The Charter Review Commission held a regular meeting on Monday, September 15, 2014 at 6:30 p.m. in Seabrook City Hall, 1700 First Street, Seabrook Texas in the second floor conference room to discuss, and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

LAURA DAVIS	CHAIR
JOHN CHISLER	MEMBER
KEVIN FERGUSON	VICE-CHAIR
DELAINA HANSSEN	MEMBER
DON HOLBROOK	MEMBER
DAVID JOHNSON	MEMBER
ELAINE RENOLA	MEMBER
GAYLE COOK	CITY MANAGER
STEVEN L. WEATHERED	CITY ATTORNEY
MICHELE L. GLASER	CITY SECRETARY

1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS – None.

2.0 NEW BUSINESS

2.1 Consider approval of the Minutes of August 18, 2014

Mr. Chisler noted a correction on lines 60-61 as follows:

"During review of the rules, Mr. Chisler suggested that individual members act **as** a leader during review of individual chapters."

Motion was made by Laura Davis and seconded by Don Holbrook

To approve the minutes of August 18, 2014 as amended.

MOTION CARRIED BY UNANIMOUS CONSENT.

2.2 Consider approval of Rules of Procedure

Motion was made by Laura Davis and seconded by John Chisler

To approve the Rules of Procedure as presented.

MOTION CARRIED BY UNANIMOUS CONSENT.

2.3 Elect a Chair and Vice Chair

Mr. Holbrook nominated Laura Davis as Chair. Mr. Chisler nominated Kevin Ferguson as Chair. There were no other nominations.

Voting for Laura Davis: Hanssen, Holbrook, Renola.
Voting for Kevin Ferguson: Chisler.
Abstaining: Davis, Ferguson, Johnson.

LAURA DAVIS WAS ELECTED CHAIR BY MAJORITY VOTE.

Mr. Chisler nominated Kevin Ferguson as Vice-Chair. There were no other nominations.

KEVIN FERGUSON WAS ELECTED VICE-CHAIR BY UNANIMOUS CONSENT.

2.4 Review the Seabrook City Charter, Article I, "Incorporation."

There were no proposed changes to Article I.

2.5 Review the Seabrook City Charter, Article II, "The Council."

SECTION 2.01.

Members discussed the possibility of extending the number of years a councilmember may serve consecutively. Options discussed were allowing for three 3-year terms for a maximum of 9 years or two 4- year terms for a maximum of 8 years.

Motion was made by Don Holbrook and seconded by John Chisler

To amend Section 2.01 as follows:

"There shall be a Council composed of a Mayor and six (6) councilmembers, all of whom are elected by the qualified voters of the city at large. The term of office for Mayor and all councilmembers shall be for a period of [~~3~~] **four (4) years to begin with the general municipal election in 2017.** No member of Council shall be elected for more than two (2) consecutive terms. ~~At the time of passage of this charter change: 1.) the term of the incumbent Mayor shall expire on the date of the general municipal election in 1996, when a qualified candidate shall be elected to the office of Mayor for a three year term to expire in 1999, and a like term shall be filled by election every three years thereafter on said annual general election date. 2.) the term of the incumbent Councilmembers, Positions 1, 3 and 5 shall expire on the date of the general municipal election in the year 1997, when a qualified candidate shall be elected to each of the respective positions for three year terms to expire in 2000, and like terms shall be filled by election every three years thereafter on said annual general election date. 3.) the term of the incumbent Councilmembers, Positions 2, 4 and 6 shall expire on the date of the general municipal election in the year 1996, when a qualified candidate shall be elected to each of the respective positions for three year terms to expire in the year 1999, when three year terms shall be filled by election every three years thereafter on said annual general election date.~~

MOTION CARRIED BY UNANIMOUS CONSENT.

Motion was made by Elaine Renola and seconded by Don Holbrook

To approve the above change in Section 2.01.

MOTION CARRIED BY UNANIMOUS CONSENT.

