SEABROOK CITY COUNCIL
NOTICE OF REGULAR CITY COUNCIL MEETING
TUESDAY, MAY 5, 2015 - 7:30 PM

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY MAY 5, 2015 AT 7:30 PM** IN THE SEABROOK CITY HALL COUNCIL CHAMBERS, 1700 FIRST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5600 OR FAX (281) 291-5710 FOR FURTHER INFORMATION.

PLEDGE OF ALLEGIANCE

1.0 PRESENTATIONS

1.1 Present a proclamation naming May as Motorcycle Awareness Month.

1.2 Present a proclamation naming May 3-9, 2015 as Municipal Clerks Week.

ATTACHMENT 1

1.3 Presentation of the semi-annual Seabrook Economic Development Corporation report. (SEDC)

2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker. In accordance with the Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

2.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

3.0 CONSENT AGENDA - Council will discuss, consider and if appropriate, take action on the items listed below.

All consent agenda items are considered by the City Council to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a council member, city manager, city attorney or city secretary so requests,

in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda.

3.1 Approve excused absences for Melissa Botkin, Mike Giangrosso and Robert Llorente for the April 21, 2015 Council meeting. (Glaser)

ATTACHMENT 2

3.2 Approve the minutes of the April 21, 2015 regular City Council meeting. (Glaser)

ATTACHMENT 3

3.3 Approve the minutes of the April 21, 2015 special joint Council and Planning and Zoning Commission meeting. (Glaser)

ATTACHMENT 4

3.4 Approve a request for a parade/special events permit and temporary signs for Running Alliance Sport on September 19, 2015 from 6:00 a.m. until 11:00 a.m. Participants will cross the Seabrook-Kemah Bridge twice.

END OF CONSENT AGENDA

4.0 NEW BUSINESS - Council will discuss, consider and if appropriate, take action on the items listed below.

ATTACHMENT 5

4.1 Consider approval of first and final reading of proposed Ordinance No. 2015-12, "Amendment to the FY 2014/15 Crime Control and Prevision District Budget." (Lab)

AN ORDINANCE AMENDING THE CRIME CONTROL AND PREVENTION DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015 FOR THE CITY OF SEABROOK.

5.0 ROUTINE BUSINESS - Council will discuss, consider and if appropriate, take action on the items listed below.

ATTACHMENT 6

5.1 Approve the Action Items Checklist which is attached and made a part of this agenda. (Council)

ATTACHMENT 7

5.2 Establish future meeting dates and agenda items. (Council)

6.0 EXECUTIVE SESSION

The City Council will now hold a closed executive meeting pursuant to the

provisions of the open meetings Act, Charter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in one or more of the following sections: Section 551.071, Consultation with Attorney; Section 551.072, Real Property; Section 551.073, Deliberation Regarding a Prospective Gift; Section 551.074, Personnel Matters; Section 551.076. Security Devices; and Section 551.087, Economic Development.

Section 551.072

6.1 Discuss the purchase, lease or exchange of real property in closed session due to the potential detrimental effect on the City in negotiations with a third party, if conducted in open session, as provided by Section 551.072 of the Texas Government Code. (Cook)

7.0 OPEN MEETING

Council will reconvene in open session to allow for possible action on any of the agenda items listed above under "Executive Session".

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

CERTIFICATE

I certify that this notice was posted on the bulletin board on or before Friday, May 1, 2015 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

_____

Michele L. Glaser, TRMC
City Secretary

Seabrook Economic Development Corporation
Mid Year Report
October 1, 2014 to March 31, 2015

As per the Seabrook EDC By-Laws (Resolution 2011-14), the board is proud to present our list of accomplishments from the past six months, review our challenges and discuss our financial standing as of March 31st.

Accomplishments

Notice of Project for Comprehensive Master Plan
Related goal: Establishment of new and updated vision document for redevelopment in all areas of city.
After reviewing a proposal and scope of work from Freese and Nichols, the Seabrook EDC approved the expenditure of $100,000 for the City's overall comprehensive master plan. The plan will be developed over the next 18 months to address growth strategies for community development and sustainability.

KO Sailing Advertising Contract (2 years)
Related goal: Improve Seabrook's image as a business friendly community.
The corporation entered into a promotional advertising campaign with KO Sailing to have logos and Website information included on hats, shirts, trailers, and vehicles as well as a presence on the KO Sailing Website. KO Sailing's crew attends over 45 events around the US to promote the sport of sailing – which is in line with the waterfront lifestyle our community is promoting.

Buy Local Coupon Book
Related goal: Execute retail strategies. Recruit and retain retail and hospitality developments.
This marks our third year with the program which has continued to be a success with our local business.

2013 – 78 participating businesses
2015 – 84 participating businesses

Annually, the coupon books are mailed to all Seabrook residents and delivered to all area hotels, bed & breakfasts, the Bay Area CVB and the Bayport Cruise Terminal. Additional copies are included in the promotional bags for Lucky Trail.

Updated Storefront Façade Improvement Grant
Related goal: Improve Seabrook's image as a business friendly community, Establish development standard and incentives for redevelopment.
A subcommittee was formed to recommend changes to the Seabrook Façade Improvement Grant. The board accepted these changes which recommended increasing the financial participating level and clarifying the scope of items to be considered for improvements.

