection at any function attended by varying numbers of persons and has guidelines for the number of peace officers needed per volume of attendants and the nature of the function (see attachment 2). In addition to other prepaid deposits required, the applicant shall prepay a deposit of 100% of the cost per officer per hour to be required for the event at the time of the application. **Those moneys shall be held by the City and deposited in a City holding account to assure that adequate security is present** for all events, but the contract for security services is between applicant and the individual peace officer(s), even when off duty Seabrook police officers are engaged. If a City peace officer is working a party on City premises, off duty under private party contract, he or she is not acting in his or her official capacity as a City employee and is an independent contractor in providing these services. **The holding of the deposit by the City is to assure that security shall be on hand to protect City property, but payment for said services shall be from applicant to the officer, even if the applicant releases the deposit to the peace officer instead of paying him or her direct.** Said fees are not salary. City shall not ever be anything more than the holder of the deposit and shall release same as directed by the parties since it shall never become City funds.

DATE(S) AND TIME(S): _____

CONDITIONS, IF ANY: _____

tb
APPLICANT SIGNATURE

4/8/14
DATE

CITY MANAGER SIGNATURE

DATE

ATTACHMENT 2

ALCOHOL / SECURITY AGREEMENT

Applicant Name: Sibbian Rose
Reservation Date: Aug 15-16 Type Event: Festival
Actual Hours for Security 06-10 10-10 to: _____

1. I acknowledge that alcoholic beverages will be served during the time of this event. I further understand that it is a violation to serve alcohol to minors, and I agree to take the steps necessary to comply with this law.
2. I acknowledge that a licensed peace officer or officers will be assigned by the Seabrook Police Department to provide security for my scheduled event and must be present at all times alcohol is being served.
3. I acknowledge that the officer or officers assigned will be paid at a rate of \$ _____ per hour with a four (4) hour minimum.
4. I acknowledge that the security compensation for each peace officer required shall be paid by me prior to or at the conclusion of my scheduled event, and that I have paid a deposit to the City to assure that security shall be present and paid. The deposit is paid to and held by the City pursuant to the terms in item 8 on Attachment 1 and the peace officer(s) may direct the City to pay those funds to the peace officer(s) or to refund them to me if I have paid the peace officers directly. If the City receives nothing in writing to the contrary by the close of business on Monday after the event, City is authorized to release my funds on deposit for security to the peace officer(s) who worked the party. N/A
my
5. I acknowledge that the number of officer assigned to my event is based on the following number of attendees:

Number of Attendees		Officer(s) Required
1	to 100	1 Officer
101	to 200	2 Officers
201	to 300	3 Officers
301	to 400	4 Officers
401	to 500	5 Officers
501	and above	Determined by Chief of Police

APPLICANT SIGNATURE

4/8/14
DATE

CITY MANAGER SIGNATURE

DATE

CITY OF SEABROOK

***** R E P R I N T R E C E I P T *****

REC#: 00574035 4/08/2014 11:20 AM
OPER: 006 TERM: 006
REF#:

TRAN: 3.0000 LICENSES & PERMITS
ROE, SIBBIAN / 8/15 & 16
SPECIAL EVENT FEE
LICENSES & PERMITS/ 50.0000R

TRAN: 4.0000 COMM HSE/CAROTHER'S
ROE, SIBBIAN 8/15 & 16
MUSIC FESTIVAL / PARKS
COMMUNITY HOUSE REN 100.0000R

TRAN: 4.0000 COMM HSE/CAROTHER'S
ROE, SIBBIAN 8/15 & 16, 2014
MUSIC FESTIVAL / PARKS
COMMUNITY HOUSE DEP 50.0000R

TENDERED: 200.00 CASH
APPLIED: 200.00-
CHANGE: 0.00

Excerpt from July 2, 2013 Council Minutes re: Midnite Slice Music Festival

5.2 Consider approval of special event permit for the Midnite Slice Seabrook Music Festival to be held on August 17-18, 2013 at Meador Park. (Applicant)

Motion was made by Councilor Kolupski and seconded by Councilor Giangrosso

To discuss this request.