Members next discussed whether to stagger the terms differently than stated above. An option discussed was electing the mayor and two councilmembers one year, two councilmembers the next year and two councilmembers the third year, with one year in which no election would occur in the four-year cycle. Another alternative discussed was electing two councilmembers one year, two councilmembers the next year, two councilmembers the third year and the mayor the fourth year. Mr. Weathered stated that any change in staggering would have to be placed in the same proposition as changing from three year to four years. After discussion, no changes to staggering were made.

Motion was made by Elaine Renola and seconded by Don Holbrook

To allow the city attorney to reword the changes in Section 2.01 for clarity if necessary.

MOTION CARRIED BY UNANIMOUS CONSENT.

Mrs. Renola and Mr. Johnson stated that the definition and use of the word *"councilmember"* seemed to be inconsistent. Sometimes, the use of the term *"councilmember"* includes the mayor and sometimes the position of mayor is listed separately.

Mr. Weathered suggested rewording the first sentence in Section 2.01 as follows: "There shall be a Council composed of a Mayor and six (6) councilmembers, who **shall be referred to collectively as "councilmembers,** all of whom are elected by the qualified voters of the city at large.

Mrs. Glaser suggested adding the word "mayor" when appropriate instead of referring collectively as "councilmembers."

After discussion, Mr. Weathered suggested revisiting clarification of Mayor and Council after completion of Article II, so all instances in the article can be reviewed.

No changes were made to Sections 2.02, 2.03 and 2.04.

Members agreed to review Section 2.05 at the next meeting.

No changes were made to Section 2.06.

Section 2.07

Mrs. Renola pointed out that the term "manager" is used in subsection (b) and (c). She asked that the term be clarified to define "manager" as city manager. No action was taken on this proposed change.

Motion was made by John Chisler

To amend Section 2.07 (a) as follows:

> "a) *Holding Other Office:* Except where authorized by law, neither the Mayor or any other Councilmember shall hold any other City Office or City Employment during his or her term as Mayor or Councilmember, and no former Mayor or Councilmember shall hold any ~~compensated~~ appointive City office or City employment until two (2) years after the expiration of his or her term as Mayor or Councilmember."

MOTION FAILED FOR LACK OF A SECOND.

Motion was made by Don Holbrook and seconded by Kevin Ferguson

To extend the meeting for a maximum of 30 minutes.

Ayes: Davis, Chisler, Ferguson, Hanssen, Holbrook.
Nays: Johnson, Renola.

MOTION TO EXTEND THE MEETING CARRIED BY MAJORITY VOTE.

Motion was made by John Chisler and seconded by Kevin Ferguson

To amend Section 2.07(a) as follows:

> "a) *Holding Other Office:* Except where authorized by law, neither the Mayor or any other Councilmember shall hold any other City Office or City Employment during his or her term as Mayor or Councilmember, and no former Mayor or Councilmember shall hold any ~~compensated~~ appointive City office or City employment until ~~two (2) years~~ **<u>one (1) year</u>** after the expiration of his or her term as Mayor or Councilmember."

Ayes: Chisler, Ferguson, Hanssen.
Nays: Davis, Holbrook, Johnson, Renola.

MOTION FAILED.

2.6 Review the Seabrook City Charter, Article III, "The City Manager.

This item was not discussed and will be placed on the next agenda.

3.0 **ROUTINE BUSINESS**

3.1 Establish future meeting dates and agenda items.

Members agreed to meet on September 29, October 13 and October 27.

Motion was made by John Chisler and seconded by Kevin Ferguson

To change the meeting start time to 7:00 p.m. and to change the possible extension of meeting time to 9:30 p.m.

Ayes: Davis, Chisler, Ferguson, Hanssen, Holbrook.
Nays: Johnson, Renola.

MOTION CARRIED BY MAJORITY VOTE.

Mr. Weathered suggested that members begin thinking about its final report that will state reasons for proposed changes.

Upon motion, Chairwoman Davis adjourned the meeting at 8:59 p.m.

Approved this 29th day of September 2014.

Laura Davis, Chair

Michele L. Glaser, TRMC
City Secretary