Participation in Space Day Austin (Dunphey)
Related goal: Improve Seabrook's image as a business friendly community.
This annual event is coordinated by Bay Area Houston Economic partnership to promote the importance of human space flight and the missions of NASA. The importance of this trip is for Seabrook to partner with the region on supporting one of the main industries of the area.

Participation in Economic Alliance – DC Trip (Royal)
Related goal: Improve Seabrook's image as a business friendly community.
This annual event (now in its second year) is coordinated by the Economic Alliance Houston Port Region. The purpose of the trip is to connect with national legislators on the issues surrounding the port industries: workforce training, transportation, and environmental regulations. The importance of this trip to Seabrook is to ensure we have a seat at the table when these issues are discussed on the national level.

Expanded and Revised the Seabrook NEZ
Related goal: Establish development standards and incentives for redevelopment. Encourage redevelopment of areas impacted by SH146 expansion. Manage and promote performance-related incentive programs.
The corporation voted to expand the Neighborhood Empower Zone program to include all of the area zoned as Old Seabrook. Additionally, the program was expanded to include the use of the Seabrook Demolition Grant.

Seabrook Demolition Grant
Related goal: Establish development standards and incentives for redevelopment. Manage and promote performance-related incentive programs. Drive full development of The Point.
The corporation has reviewed and approved the Seabrook Demolition Grant for use by commercial property owners within the four empowerment zones. This grant is designed to encourage commercial land owners to consider removing derelict structures for new capital improvements.

Anticipated Challenges and Solutions

Challenge: Vacant properties with absent / unmotivated owners.
EDC Goal: The Corporation has passed the use of the Seabrook Demolition Grant and will be exploring the development of additional incentives to offer as motivators for new capital improvements.

Challenge: Uncertainly with the timeline on the expansion of SH 146.
EDC Goal: The EDC director continually meets with business owners along SH146 to discuss the project and the known status. EDC director also stays in close contact with developers who are expecting to build additional retail sites within the city – and keep these developers in touch with the Seabrook business community. Additionally, the director and EDC chair attend TXDOT meetings in Houston to stay informed on the project's status.

Challenge: Development of Old Seabrook – limited real estate and limited available store fronts, parking, safe and secure walking areas.
EDC Goal: The Corporation has allocated $100,000 towards the Comprehensive Master Plan – which is expected to address the development concerns in Old Seabrook along with all areas of the city.

City of Seabrook Economic Development Corporation
2014-2015 Goals and Priorities

SEABROOK EDC GOALS	ACTION
Encourage redevelopment of areas impacted by S.H. 146 expansion	EDC Board/Director
Establish development standards and incentives for redevelopment	EDC Board/Director
Generate site specific plans to locate new and existing business	Director
Drive full development of The Point	Director
Implement Marketing Plan	
Highlight key development areas	Director
Recruit and retain retail and hospitality developments	Director
Improve Seabrook's image as a business friendly community	EDC Board/Director
Execute retail recruitment strategies	Director
Collaborate with the Port of Houston for the full utilization of the Bayport Cruise Terminal facility	Director
Encourage the development of available sites	EDC Board/Director
Manage and promote performance-related incentive programs	EDC Board/Director
Pursue funding for infrastructure and business development	Director
Manage directional sign program	Director

CITY OF SEABROOK
SEDC - RESULTS
MARCH 31, 2015

ANNUAL				FISCAL YEAR-TO-DATE		
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	SEDC	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
			REVENUES			
801,531	737,500	64,031	Sales Tax	417,283	353,252	64,031
0	0	0	Grant Proceeds	0	0	0
2,872	2,589	283	Interest Income	1,665	1,382	283
2,171	1,895	276	Other Revenue	1,575	1,299	276
0	0	0	Loan Repayment	0	0	0
806,574	741,984	64,314	Total Revenues	420,523	355,933	64,590
			EXPENDITURES			
0	0	0	Personnel Services	0	0	0
314	100	(214)	Materials & Supplies	231	17	(214)
943,637	999,085	55,448	Services	53,072	208,520	155,448
0	0	0	Capital Outlay	0	0	0
943,951	999,185	55,234	Total Expenditures	53,302	208,536	155,234
(137,377)	(257,201)	119,824	**NET REVENUES**	367,220	147,397	(219,824)
			FUND BALANCE			
2,463,298	2,463,298	0	Beginning Balance Estimate	2,463,298	2,463,298	0
(137,377)	(257,201)	119,824	Net Revenues	367,220	147,397	219,824
(125,000)	(125,000)	0	Transfer to General Fund	(62,500)	(62,500)	0
2,200,921	2,081,097	119,824	Ending Balance	2,768,018	2,548,195	219,824

The City Council of the City of Seabrook met in regular session on Tuesday, April 21, 2015 at 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

GLENN R. ROYAL	MAYOR
ROBERT LLORENTE – Ex. Abs.	COUNCIL PLACE NO. 1
MIKE GIANGROSSO – Ex. Abs.	COUNCIL PLACE NO. 2
GARY JOHNSON	MAYOR PRO TEM &
	COUNCIL PLACE NO. 3
MELISSA BOTKIN – Ex. Abs.	COUNCIL PLACE NO. 4
THOM KOLUPSKI	COUNCIL PLACE NO. 5
O. J. MILLER	COUNCIL PLACE NO. 6
GAYLE COOK	CITY MANAGER
SEAN LANDIS	ASSISTANT CITY MANAGER
STEVEN L. WEATHERED	CITY ATTORNEY
MICHELE L. GLASER	CITY SECRETARY

Mayor Royal called the meeting to order at 7:00 p.m. and led the audience in the United States and Texas Pledge of Allegiance.

