The City Council of the City of Seabrook met in regular session on Tuesday, January 20, 2015 at 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

GLENN ROYAL	MAYOR
ROBERT LLORENTE	COUNCIL PLACE NO. 1
MIKE GIANGROSSO (arrived late)	COUNCIL PLACE NO. 2
GARY JOHNSON	MAYOR PRO TEM & COUNCIL PLACE 3
MELISSA BOTKIN (absent)	COUNCIL PLACE NO. 4
THOM KOLUPSKI	COUNCIL PLACE NO. 5
O.J. MILLER	COUNCIL PLACE NO. 6
GAYLE COOK	CITY MANAGER
SEAN LANDIS	ASSISTANT CITY MANAGER
STEVEN L. WEATHERED	CITY ATTORNEY
MEREDITH BRANT	ASSISTANT CITY SECRETARY

Mayor Royal called the meeting to order at 7:00 p.m. and led the audience in the United States and Texas Pledges of Allegiance.

1.0 PRESENTATIONS

1.1 Present the 2014 annual Economic Development Corporation Report. (EDC)

President Paul Dunphey gave the annual report for EDC.

1.2 Present the Quarterly Communications and Marketing Report. (Dearman)

Ms. Dearman gave the quarterly report.

Councilor Giangrosso arrived at 7:19 p.m.

2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

2.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

Councilor Giangrosso announced upcoming events.

Mayor Royal announced that Kevin Padgett of the Parks Department and the Parks and Open Space Committee were given an award from H-GAC for planting trees in the parks.

3.0 BID AWARDS

3.1 Award RFP 2014-08, Post Disaster Debris Removal and Disposal Services to CrowderGulf as primary contractor, Ceres as secondary contractor and TFR

Enterprises as tertiary contractor and approve applicable contracts. There is no expense unless the contract(s) are activated.

The City's Emergency Management Coordinator, Jeff Galyean, explained the process for the selection of these contractors and noted that they replace the Omni Pinnacle agreement.

Motion was made Councilor Llorente and seconded by Councilor Miller

To award Post Disaster Debris Removal and Disposal Services to CrowderGulf as primary contractor, Ceres as secondary contractor and TFR Enterprises as tertiary contractor and approve applicable contracts.

MOTION CARRIED BY UNANIMOUS CONSENT.

4.0 CONSENT AGENDA

4.1 Approve application for Lucky Trail Marathon to be held on March 14 and 15 at Meador Park. This annual event is sponsored by Running Alliance Sport and anticipates 700 participants in the event. Police will be required and directional signs will be used. (Applicant)

4.2 Approve minutes of the joint meeting of City Council and the Planning & Zoning Commission of January 6, 2015. (Glaser)

4.3 Approve minutes of the regular City Council meeting of January 6, 2015. (Glaser)

4.4 Approve the November 2014 Building Report. (Landis)

4.5 Approve the December 2014 Building Report. (Landis)

4.6 Approve proposed Resolution No. 2015-01, "Debt Management Policy" (Lab)

A RESOLUTION OF THE CITY OF SEABROOK TEXAS ESTABLISHING, APPROVING AND ADOPTING A DEBT MANAGEMENT POLICY FOR THE CITY OF SEABROOK.

Motion was made by Mayor Pro Tem Johnson and seconded by Councilor Llorente

To approve the Consent Agenda as presented.

MOTION CARRIED BY UNANIMOUS CONSENT.

END OF CONSENT AGENDA

5.0 NEW BUSINESS

5.1 Consider approval of an agreement with McGuire Woods. LLP to serve as Bond Counsel due to the transfer of Marcus Deitz from Fulbright & Jaworski, LLP to McGuire Woods, LLP: and authorize the city manager or mayor to request that Fulbright & Jaworski, LLP transfer all pertinent records to Marcus Deitz. (Lab)

Finance Director Pam Lab stated that the city has engaged Mr. Dietz for many years as Bond Counsel and would like to continue that relationship.

Mr. Dietz stated that McGuire Woods is a better platform in which to serve his clients and added that he would be honored to continue his service to the City of Seabrook.

