The City Council of the City of Seabrook met in regular session on Tuesday, May 13, 2014 at 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

GLENN R. ROYAL	MAYOR
ROBERT LLORENTE	COUNCIL PLACE NO. 1
MIKE GIANGROSSO	COUNCIL PLACE NO. 2
GARY JOHNSON – Ex. Abs.	COUNCIL PLACE NO. 3
DON HOLBROOK – Ex. Abs.	COUNCIL PLACE NO. 4
THOM KOLUPSKI	COUNCIL PLACE NO. 5
LAURA DAVIS	OUTGOING MAYOR PRO TEM & COUNCIL PLACE NO. 6
GAYLE COOK	CITY MANAGER
SEAN LANDIS	ASSISTANT CITY MANAGER
STEVEN L. WEATHERED	CITY ATTORNEY
XOCHYTL GREER	CITY ATTORNEY
MICHELE L. GLASER	CITY SECRETARY

After Agenda Item 1.3, Mayor Pro Tem Davis left the meeting and newly elected councilmembers Melissa Botkin, Place No. 4 and O. J. Miller, Place No. 6 took their places at the table for the remainder of the meeting.

Mayor Royal called the meeting to order at 7:00 p.m. and led the audience in the United States and Texas Pledges of Allegiance.

1.0 PRESENTATIONS

1.1 Present the Texas Comptroller's Platinum Leadership Circle Award for Transparency in Financial Reporting. (Lab)

Mayor Royal presented the award to Director of Finance, Pam Lab and Accountant, Michael Gibbs.

1.2 Present award to outgoing Mayor Pro Tem, Laura Davis. (Council)

Mayor Royal presented a plaque to Mayor Pro Tem Davis. All members of Council thanked Mrs. Davis for her dedicated work on council for the past six years.

1.3 Administer the Oath of Office and Certificates of Election to Glenn Royal, Mayor and Councilmembers Mike Giangrosso, Position 2; Melissa Botkin, Position 4; and O.J. Miller, Position 6.

Mrs. Glaser administered the oath of office to Mayor Royal and Councilmembers Giangrosso, Botkin and Miller and presented each with a certificate of election.

At this time Mayor Pro Tem Davis left the meeting and newly elected councilmembers Melissa Botkin, Place No. 4 and O. J. Miller, Place No. 6 took their places at the table for the remainder of the meeting.

Mayor Royal declared a recess to hold a short reception to honor outgoing Mayor Pro Tem Davis and to welcome re-elected Mayor Royal and Councilor Giangrosso and newly elected Councilors Botkin and Miller. (Glaser)

1.4 Presentation of the Semi-Annual Report by the Economic Development Corporation. (EDC)

Paul Dunphey, EDC President gave the semi-annual report of EDC activities.

2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

Samantha Oser, Driftwood Lane complained about the length of time it took for the animal control officer to respond to a call of roaming dogs who killed her cat and also about the failure to issue a ticket to the owners of the dogs at large.

2.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

Councilor Giangrosso announced several upcoming events.

3.0 BID AWARDS

3.1 Award Bid Project No. 2014-03, IP Dispatch Consoles for the Police Department, Fire Department and Alternate Dispatch in the Emergency Operations Center in the amount of $94, 249.46. (Wright)

Motion was made by Councilor Kolupski and seconded by Councilor Llorente

To award Bid Project No. 2014-03 as recommended.

MOTION CARRIED BY UNANIMOUS CONSENT.

4.0 CONSENT AGENDA

4.1 Cancel the contract for Court Fees and Fines Collection Services with Perdue, Brandon, Fielder, Collins & Mott L.L. P. and authorize Mayor to send letter of notification of cancellation. (Webbon)

4.2 Removed from the Consent Agenda by Councilor Kolupski.

4.3 Approve Investment Report for 2nd quarter 2013-14. (Lab)

4.4 Approve the Minutes of the May 6, 2014 Regular City Council Meeting. (Glaser)

Motion was made by Councilor Llorente and seconded by Councilor Giangrosso

To approve the Consent Agenda with the exception of Item 4.2.

MOTION CARRIED BY UNANIMOUS CONSENT.

END OF CONSENT AGENDA

4.2 Approve an agreement with Moore's Honey Farm to keep bees on city owned property during the months of May and June of each year. Property is north of Red Bluff Road in the Ritson Morris Survey, Abstract 52. (Cook)

Motion was made by Councilor Kolupski and seconded by Councilor Botkin

To approve an agreement with Moore's Honey Farm as presented.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.0 NEW BUSINESS

5.1 Consider and approve Phase I and Phase II site locations for the extension to the hike and bike trail system. This project will be funded by the Texas Parks and Wildlife grant. (Cook)

Motion was made by Councilor Llorente and seconded by Councilor Giangrosso

To approve the site locations for the trail system extension as recommended by staff.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.2 Consider problem of overflow parking at the Point on property without a driveway, causing vehicles to go over the curb. (Johnson)

This item was deferred, as Councilor Johnson was not present.

5.3 Present/Consider City Council Procedures Manual (Cook/Glaser)

City Manager Gayle Cook, City Secretary Michele Glaser, IT Director George Szakacs, Finance Director Pam Lab and Director of Information LeaAnn Dearman reviewed a newly developed policies and procedures manual with council.

6.0 ROUTINE BUSINESS

6.1 Consider approval of the Action Items Checklist which is attached and made a part of this agenda. (Council)

Motion was made by Councilor Kolupski and seconded by Councilor Llorente

To remove Item #4 from the list and to approve with this change.

MOTION CARRIED BY UNANIMOUS CONSENT.

6.2 Establish future meeting dates and agenda items, including possible scheduling of new Council photo. (Council)

Council members agreed to schedule the group council photo on June 3 at 6:00 p.m. to be followed by a special council meeting at 6:15 p.m. on bonds issuance and the regular meeting at 7:00 p.m.

7.0 EXECUTIVE SESSION

At 9:29 p.m. Mayor Royal announced that the City Council would now hold a closed executive meeting pursuant to the provisions of the Open Meetings Act, Charter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.071, Consultation with Attorney.

Section 551.071

7.1 Council Orientation on Legal Issues concerning the Texas Open Meetings Act and Conflict of Interest. (Weathered)

8.0 OPEN MEETING

Mayor Royal reconvened the open meeting at 10:01 p.m. and stated that Council had discussed Agenda Item 7.1 in Executive Session, but no action had been taken.

Upon an approved motion, Mayor Royal adjourned the meeting at 10:02 p.m.

Approved this 3rd day of June 2014.

Glenn R. Royal, Mayor

Michele L. Glaser, TRMC
City Secretary