1.0 PRESENTATIONS

1.1 Presentation reviewing the 2015 Lucky Trail Marathon in March 2015. (Sabban)

Mr. Robbie Saban and Mr. John Walk gave a post event report. There were 1,540 participants from 20 states who attended the two-day event.

1.2 Presentation of Quarterly Communications and Marketing Report. (Dearman)

LeaAnn Dearman, Director of Communications, presented measurable statistics concerning web site and social media traffic for last quarter.

2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

Erin Brush, Habourcrest Drive requested that the city prohibit the sale of live animals by unlicensed persons.

Brittany Stanfield and Victoria Schneider, residents of Mystic Village Lane, expressed concerns about excessive speeding in their subdivision.

2.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

Mayor Pro Tem Johnson announced several upcoming events.

3.0 CONSENT AGENDA

3.1 Approve an excused absence for Gary Johnson for the April 7, 2015 Council meetings. (Glaser)

3.2 Approve the April 7, 2015 joint Council/Planning and Zoning Commission meeting minutes. (Glaser)

3.3 Approve the April 7, 2015 regular City Council meeting minutes. (Glaser)

3.4 Approve a parade permit for Outloud Productions to conduct a cycling event on Sunday, August 2, 2015 from 7:30 a.m. until 9:30 a.m. on a portion of SH 146 and NASA Parkway. (Applicant)

3.5 Approve proposed Resolution No. 2015-12, "Denial of Rate Increase Request from CenterPoint Energy Houston Electric, LLC. (Cook)

A RESOLUTION OF THE CITY OF SEABROOK, TEXAS FINDING THAT CENTERPOINT HOUSTON ELECTRIC, LLC'S APPLICATION FOR APPROVAL OF A DISTRIBUTION COST RECOVERY FACTOR TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

3.6 Approve second and final reading of proposed Ordinance No. 2015-08, "Procedure for Consideration of Preliminary PUD Plans." (Landis)

AN ORDINANCE AMENDING THE SEABROOK CODE OF ORDINANCES, APPENDIX A "COMPREHENSIVE Zoning", ARTICLE 4, "SPECIAL USE REGULATIONS", Section 4.10 "Planned Unit Developments" ("PUD"), BY UPDATING AND CLARIFYING PROCEDURES FOR CONSIDERATION OF PRELIMINARY PUD PLANS PURSUANT TO SUBSECTION 4.10.06 "PUD DESIGNATION PROCEDURE"; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED $2000.00 FOR VIOLATION OF ANY PROVISION HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY, EFFECTIVE DATE AND NOTICE.

3.7 Approve second and final reading of proposed Ordinance No. 2015-09, "Amendment to the Official Zoning Map to Rezone 8.52 Acres of Land at 2800 NASA Parkway from C-2 to R-3." (Applicant)

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SEABROOK WHICH IS PART OF THE SEABROOK CITY CODE OF ORDINANCES, APPENDIX A, "COMPREHENSIVE ZONING", ARTICLE 2, "ADMINISTRATION",

SECTION 2.05, "OFFICIAL ZONING MAP", BY REZONING THE PROPERTY LOCATED ON 2800 NASA PARKWAY, TRACT 13, BEING AN 8.52 ACRES TRACT OF LAND SITUATED IN ABSTRACT 52 IN THE RITSON MORRIS SURVEY, HARRIS COUNTY, TEXAS, FROM C-2 COMMERCIAL-MEDIUM DISTRICT TO R-3 RESIDENTIAL-MEDIUM DENSITY DISTRICT; REQUIRING THAT THE ZONING MAP BE AMENDED TO REFLECT THIS AMENDMENT; MAKING SPECIFIC FINDINGS RELATING TO REZONING OF SUCH TRACT; PROVIDING A PENALTY IN AN AMOUNT OF NOT MORE THAN $2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

3.8 Approve second and final reading of proposed Ordinance No. 2015-10, Final Approval of the El Mar Village Townhomes Planned Unit Development (PUD). (Applicant)

AN ORDINANCE AMENDING THE SEABROOK CODE OF ORDINANCES, APPENDIX A, "COMPREHENSIVE ZONING", ARTICLE 2, "ADMINISTRATION," SECTION 2.05, "OFFICIAL ZONING MAP", BY REZONING APPROXIMATELY 2.1640 ACRES OF LAND IN THE RITSON MORRIS SURVEY, ABSTRACT 52 SEABROOK, HARRIS COUNTY, TEXAS, DESCRIBED AS TRACT 1, RECORDED UNDER HARRIS COUNTY CLERK'S FILE NO. N004071, BEING A PORTION OF THE UNRESTRICTED RESERVE IN BLOCK 5 OF MIRAMAR SECTION 3, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 148, PAGE 93 OF THE HARRIS COUNTY MAP RECORDS, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS IN EXHIBIT "A," FROM "R-1" ("SINGLE FAMILY DETACHED, TO ("PUD)," PLANNED UNIT DEVELOPMENT FOR A SINGLE FAMILY USE OF TOWNHOMES CONSISTING OF 18 UNITS; PROVIDING FOR AN AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED $2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF BY INCLUSION INTO THE CODE; AND PROVIDING FOR SEVERABILITY AND NOTICE.