Motion was made by Mayor Pro Tem Johnson and seconded by Councilor Miller

To approve the agreement with McGuire Woods, LLP as Bond Counsel and to request a transfer of pertinent records from Fulbright & Jaworski, LLP to Mr. Dietz.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.2 Consider first and final reading of proposed Ord. No. 2015-01, Issuance of General Obligation Bonds, Series 2015. (Bond Attorney)

AN ORDINANCE AUTHORIZING THE ISSUANCE OF THE CITY OF SEABROOK, TEXAS GENGERAL OBLIGATION BONDS, SERIES 2015; AWARDING THE SALE THEREOF; AND CONTAINING MATTERS INCIDENT THERETO.

Ms. Lab introduced Rick Manchaca of BOSC, Inc. who gave a presentation and overview of the general obligation bonds including market conditions, sources and uses of funds, and debt service requirements.

In response to Mayor Royal's questions, Mr. Manchaca stated that there were multiple purchasers of debt and the city's S & P rating is AA.

Motion was made by Councilor Llorente and seconded by Councilor Giangrosso

To approve the first and final reading of Ordinance No. 2015-01 with the reading of the caption serving as a reading of the ordinance.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.3 Consider revised Seabrook Economic Development Corporation Façade Improvement Program as approved by the SEDC on July 10, 2014. (Chavez)

EDC Director Paul Chavez stated that the Façade Improvement Program has been marketed to the local business community. It is a means by which a business can improve its storefront. To date, no business has been approved for the program.

In response to Councilor Miller's question, Mr. Chavez stated that there is currently $40,000 in the budget for this program.

Motion was made by Councilor Llorente and seconded by Mayor Pro Tem Johnson

To approve the Façade Improvement Program as presented.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.4 Consider approval of Seabrook Economic Development Incentive Policy as approved by EDC on August 14, 2014. (Chavez)

Mr. Chavez explained that this policy is a general purpose document and covers all incentives offered by the EDC. It will serve as a useful tool for businesses currently located on SH 146.

Motion was made by Councilor Miller and seconded by Mayor Pro Tem Johnson

To approve the policy as presented.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.5 Consider participation in the Economic Alliance Advocacy trip to Washington, D.C. April 13-16, 2015. (Royal)

Mayor Royal stated that he had gone on this trip last year and even though it was expensive, it was worth it. It is educational as well as a great opportunity for networking and having the city's concerns heard.

Motion was made by Councilor Llorente and seconded by Councilor Giangrosso

To table this item until the next meeting.

MOTION CARRIED BY UNANIMOUS CONSENT.

6.0 ROUTINE BUSINESS

6.1 Approve the Action Items Checklist which is attached and made a part of this agenda. (Council)

Ms. Cook gave an update on the status of the new facility for Public Works. She stated that everything is on schedule at this time. Staff has met with the water park vendors for the splash pads and IT with fiber optic vendors.

Ms. Cook also reported on the results of the traffic study of Mystic Village and the traffic was not gauged as high volume and the speed was mostly within the speed limit. She added that she hopes to present a traffic management plan in the near future which will provide optional approaches and solutions for such situations.

Councilor Llorente asked that Surf Oak improvements be removed.

Motion was made by Councilor Kolupski and seconded by Mayor Pro Tem Johnson

To approve the action item checklist and remove Item #19 concerning Surf Oaks.

MOTION CARRIED BY UNANIMOUS CONSENT.

6.2 Establish future meeting dates and agenda items. (Council)

On February 3 and February 17 there will be special meetings at 6:00 p.m. before the regular meetings at 7:00 p.m.

7.0 EXECUTIVE SESSION

At 8:09 p.m., Mayor Royal announced that City Council would hold a closed executive meeting pursuant to the provisions of the open meetings Act, Chapter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.074, Personnel Matters.

Section 551.074

7.1 Conduct an executive session to deliberate the employment, evaluation and duties of the City Manager, pursuant to Section 551.074 Texas Government Code. (Royal)

8.0 OPEN MEETING

Mayor Royal reconvened the meeting in open session at 8:44 p.m. and announced that Item 7.1 had been discussed, but no action had been taken.

Motion was made by Councilor Kolupski and seconded by Councilor Miller

To increase Ms. Cook's salary based on a standard COLA (cost of living adjustment), provide for a two per cent increase to Step B of the pay grade and a performance bonus.

MOTION CARRIED BY UNANIMOUS CONSENT.

Upon motion the meeting was adjourned at 8:47 p.m.

Approved this 3rd day of February, 2015.

Glenn Royal, Mayor

Meredith Brant, TRMC
Assistant City Secretary