Mr. Templin stated that a new committee of staff members had been formed to review all special event permit applications and submit its recommendations to Council. He stated that Sean Wright, Kevin Padgett and Meredith Brant met with the applicant concerning the committee's concerns including fencing of the perimeter; parking issues, porta cans and trash receptacles; the addition of three more officers; and a temporary alcoholic beverage permit which the applicant states will be under Cabo's permit.

Mayor Royal stated that he had spoken to Ms. Roe and had recommended another site, as Meador Park has insufficient parking and is in a residential neighborhood. Ms. Roe stated the community house grounds were not large enough for the planned event which includes two stages for bands. Mr. Roe stated that the event will end at 10:00 p.m. in Meador Park and that live entertainment will continue at Midnite Slice Pizza. Mayor Royal had concerns about the applicant's previous violations to the noise ordinance, including profanity from the bands. Ms. Roe stated that she plans to hire more experienced bands in order to alleviate such problems.

Councilor Kolupski stated that he also was also concerned about adherence to the noise ordinance and told Ms. Roe that a violation would cause the event to be shut down. Mayor Royal stated that he could not support any stage not facing the water. Councilor Davis stated that she was offended that this event had been advertised and promoted before the application was submitted to Council for approval. She also was concerned about fencing off a public park.

Councilor Davis and Councilor Holbrook voiced concerns about alcohol in the park and asked if the serving of alcohol was allowed in Meador Park. Mr. Weathered stated that Council has the authority to grant permission to serve alcohol in a city park by resolution or minute order.

Councilor Giangrosso expressed concern about the proximity of the two band stages. Ms. Roe stated that one stage will be for acoustic entertainment and the bands will face in opposite directions. Ms. Roe stated that both stages will have speakers.

Mayor Royal suggested that Ms. Roe consider holding the event at the Fire Training Grounds. Ms. Roe stated that the Fire Training Grounds did not have any improvements such as electrical outlets and a pavilion which she planned to use at Meador Park.

47 In answer to questions by council members, Ms. Roe stated that expected attendance will be
48 approximately 300 people. She has not contacted any Seabrook hotels about special rates for
49

50 this event. She prefers to hold the event in August on the weekend before school starts and to
51 avoid potentially bad weather in September and October.
52

53 Several members stated that they cannot make a decision without evidence that the criteria
54 have been fulfilled.
55

56 Motion was made by Councilor Holbrook and seconded by Councilor Giangrosso
57

58 To table this item until all the criteria have been met and then bring the request back to
59 council for consideration.
60

61 MOTION CARRIED BY UNANIMOUS CONSENT.
62

Excerpt from the July 16, 2013 Council Minutes re: Midnite Slice Music Festival

4.1 Consider approval of a special events permit for the Midnite Slice Seabrook Music Festival to be held on August 17-18, 2013 at Meador Park, including the request to serve beer in the park. This item was tabled on July 2, 2013. (Applicant)

Motion was made by Councilor Kolupski and seconded by Council Llorente

To approve the request.

Councilmembers expressed an appreciation of Ms. Roe's efforts in coordinating the events and efforts to make the event compliant with all city rules.

In response to Councilors' questions, Ms. Roe addressed the following:

- Inviting the crowd to Midnite Slice at 10:00 would just be a lure to get everyone to leave the park. She doesn't anticipate that everyone would, but should there be a crowd, it would not impact residents.
- A clean-up crew will be on site to clear the area of trash and debris.
- As a first time event, all efforts will be made to make sure that it is a positive for the city so that the festival can become a recurring event.
- The fencing type will be mesh and consideration will be given to Councilor Johnson's suggestion to bring the posts in closer to create a more substantial barrier.
- Lots used for parking will also be cleaned up after the event.
- Directional signs will be used for parking.
- All required city departments have commented and signed off on the event.

Mayor Royal called for a vote on the motion

MOTION CARRIED BY UNANIMOUS CONSENT.