3.9 Approve second and final reading of proposed Ordinance No. 2015-11, "Final Approval of the Chesapeake Bay Senior Apartments Planned Unit Development (PUD)". (Applicant)

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SEABROOK, APPENDIX A, "COMPREHENSIVE ZONING", ARTICLE 2, "ADMINISTRATION", SECTION 2.05, "OFFICIAL ZONING MAP", BY REZONING APPROXIMATELY 11.7127 ACRES OF LAND, COMPRISING TRACT 1 - 0.2327 ACRES, H.C.C.F. NO. 20070629538, REMAINDER OF 0.2248 ACRES; TRACT 2A - 1.2 ACRES, H.C.C.F. NO. T539938, REMAINDER OF 1.16 ACRE; TRACT 2B - 1.2 ACRES, H.C.C.F. NO. T539938, REMAINDER OF 1.16 ACRES; TRACT 3 - 3.360 ACRES H.C.C.F. NO. U067284, REMAINDER 3.244 ACRES; AND TRACT 4 - 5.72 ACRES OUT OF 10.501 ACRES, H.C.C.F. NO. P969328, REPSDORPH PARTITION, ABSTRACT 52 IN THE RITSON MORRIS SURVEY, HARRIS COUNTY TEXAS, LOCATED BETWEEN

WEST REPSDORPH ROAD TO THE WEST, HUCKLEBERRY FINN COVE TO THE EAST, LOT 1 REPSDORPH PARTITION TO THE SOUTH AND PEBBLE BROOK DRIVE TO THE NORTH, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS IN EXHIBIT "A," FROM "C-2," MEDIUM COMMERCIAL DISTRICT, TO PLANNED UNIT DEVELOPMENT, "PUD;" FOR A USE OF A SENIORS ONLY COMPLEX CONSISTING OF 259 MULTI-FAMILY LIVING UNITS; PROVIDING FOR AN AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED $2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF BY INCLUSION INTO THE CODE; AND PROVIDING FOR SEVERABILITY AND NOTICE.

3.10 Approve Public Safety Report for month of March. (Wright)

3.11 Approve Monthly Building Report for March 2015. (Landis)

Motion was made by Councilor Kolupski and seconded by Councilor Johnson

To approve the Consent Agenda as presented.

MOTION CARRIED BY UNANIMOUS CONSENT.

END OF CONSENT AGENDA

4.0 NEW BUSINESS

4.1 Consideration of recommendation of Seabrook Economic Development Corporation to proceed with proposed Demolition Grant Guidelines for a new Project, to be associated with Neighborhood Empowerment Zones, and requesting the City Attorney prepare a resolution for two readings authorizing this Project by City Council. (Cook)

EDC Director, Paul Chavez, explained that the grant money will be used to assist in the demolition of derelict or substandard buildings in the empowerment zones in order to encourage new development.

Motion was made by Councilor Kolupski and seconded by Councilor Johnson

To approve the demolition grant guidelines and request that the city attorney prepare a resolution for this project.

MOTION CARRIED BY UNANIMOUS CONSENT.

4.2 Consider approval of the Neighborhood Empowerment Zone Plan for a new zone NEZ#4. If approved tonight, a resolution will be prepared for formal acceptance. (Chavez)

Mayor Royal asked if he should recuse himself as he is in the process of purchasing a home in Old Seabrook. Mr. Weathered stated that Zone NEZ#4 refers to commercial properties only. Mayor Royal did not recuse himself.

Mr. Chavez stated that staff recommended a change in wording in the application guidelines.

[~~Waive up to one hundred percent (100%) of the application fee for the Seabrook demolition grant.~~] **Applicants may apply for the Seabrook Demolition Grant.**

Mr. Weathered stated that this change is considered a correction of a clerical error and is not considered a significant change.

Motion was made by Councilor Miller and seconded by Councilor Kolupski

To approve the Empowerment Zone NEZ #4 with guidelines changes and request that the city attorney prepare a resolution for formal acceptance.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.0 ROUTINE BUSINESS

5.1 Approve the Action Items Checklist which is attached and made a part of this agenda. (Council)

Mrs. Cook gave updates on the following:

1. No additional news from TxDOT on SH 146.
2. Fiber optics study had higher quotes than anticipated so city will ask for modifications to reduce costs.
3. Signage will be placed at locations to be improved by the bonds.
4. Splash pad at swimming pool complex should be complete soon. The splash pad at Monroe Fields may not be complete until September.

Motion was made by Councilor Kolupski and seconded by Councilor Johnson

To approve the Action Items Checklist as presented.

MOTION CARRIED BY UNANIMOUS CONSENT.

5.2 Establish future meeting dates and agenda items. (Council)

A special meeting to interview city secretary candidates will be held on Monday, May 4 at 6:00 p.m. A joint Council, Planning and Zoning Commission, Comprehensive Master Plan Review Commission and Economic Development Corporation meeting on the Master Plan will take place on Thursday, May 14 at 6:30 p.m. A special Crime Control and Prevention District meeting will take place on Tuesday, May 5 at 7:20 p.m. with the regular Council meeting to follow at 7:30 p.m. The later starting time is due to early voting which will end at 7:00 p.m.

