The Seabrook Comprehensive Master Plan Review Commission met on Monday, November 3, 2014 in regular session at Seabrook City Hall, 1700 First Street, Seabrook, Texas to consider and if appropriate, take action on the agenda items listed below:

THOSE PRESENT WERE:

GLENNA ADOVASIO	MEMBER
KIM MORRELL	MEMBER
DARRELL PICHA	MEMBER
GARY RENOLA	MEMBER
GUY RODGERS	MEMBER
TRACIE SOICH	MEMBER
CODY WILSON	MEMBER
SEAN LANDIS	DIRECTOR OF COMMUNITY DEVELOPMENT
ALESIA HAMMOCK	SECRETARY

Due to lack of Chairperson and Vice Chairperson and with the permission of the commission, Sean Landis called the meeting to order at 6:00 p.m. and stated there was a quorum present.

1.0 ROUTINE PUBLIC COMMENTS AND ANNOUNCEMENTS - None

2.0 NEW BUSINESS

2.1 Discussion, consideration and possible action concerning interviews for an Urban Planning Consultant for the City of Seabrook Comprehensive Master Plan 2030 Update.

Sean Landis gave a brief outline on the interview process stating that there would be approximately thirty minutes for a presentation and then fifteen minutes for questions and answers. He stated that the three companies to be interviewed are:

1. Llewelyn-Davis Sahni
2. Knudson, LP
3. Freese and Nichols

Randhir Sahni, of Llewelyn-Davis Sahni introduced his company and the project staff. He stated that Seabrook was very unique and was limited with a number of key issues. Mr. Sahni gave a history of other projects that their company has completed and an outline of the comprehensive plan process.

Patricia Knudson, of Knudson, LP introduced her company and the project staff. She gave a history of other projects that their company has completed and an outline of the comprehensive plan process.

Dan Sefko, of Freese and Nichols introduced his company and the project staff. Mr. Sefko gave a history of the company and other projects that their company has completed. He also gave an outline of the comprehensive plan process.

Mr. Landis closed the interview portion of the meeting.

Motion was made by Tracie Soich and seconded by Glenna Adovasio

To vote on each one as a group and then fill out the evaluation sheets together.
MOTION CARRIES BY UNANIMOUS CONSENT

Motion was made by Gary Renola and seconded by Tracie Soich

To take a vote and each person raises a hand to which individual #1, #2 or #3 they would like to win the contract.

#1
Ayes: None
Nays: Adovasio, Morrell, Picha, Renola, Rodgers, Soich, and Wilson

#2
Ayes: None
Nays: Adovasio, Morrell, Picha, Renola, Rodgers, Soich, and Wilson

#3
Ayes: Adovasio, Morrell, Picha, Renola, Rodgers, Soich, and Wilson
Nays: None

MOTION CARRIES BY UNANIMOUS CONSENT

After careful consideration and tabulation of the score sheets, Freese and Nichols are awarded the contract.

2.2 Discussion, consideration and possible action concerning future agenda items.

The next Master Plan Review Commission meeting will be on November 17, 2014 at 6:00 p.m., and the following will be discussed:

- Select a Chairperson
- Discuss items for discussion with the Consultant

Motion was made by Kim Morrell and seconded by Tracie Soich

To adjourn the Master Plan Review Commission.

MOTION CARRIES BY UNANIMOUS CONSENT

Having no further business the meeting was adjourned at 9:07 p.m.

APPROVED THIS 17th DAY OF NOVEMBER, 2014.

Tracie Soich

Tracie Soich, Chair

Alesia Hammock

Alesia Hammock, Secretary