ACTION ITEM CHECK LIST STATUS

#	STATUS	DATE ASSIGNED	NEXT REVIEW DATE	PROPOSED CLOSURE DATE	RESPONSIBLE ORGANIZATION	City Council RESPONSIBILITY	PLANNING OBJECTIVE #	AGENDA ITEM NUMBER	DESCRIPTION OF ACTION ITEM	STATUS AND DATE
4	OPEN/IN WORK	12/4/2012			Staff/Council			6.1	Consider transportation alternatives from hotels to new cruise terminal.	Tabled on 12/3/13 for re-evaluation in six months.
5	OPEN/IN WORK	12/4/2012			Staff/P&Z			5.4	Ord. No. 2012-24, "Deleting Existing Point Overlay Sign Regulations" was tabled for staff & P&Z review.	P&Z recommended that future discussion/consideration be deferred until the waterfront improvements are complete.
19	OPEN/IN WORK	8/20/2013			City Manager			4.5	Coordinate and lead project to attempt to have Surf Oaks Drive dedicated to allow Precinct 2 to repave.	On 1/21 City Mgr reported that all residents have signed agreements and surveyor has been secured. As of 3/4, there are a couple of outstanding titles.
23	OPEN/IN WORK	12/3/2013			Mayor/ City Mgr.			5.1	Provide periodic updates on TxDOT's progress to improve/widen SH 146.	Last update on 3/4/14.
25	OPEN/IN WORK	1/21/2014			Council			5.1	Appointments to Charter Review & Master Review Commission in 7/14	Reminder to Council to begin looking for candidates.
26	OPEN/IN WORK	1/21/2014			City Manager & TxDOT			4.3	Determine if Option 1 is enforceable concerning left turns on SH 146 and write a letter to TxDOT asking for assistance in funding.	Chose Option 2 as Option 1 not enforceable. On 3/4 Mrs. Cook reported that TxDOT did not like Option 2 (delineators) due to maintenance costs. TxDOT considering whether to install curbs to prevent left turns.



***CITY
OF
SEABROOK***

**AGENDA
BRIEFING**

Date of Meeting: TUESDAY, APRIL 15, 2014

Submitter/Requestor:

Date Submitted: 4/7/2014 10:16:53 AM

Presenter: M. Glaser

Description/Subject:

Purpose/Need: NA

Background/Issue(What prompted this need):

Impacted Parties(Expected/Notified):

Miscellaneous Comments:

Attachments:

(Please list description of attachments and number of pages in each attachment)

April calendar

May calendar

**Fiscal
Impact:**

Budgeted

Yes

Finance Officer Review:

Budget Amendment Required

Yes

Future/Ongoing Impact

Yes

Budget Dept/Line Item Number

Funding Comments:

Where on the agenda should this item be placed?

Routine Business

Suggested Motion:

Agenda Language:

Establish future meeting dates and agenda items. (Council)

City Manager Review:

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances)

(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

April 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Council	2	3 Open Space	4 Council Work Session 8 a.m. to 3 p.m.	5
6	7	8	9	10 EDC	11	12
13	14	15 Council	16	17 P&Z	18 Holiday City Hall Closed	19 Easter Egg Hunt
20 Easter	21	22	23	24	25	26
27	28	29	30			

May 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Open Space & Trails	2	3 Keels & Wheels
4 Keels & Wheels	5	6 Council	7	8 EDC	9	10 City Election Cancelled
11	12	13 Council Mtg New members take office	14	15 P&Z HCMCA	16	17
18	19	20 Citizens in Space 5/20 To 5/23	21	22 Hurricane Workshop	23 Citizens in Space Ends	24
25	26 Memorial Day	27 Harris Co. primary runoff	28	29	30	31

Section 2.01. - The Council.

There shall be a Council composed of a Mayor and six (6) Councilmembers, all of whom are elected by the qualified voters of the City at large. The term of office for Mayor and all Councilmembers shall be a period of three (3) years. No member of Council shall be elected for more than two (2) consecutive terms. At the time of passage of this charter change: 1.) the term of the incumbent Mayor shall expire on the date of the general municipal election in 1996, when a qualified candidate shall be elected to the office of Mayor for a three year term to expire in 1999, and a like term shall be filled by election every three years thereafter on said annual general election date. 2.) the term of the incumbent Councilmembers, Positions 1, 3 and 5 shall expire on the date of the general municipal election in the year 1997, when a qualified candidate shall be elected to each of the respective positions for three year terms to expire in 2000, and like terms shall be filled by election every three years thereafter on said annual general election date. 3.) the term of the incumbent Councilmembers, Positions 2, 4 and 6 shall expire on the date of the general municipal election in the year 1996, when a qualified candidate shall be elected to each of the respective positions for three year terms to expire in the year 1999, when three year terms shall be filled by election every three years thereafter on said annual general election date.