Upon a motion duly made and seconded, Mayor Royal adjourned the meeting at 8:16 p.m.

Approved this 5th day of May 2015.

_____
Glenn R. Royal, Mayor

_____
Michele L. Glaser, TRMC
City Secretary

The City Council and the Planning and Zoning Commission of the City of Seabrook met in special joint session on Tuesday, April 21, 2015 at 6:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

CITY COUNCIL

GLENN R. ROYAL	MAYOR
ROBERT LLORENTE - Ex. Abs.	COUNCIL PLACE NO. 1
MIKE GIANGROSSO – Ex. Abs.	COUNCIL PLACE NO. 2
GARY JOHNSON	MAYOR PRO TEM & COUNCIL PLACE NO. 3
MELISSA BOTKIN - Ex. Abs.	COUNCIL PLACE NO. 4
THOM KOLUPSKI	COUNCIL PLACE NO. 5
O. J. MILLER	COUNCIL PLACE NO. 6

PLANNING & ZONING COMMISSION

MICHAEL POTTS	CHAIRMAN
ROSEBUD CARADEC .	MEMBER
MIKE DEHART- Ex. Abs.	MEMBER
BUDDY HAMMANN	VICE-CHAIR
BOLIVAR F. LEWIS, III - Ex. Abs.	MEMBER
DODIE MILLER	MEMBER
MICHAEL SHARPE	MEMBER

STAFF

GAYLE COOK	CITY MANAGER
SEAN LANDIS	ASSISTANT CITY MANAGER & DIRECTOR OF COMMUNITY DEVELOPMENT
MICHELE L. GLASER	CITY SECRETARY
STEVEN L. WEATHERED	CITY ATTORNEY

Mayor Royal and Chairman Potts called the meeting to order at 6:00 p.m. Chairman Potts conducted the meeting.

1.0 PRESENTATIONS

1.1 Presentation and review of the Water and Sewer Availability Study. (City Engineer)

Brad Matlock, P.E., Cobb Fendley presented an update of water and wastewater in Seabrook as shown on Exhibit A.

2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS – None.

3.0 NEW BUSINESS

3.1 Consider the Water and Sewer Availability Study as presented by the City Engineer. (Council)

There was no discussion or action on this item.

Upon motions duly made and seconded, Mayor Royal and Chairman Potts adjourned the meeting at 6:59 p.m.

Approved by the City Council on the 5th day of May 2015.

_____
Glenn R. Royal, Mayor

Approved by the Planning and Zoning Commission on the _____ day of May 2015.

_____
Michael Potts, Chairman

_____
Michele Glaser, TRMC
City Secretary

City of SEABROOK

WATER & WASTEWATER UPDATE

April 21, 2015

Brad Matlock, P.E.

