

The Open Space and Trails Committee met on Thursday, April 2, 2015 at 5:00 p.m. at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

Helen Burton	Chair
Sally Antrobus	Vice-Chair
John Coggeshall	Member
Monica Comeaux (exc. abs.)	Member
Debra Harper	Member
Karen Tisdell (exc. abs.)	Member
David Popken (exc. abs.)	Member
Meredith Brant	Assistant City Secretary

Chair Burton called the meeting to order at 5:00 p.m.

1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

Ms. Burton stated that a citizen had asked if there was a volunteer to plant butterfly weed along trails where they are not mowed.

2.0 BUSINESS

2.1 Review revised Top 10 Priority Items.

Ms. Burton stated that an error was made in the tabulations of the items at the March meeting and since then a revised Top 10 list had been sent to all members.

The corrected tabulations ranked items as follows:

1. Kayak Launch
2. Playground equipment
3. Extension of trail to SH 146
4. Trail lighting at Meador Park
5. East Meyer Trail
6. Todville Road Hike and Bike area
7. Establish Red Bluff Green Plaza
8. Rails to Trails Connector
9. Provide for irrigation needs
10. Dog Park

Motion was made by Mr. Coggeshall and seconded by Ms. Antrobus

To approve the revised list.

MOTION CARRIED BY UNANIMOUS CONSENT.

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49 **2.2 Review of original Volunteer To-Do List**
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51 Members determined that the following tasks should be added to the To-Do List:

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 - Painting the gazebo at Robinson Park
 - 53 • Adopting the Community House planter
 - 54 • Adopting the Miramar/El Mar planters
 - 55 • Maintenance of Mohrhusen Park
 - 56 • Gardeners for Carothers Gardens.

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58 Mr. Coggeshall stated that he would provide members (via email) with the list he had
59 created for consideration.
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61 Ms. Burton stated that this item will be discussed and considered again at the May
62 meeting.
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64 **2.3 Update on the following: (Burton)**

- 65
 - **Meeting with city staff** – Ms. Burton reported that the Parks staff would like for
66 members to remember to email the results of the monthly park inspections. The
67 wheel stop has been installed. Also, where the new trail washed out with all the
68 rain, a small bridge is being built. The Easter Egg Hunt is May 4 at Meador Park.
69 The annual Trash Bash went well.
 - 70 • **Trail emergency markers** – Ms. Burton reported that the markers would go in
71 sometime after the splash pads are complete.
 - 72 • **Bird perch** – No added information, but place on checklist for future
73 consideration.
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75 **2.4 Consider nominations for recognition of volunteers to receive certificates of**
76 **appreciation.**
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78 Ms. Burton recommended the following volunteers for recognition as Super Volunteers:

- 79
 - Tara Canales – planters at Friendship Park
 - 80 • David Fosdick – sign and bench restoration
 - 81 • Jess Strickland – adopted SH 146 and NASA planter
 - 82 • Cristin Rogers – butterfly garden

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84 Motion was made by Ms. Harper and seconded by Mr. Coggeshall
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86 To approve the recommendations for volunteers.
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88 MOTION CARRIED BY UNANIMOUS CONSENT.
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3.0 ROUTINE BUSINESS

3.1 Update on recent and ongoing park activities and improvements.

There were no updates.

3.2 Approve the minutes of the March 5, 2015 meeting.

Motion was made by Ms. Antrobus and seconded by Ms. Harper

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

3.3 Consider Action Items Checklist which is attached and made a part of this agenda.

Item #2 – Mr. Coggeshall stated that he had spoken with Mr. Chairez concerning possibly putting in an irrigation system along the new portion of the Pine Gully trail. Mr. Chairez stated that it would cost approximately \$2,000. Mr. Coggeshall added that he is pursuing a grant from Apache Oil for trees which would require a watering system.

3.4 Consider agenda items and upcoming meeting dates.

The next meeting will be May 7. Agenda items should include:

- Volunteer recognition
- Volunteer to-do list
- Update on meeting with City staff

Upon motion, the meeting was adjourned at 6:10 p.m.


Meredith Brant
Assistant City Secretary


Helen Burton, Chair