Section 2.02. - Qualifications.

A member of the Council shall be a citizen of the United States of America and a qualified voter of the State of Texas. He or she shall be a resident within the corporate limits of the City, and shall have been for a period of twelve (12) months prior to the election. No Councilmember currently holding an unexpired term on Council may file for another office without resigning from his or her current unexpired term. A member of the Council ceasing to possess any of the qualifications specified in this Charter or who is convicted of a felony while in office shall immediately forfeit his or her office.

(Election of 5-7-2005)

Section 2.03. - Compensation of members of City Council.

Members of the Council shall serve without pay or compensation; provided, however, that they shall be entitled to necessary expenses incurred in the performance of their official duties. The method of reimbursement shall be determined by the Council.

Section 2.04. - Mayor and Mayor Pro-Tem.

The Mayor shall be the official head of the City government. He or she shall preside at all meetings of the Council, shall have a vote on all Council actions, and shall when authorized by the Council, sign all official documents such as ordinances, resolutions, conveyances, grant agreements, official plats, contracts, and bonds. He or she shall perform such other duties consistent with this Charter or as may be imposed upon him or her by Council. He or she shall not have the power of veto.

The Mayor Pro-Tem shall be a Councilmember and be selected by the Council at the second regular Council meeting following a runoff election if any, but not more than the second regular

Council meeting in June of each year in those years of no elections for Councilmembers. The Mayor Pro-Tem shall act as Mayor during the disability or absence of the Mayor or if the office is vacated and in this capacity shall have the rights conferred upon the Mayor. Should the Mayor refuse or is unable to perform in his or her official capacity, the Mayor Pro-Tem shall act in his or her stead for that specific case. Should neither the Mayor nor Mayor Pro-Tem be able to perform, the Council may designate another member to act in his or her stead for that specific case.

(Election of 5-7-2005; Charter Election of 5-8-2010)

Section 2.05. - Vacancies, forfeiture, filling of vacancies.

- (a) *Vacancies:* The office of a Councilmember or office of the Mayor shall become vacant upon his or her death, resignation, removal from office in any manner authorized by law, or forfeiture of his or her office.
- (b) *Forfeiture of Office:* A Councilmember or the Mayor shall forfeit his or her office if he or she:
 - (1) Lacks at any time during his or her term of office any qualification for the office prescribed by this Charter or by law,
 - (2) Violates any expressed prohibition of this Charter,
 - (3) Fails to discharge official duties as provided in this Charter,
 - (4) Is convicted of a felony, or
 - (5) Fails to attend three (3) consecutive regular Council meetings without being excused by the Council by first notifying the City Secretary of the absence; emergency absence notwithstanding. Regular Council meeting is defined as the Council meeting required in [Section 2.10](#) in this Charter, which is held at least once each month and is identified on the agenda as "regular" scheduled meeting.
- (c) *Filling of Vacancies:* Any Council vacancy shall be filled in accordance with state law, which requires that all vacancies of Councilmembers with three (3) year terms shall be filled by a majority vote of the qualified voters at a special election called for such purpose within one hundred twenty (120) days after such vacancy or vacancies occur. However, if such vacancy or vacancies occur within one hundred twenty (120) days preceding a regular election, then no special election shall be called and the vacant positions shall be filled at the same time as the next regular election.