CobbFendley

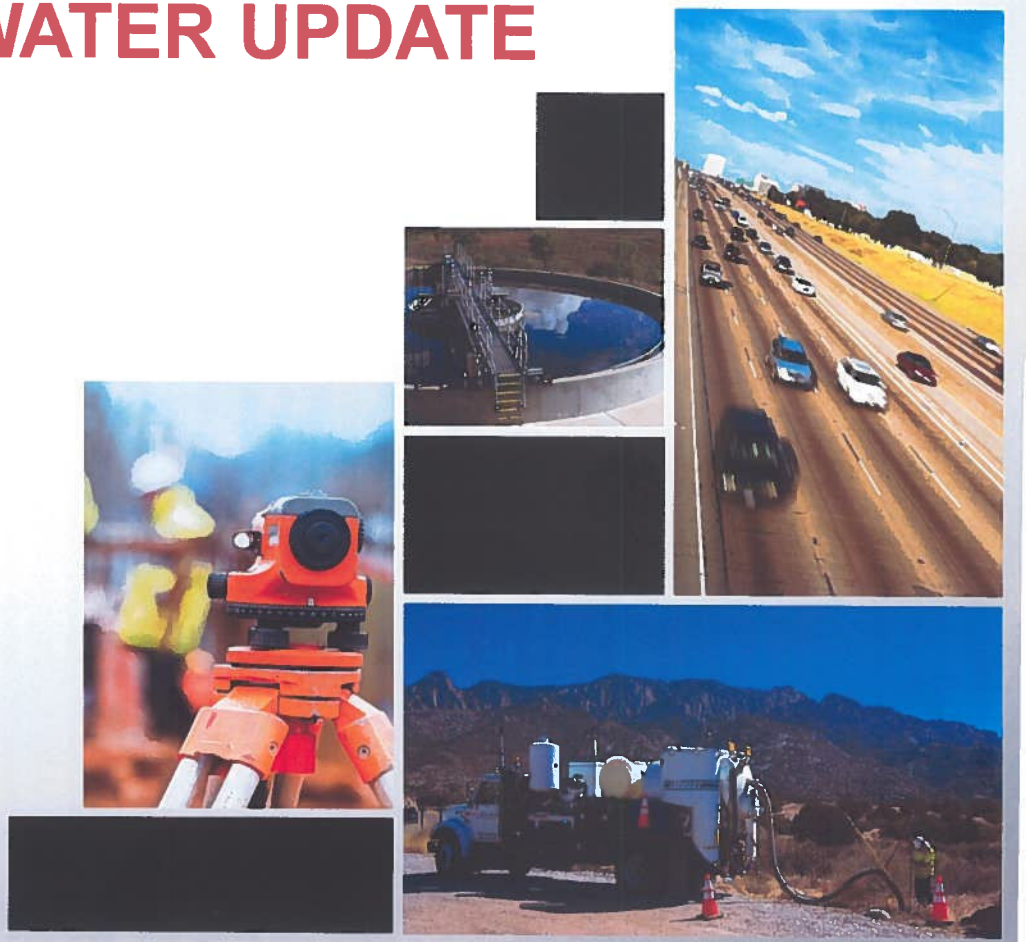


Exhibit A
Joint Minutes of April 21, 2015
Attachment 3, Item # 3.3
Page 1 of 12

Seabrook Water System

WATER PRODUCTION

- **Purchased Water Capacity**
  - The City has a contract to purchase **3 MGD** (million gallons per day) from the City of Pasadena. (Ordinance No. 88-40, 40 year contract, Expires 2028)
- **Well Capacity**
  - The City is capable of producing **4.6 MGD** from it's 3 water well locations.
- **Total Capacity**
  - **3 MGD + 4.6 MGD = 7.6 MGD**

CobbFendley

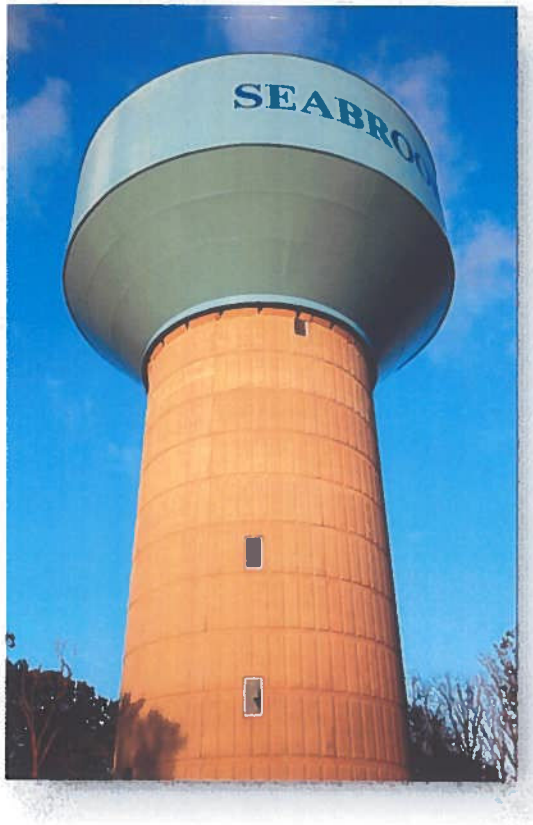
SEABROOK

Exhibit A
Joint Minutes of April 21, 2015
Attachment 3, Item # 3.3
Page 2 of 12

Seabrook Water System

WATER STORAGE

- **Elevated Storage Tank (EST)**
  - 1 MG EST @ Repsdorph
  - 0.5 MG EST @ Park Road
- **Ground Storage Tank (GST)**
  - 0.6 MG GST @ Humble Drive (Public Works Facility)
- **Total Storage Capacity**
  - **1.5 MG + 0.6 MG = 2.1 MG**



CobbFendley

SEABROOK

2011-2014 Water Usage Data

Derived from Operation Report Records

DATE	# DAYS	GALLONS PUMPED	CONNECTION COUNT	GALLONS PER DAY PER UNIT	AVERAGE DAILY FLOW (MONTHLY)	AVERAGE DAILY FLOW (ANNUAL)
Sep-11	30	75,128,000	6,020	416	2,504,267	
Oct-11	31	64,638,000	6,036	345	2,085,097	
Nov-11	30	49,298,000	6,030	273	1,643,267	
Dec-11	31	42,739,000	6,030	229	1,378,677	
Jan-12	31	42,789,000	6,030	229	1,380,290	
Feb-12	29	38,773,000	6,040	221	1,337,000	
Mar-12	31	45,788,000	6,043	244	1,477,032	1,817,522
Apr-12	30	51,898,000	6,059	286	1,729,933	
May-12	31	61,115,000	6,059	325	1,971,452	
Jun-12	30	69,893,000	6,059	385	2,329,767	
Jul-12	31	58,269,000	6,162	305	1,879,645	
Aug-12	31	64,885,000	6,078	344	2,093,065	
Sep-12	30	59,770,000	6,089	327	1,992,333	
Oct-12	31	58,116,000	6,091	308	1,874,710	
Nov-12	30	53,687,000	6,098	293	1,789,567	
Dec-12	31	45,496,000	6,103	240	1,467,613	
Jan-13	31	42,991,000	6,108	227	1,386,806	
Feb-13	28	41,068,000	6,122	240	1,466,714	
Mar-13	31	56,475,000	6,116	298	1,821,774	1,825,137
Apr-13	30	49,902,000	6,126	272	1,663,400	
May-13	31	59,199,000	6,134	311	1,909,645	
Jun-13	30	62,510,000	6,140	339	2,083,667	
Jul-13	31	66,612,000	6,135	350	2,148,774	
Aug-13	31	70,349,000	6,147	369	2,269,323	
Sep-13	30	62,638,000	6,140	340	2,087,933	
Oct-13	31	48,952,000	6,149	257	1,579,097	
Nov-13	30	44,258,000	6,150	240	1,475,267	
Dec-13	31	43,648,000	6,151	229	1,408,000	
Jan-14	31	43,710,000	6,146	229	1,410,000	
Feb-14	28	36,987,000	6,152	215	1,320,964	
Mar-14	31	43,324,000	6,153	227	1,397,548	1,705,301
Apr-14	30	50,246,000	6,161	272	1,674,867	
May-14	31	59,387,000	6,156	311	1,915,710	
Jun-14	30	60,262,000	6,168	326	2,008,733	
Jul-14	31	60,793,000	6,217	315	1,961,065	
Aug-14	31	68,230,000	6,213	354	2,200,968	