Notwithstanding the requirement in [section 2.12](#) that a quorum of the Council consists of four (4) members, if at any time the membership of the Council is reduced to less than four (4), elections shall be held in conformance with state law. All vacancies filled by election shall be for the remainder of the unexpired term of the office so filled.
- (d) *Removal from Office:* Any charge of a violation or infraction must be formally submitted in writing to the City Secretary at a regular Council meeting with copies furnished to all Councilmembers. A charge filed in accordance with this Section may not be considered by the City without a favorable vote of a super majority of all Councilmembers present excepting the member or members charged. In the event a majority of Councilmembers are included in a charge, all Councilmembers shall be entitled to vote on proceeding with the charges. The Council may, by majority vote, appoint a special investigator to investigate and present facts surrounding the charge and may establish review processes not in conflict with this Charter or State Law including referring the charge to the Ethics Review Commission for recommendation. The charged Councilmember or members, including the Mayor, shall have a reasonable period of time to cure the stated infraction, as applicable, not to exceed forty-five (45) days. The member(s) charged shall have the right of representation. If found to be

innocent of all charges the person upon request may be reimbursed for all reasonable expenses required in his or her defense. No person charged in accordance with this Section may be removed until:

- 1) Formal charges as described above have been filed,
- 2) The time period has expired to cure the alleged infraction,
- 3) A public hearing has been held and the individual charged has been given an opportunity to answer any charges, and
- 4) A supermajority vote of all Councilmembers present excepting those accused finds that the charged member has committed the infraction alleged in the petition.

Once the procedural requirements of the Charter have been satisfied, and the above finding has been made, the Council by Resolution shall immediately declare the forfeiture of the office and that individual's seat or position in question vacant as a result of Council's determination. All parties shall have the right to review by a court of competent jurisdiction.

(Election of 5-7-2005; Charter Election of 5-8-2010)

Section 2.06. - Powers.

All powers of the City shall be vested in the Council, except as otherwise provided by law or this Charter, and the Council shall provide for the exercise thereof and for the performance of all duties and obligations imposed on the City by law.

Section 2.07. - Prohibitions.

- a) *Holding Other Office:* Except where authorized by law, neither the Mayor or any other Councilmember shall hold any other City Office or City Employment during his or her term as Mayor or Councilmember, and no former Mayor or Councilmember shall hold any compensated appointive City office or City employment until two (2) years after the expiration of his or her term as Mayor or Councilmember.
- b) *Appointments and Removals:* Neither the Council nor any of its members shall in any manner dictate the appointment or removal of any city administrative officials or employees whom the Manager or any of his or her subordinates are empowered to appoint, but the Council may express its views and fully and freely discuss with the Manager anything pertaining to appointment and removal of such officials and employees.
- c) *Interface with Administration:* Except for the purpose of inquiries and investigations under [Section 2.16](#), the Council or its members shall deal with the City officials and employees who are subject to the direction and supervision of the Manager, solely through the Manager, and neither the Council nor its members shall give orders to any such official or employee, either publicly or privately.

Section 2.08. - Administrative offices and departments.

There shall be such offices and departments of the City as are established by this Charter and as may be established by ordinance, all of which, unless otherwise provided in this Charter, shall be under the control and direction of the City Manager. The Council may abolish or combine one or more offices or one or more departments and may define, assign, or transfer duties of any such offices or departments of the City from one office or department to another by ordinance. There are hereby created the following administrative departments: Finance, Police, Law, Public Works, Health, and Recreation.

Section 2.09. - City Secretary.

The Council shall appoint, by a two-thirds vote of all members present, a City Secretary. The City Secretary reports to, and is responsible to the City Council. The City Secretary shall give notice of all Council meetings; keep the journal of the Council proceedings; authenticate by his or her signature and record in a book kept for the purpose, all ordinances and resolutions, and perform such other duties as required by this Charter, by ordinance, or by the Council. The City Secretary shall be provided an office in the city hall sufficient to maintain the records entrusted to the City Secretary's care and shall be entitled to a seat at the Council table at all official meetings.

- (a) The City Secretary, or the city secretary's designee, shall:
 - (1) Attend all official meetings of the Council and shall keep, in a record provided for that purpose, accurate minutes of the proceedings of the Council; provided, however, only the captions of duly enacted ordinances and resolutions shall be recorded in the minutes.
 - (2) Be the custodian of all municipal records of the Council.
 - (3) Recommend to the Council rules and regulations to be adopted by ordinances to protect the safety and security of the municipal records.
 - (4) Hold, maintain, and affix the city seal to all instruments requiring such seal.
 - (5) Administer oaths in any matter pertaining to municipal affairs.