Alternative Capacity Requirement (ACR)

- On November 7, 2014, CobbFendley submitted a request to the TCEQ for an ACR for the Seabrook PWS.
- ACR's are reviewed in accordance with the requirements in Title 30 of the Texas Administrative Code (30 TAC) §290.45(g).
- The regulations found in 30 TAC §290.45(f)(4), require purchased water providers to have a maximum authorized daily purchase rate specified in the water purchase contract plus the actual production capacity of the system of at least **0.6 gallons per minute (gpm) per connection**.

CobbFendley

SEABROOK

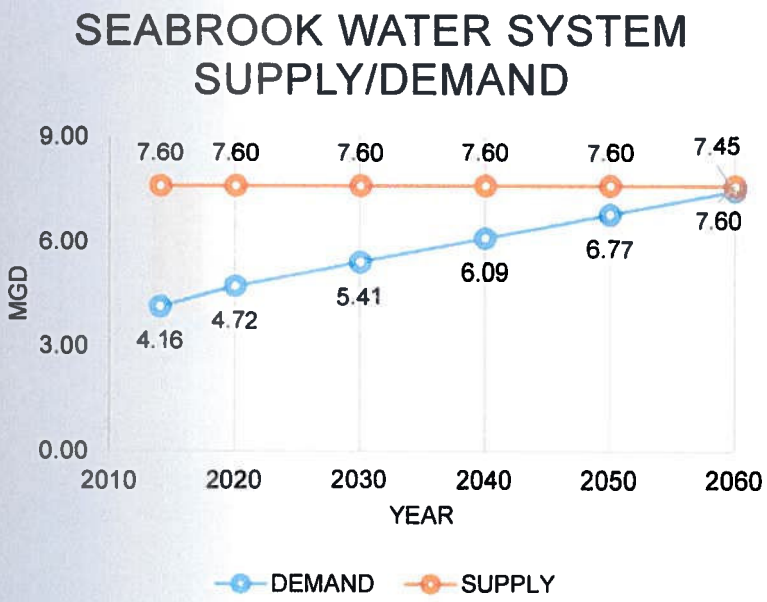
Alternative Capacity Requirement (ACR)

- The City's request reduced total production and total storage capacities based on the system's maximum daily demand and the number of active connections served at the time.
- On February 10, 2015, CobbFendley received a letter from the TCEQ granting the Seabrook's requested for new minimum ACR's as follows:
  - **Total Production (Purchased + Groundwater + Surface Water)**
    - **0.40 gpm/connection**
  - **Total Storage (Ground + Elevated)**
    - **134 gpm/connection**

CobbFendley

SEABROOK

Supply/Demand Forecast



SUPPLY						
YEAR	2014	2020	2030	2040	2050	2060
City of Pasadena Purchased Water (MGD)	3.0	3.0	3.0	3.0	3.0	3.0
City of Seabrook Well Capacity (MGD)	4.6	4.6	4.6	4.6	4.6	4.6
Total Supply (MGD)	7.60	7.60	7.60	7.60	7.60	7.60

DEMAND						
YEAR	2014	2020	2030	2040	2050	2060
City of Seabrook Population	12,500	14,377	16,771	19,141	21,496	23,842
City of Seabrook Connections	6,213	7,189	8,386	9,571	10,748	11,921
Harris County WCID #50	1,010	1,010	1,010	1,010	1,010	1,010
Total Connections	7,223	8,199	9,396	10,581	11,758	12,931
Supply Required (MGD) (@ 0.40 gpm/conn.)	4.16	4.72	5.41	6.09	6.77	7.45

- Population forecasts are based on the 2011 Texas Water Development Board (TWDB) Regional Water Plan – City Population Projections for 2000-2060
- Seabrook provides Harris County WCID #50 with 0.5 MGD of water (Resolution No. 88-34)

CobbFendley

SEABROOK

Seabrook Wastewater System

The City owns and operates its own WWTP. The plant is located at 715 2nd Street, near the intersection of 2nd Street and Todville Road.