Section 2.10. - Induction of Council into office; meeting of Council.

The City Council shall conduct the canvass of all regular and special officers' elections in accordance with the Texas Election Code at a regular or special council meeting at which the newly elected Councilmembers shall qualify and assume the duties of office. Thereafter, the Council shall meet regularly at such times as may be prescribed by its rules but not less frequently than once each month. All meetings of the Council with the exception of those exempted by State Statute shall be open to the public and normally held at Seabrook City Hall, or if necessary, any other facility within the city limits of Seabrook except under special conditions; special meetings and emergency meetings shall be called by the City Secretary upon request of the Mayor, or a majority of the members of the Council and shall be publicly announced.

(Charter Election of 5-8-2010)

Section 2.11. - Council to be judge of qualifications of its members.

The Council shall be the judge of the election and qualifications of its members and for such purpose shall have powers to subpoena witnesses and require the production of records, but the decision of the Council in any case shall be subject to review by the Courts.

Section 2.12. - Rules of procedure.

The Council shall, by ordinance, determine its own rules and order of business and the rules shall provide that citizens of the City shall have a reasonable opportunity to be heard at any meeting at a regular scheduled time on the agenda in regard to any matter whether or not the topic they wish to discuss is under consideration on the agenda. Any member of Council may place any ordinance or topic in writing on the agenda of any Council meeting. The Council shall provide for minutes being taken and recorded of all meetings, and such minutes shall be a public record.

Voting, except of procedural motions, shall be by roll call and the ayes and nays shall be recorded in the minutes. Four (4) Councilmembers shall constitute a quorum for the purpose of transaction of business and no action of the Council, except as provided in Section 2.05, shall be valid or binding unless adopted by the affirmative vote of a majority of the Councilmembers present and voting aye or nay. Abstentions shall not be counted as an aye or nay vote and shall be allowed.

(Election of 5-7-2005; Charter Election of 5-8-2010)

Section 2.13. - Passage of ordinances in general.

- (a) *Form:* The Council shall legislate by ordinance only, and the enacting clause of every ordinance shall be, "BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS." Each proposed ordinance shall be introduced in the written or printed form required for adoption. No ordinance shall contain more than one subject, which shall be clearly expressed in its title, but general appropriation ordinances may contain various subjects and accounts for which monies are to be appropriated. After adoption, an ordinance shall not be amended or repealed except by the adoption of another ordinance amending or repealing the original ordinance. Except when an ordinance is repealed in its entirety, the amendatory or repealing ordinance shall set out in full the ordinance sections, or sub-sections to be amended or repealed, and shall indicate matter to be omitted by enclosing it in brackets and shall indicate new matter by underscoring.
- (b) *Procedure:* Copies of proposed ordinances, in the form required for adoption, shall be furnished to members of Council before first reading. Copies of the proposed ordinance, in the form required for adoption, shall be available at the City offices and shall be furnished to citizens, upon request to the City Secretary, before first reading and, if amended, shall be available and furnished in the amended form for as long as the proposed ordinance is before Council.

A proposed ordinance, except an election ordinance and/or an emergency and/or a budget/tax ordinance, shall be read at two (2) Council meetings, with at least two (2) weeks elapsing between each reading. A proposed ordinance may be amended at any reading, but any ordinance amended in substance shall automatically be placed again on first reading at a subsequent meeting. Amendments involving such items as typographical, grammatical or spelling changes or renumbering of sections shall not be considered substantive. At any reading of a proposed ordinance, persons interested shall have a reasonable opportunity to be heard. Emergency ordinances shall be passed in accordance with [Section 2.14](#) and budget/tax ordinances in accordance with Article V and election ordinances in accordance with Article VII.

- (c) *Effective Date:* Every ordinance shall become effective upon adoption, or at any later time specified in the ordinance, except that every ordinance imposing any penalty, fine or forfeiture shall become effective only after having been published in its entirety or in summary form once in the official City newspaper and for a period of two (2) weeks on the City's homepage (on the Internet) and the City's communication TV channel. The City's Internet homepage and the City's TV channel shall be used for publication purposes when practical; however, such publication shall not be a condition precedent to the enforcement of said ordinance unless and until state law requires such electronic publication. The Council shall enact an ordinance to enforce this provision.
- (d) *Reading:* The reading aloud of the title and caption of the ordinance shall suffice as a reading, provided printed copies of the ordinance, in the form required for adoption, are in front of all members of Council and a reasonable number of additional copies are available to

citizens present at the meeting. If two (2) Councilmembers request that the ordinance be read in its entirety, it must be so read.

(Election of 5-7-2005; Charter Election of 5-8-2010)

Section 2.14. - Emergency ordinances.

The Council may adopt emergency ordinances only to meet public emergencies affecting life, health, property, or the public peace. In particular such ordinances shall not levy taxes, grant or renew or extend a franchise, or regulate the rate charged by any public utility for its services. Neither shall they authorize the borrowing of money, except as provided in Article V. An emergency ordinance shall be introduced in the form and manner generally prescribed for ordinances, except that it shall be plainly designated in the title as an emergency ordinance and shall contain, after the enacting clause, a declaration stating that an emergency exists and describing it in clear and specific terms. An emergency ordinance can be adopted with or without amendment or rejected at the meeting at which it is introduced. The affirmative vote of at least two-thirds (2/3) of the members of Council present shall be required for adoption. After adoption, the ordinance shall be published as required for other adopted ordinances and shall become effective in the same manner. Every emergency ordinance so adopted, except one authorizing the borrowing of money as described herein, shall automatically stand repealed as of the sixty-first (61st) day following the day on which it became effective, but this shall not prevent reenactment as a regular ordinance.

Section 2.15. - Authentication, recording, codification, printing, distribution of ordinances.

- (a) *Authentication and Recording:* The City Secretary shall authenticate by signature and seal in full in a properly indexed book kept for the purpose, all ordinances and resolutions adopted by the Council. All ordinances shall be numbered consecutively in the order in which adopted. This record shall be open for public inspection.
- (b) *Codification:* Within three (3) years after adoption of this Charter and at least every ten (10) years thereafter, the Council shall provide for the preparation of a codification of all general ordinances of the City. Every general ordinance enacted subsequent to such codification shall be enacted as an amendment to the code. For the purposes of this section, general ordinances shall be deemed to be those ordinances of a permanent or continuing nature which affect the residents of the City at large. The codification shall be adopted by the Council by ordinance and shall be published promptly together with this Charter and any amendment thereto and with appropriate references to State Statutes and the State Constitution, and such codes of technical regulations and other rules and regulations as the Council may specify. This compilation shall be known and cited officially as the Seabrook City Code and shall be in full force and effect without the necessity of such code or any part thereof being published in any newspaper. The caption, descriptive clause, and other formal parts of the ordinances of the City may be omitted without affecting the validity of such ordinances when they are published as a code. Copies of the code shall be furnished to City officials, placed in City offices and a library open to the public designated by the Council for free reference and made available for purchase by the public at a reasonable price fixed by the Council.
- (c) *Printing of Ordinances and Resolutions:* The Council shall cause each ordinance and each amendment to this Charter to be printed promptly following its adoption, and the printed ordinance and Charter amendments shall be distributed free or sold to the public at reasonable prices to be fixed by the Council. Following publication of the first Seabrook City

Code and at all times thereafter, the ordinances and Charter amendments shall be printed in substantially the same style as the code currently in effect and shall be suitable in form for integration therein.

A copy of each ordinance and resolution shall be placed in City offices and a library open to the public designated by the Council for free reference.

Section 2.16. - Investigation by City Council.

The Council shall have power to inquire into the conduct of any office, department, agency, official, or employee of the City and to make investigations as to municipal affairs, and for that purpose may subpoena witnesses, administer oaths and compel the production of books, papers, and other evidence. Failure to obey such subpoena or to produce books, papers or other evidence as ordered under the provisions of this section shall constitute a misdemeanor and shall be punishable by fine. The Council shall enact an ordinance to enforce this provision.

Section 2.17. - Officials protected from financial loss.

Duly elected and appointed City officials, acting in their official capacity, shall be protected by the City from personal financial loss resulting from the official's good faith decisions made while in official sessions as a result of lawsuits filed pertaining to such decisions.