CobbFendley

SEABROOK

Exhibit A
Joint Minutes of April 21, 2015
Attachment 3, Item # 3.3
Page 8 of 12

Seabrook Wastewater System

Plant Capacity

- Design Capacity - 2.5 million gallons per day (MGD)
- Current Average Daily Flows - 1.3 MGD
- Available Capacity - **1.2 MGD**

Estimated Usage

- Total Number of Equivalent Dwelling Units (EDU) = 6,213
- Current Average Daily Flow = 1.3 MGD = 1,300,000 gallons per day (gpd)
- Total Average Daily Flow per Connection
  - 1,300,000 gpd /6,213 EDU = **209 gpd/EDU**

CobbFendley

SEABROOK

Exhibit A
Joint Minutes of April 21, 2015
Attachment 3, Item # 3.3
Page 9 of 12

TCEQ Requirements (30 TAC §305.126)

- When the City's wastewater flow reaches **75%** of the permitted average daily or annual average flow for three consecutive months, the City must initiate engineering and financial planning for expansion and or upgrading of the WWTP.
- When the City's wastewater flow reaches **90%** of the permitted average daily or annual average flow for three consecutive months, the City must obtain authorization from the commission to commence construction of the additional treatment.

CobbFendley

SEABROOK

Wastewater Expansion Forecast

- The plant is currently operating at **52%** of capacity.
  - 1.3 MGD/2.5 MGD = 0.52
- The City has not reached the TCEQ's requirement for expansion. Below are the target points for expansion:
  - 75% Requirement – 1.875 MGD
  - 90% Requirement – 2.25 MGD
- Using the current estimated average daily flow of 209 gpd/EDU, the City will reach the 75% requirement once a total of 8,971 EDU's are served.
- Even though, an expansion to the plant is not needed at this time, improvements and upgrades are necessary and are in progress.

CobbFendley

SEABROOK

Wastewater Treatment Plant Improvements

Wastewater Treatment Plant Upgrades Phase 1 (CIP# WW5)

Construction contract awarded in September 2014, to install a mechanical bar screen at the plants headwork to reduce intake of solids such as rags, grit, and debris that disrupt the daily treatment process.

Wastewater Treatment Plant Upgrades Phase 2 (CIP# WW6)

This project includes the replacement of the existing clarifiers, extending the digester wall and replacing piping within the plant lift station.

CobbFendley

SEABROOK

Revised 03/11

CITY OF SEABROOK
PARADE, CARNIVAL, SHOW, FESTIVAL, SPECIAL OR COMMUNITY EVENT APPLICATION

Date of Application: 3-31-15 Name of Applicant: Robby Sabban

Full Address of Applicant: P.O Box 1482 Friendswood TX 77549

Day Time Phone [redacted] Night time phone (Same)

e-mail address: [redacted]

Name of Organization, Firm or Corporation on whose behalf this application is made: Running Alliance Sport

Address of Organization (if different from above): Same

City _____ State _____ Zip Code _____

Phone Number of Organization (if different from above): (___) Same

Is the organization recognized as a non-profit organization for tax purposes? Yes

Requested Date(s) **and** Times of the Event: Sept 19, 2015 6AM - 11AM

Location of the Event: Seabrook, Kemah Bridge

Give a brief description of the event: (map attached) start on the Kemah Boardwalk, go over the Seabrook/Kemah Bridge twice and finish at Boardwalk

Estimated No. of Workers 50 Estimated No. of Attendees 2000

Will the event be held in a parking area? NA If so, how many parking spaces will be temporarily lost? NA

How many parking spaces are you providing for the event? NA

Will any portion of this event be held on city property? If so, where? Seabrook Kemah Bridge and feeder roads

Will alcohol be served? NO If so, you are required to pay an additional deposit if you wish to serve alcohol on city property. You must also contact the Texas Alcoholic Beverage Commission.

Will admission be charged for this event? Registration fees for Runner

Do you want to display temporary signs or banners to advertise this event? Yes

Special Events Application
Revised 03/11
Page 2

Number of signs for this event 6 Complete the sign permit application attached to the packet. **Please note that signs may only be displayed on private property, with the property owners' permission and with a city permit. Signs are not permitted in any street rights-of-way.**

If this event is a parade, please answer the following additional questions.

Proposed Route (Attach Map): attached Kemah/Seabrook Bridge and access roads

Estimated number and kind of animals to be used: N/A

Estimated number of parade participants including, animals and riders, bicycle riders, animal-drawn vehicles, floats motor vehicles, motorized displays and marching units or organizations, such as bands, color-guards, and drill teams:

2000 runners

THIS SECTION NEEDS TO BE COMPLETED IN ORDER TO PROCESS YOUR APPLICATION.

This application has been reviewed by the Seabrook Police Chief or designee and the signature below verifies that adequate provisions for security have been made by the applicant.

Brian Brand
Print name
Police Department Representative

BSF 4-1-15
Date Approved

Signature
Police Department Representative

Comments: Security agreed upon and will be provided by S.P.D.

I have enclosed the following items as part of my application:

1. **A completed application form including approval by the Seabrook Police Department.**
2. **Permit fee in the amount of $ 50.00. (Non-profit organizations may substitute a letter of request to the City Council requesting a waiver of the permit fee.**
3. **If event is a parade a deposit fee of 450.00 is included. Deposits are not waived.**
4. **A certificate of insurance, naming the City of Seabrook as certificate holder. This insurance provides protection of not less than $100,000 against liability for damages to property and protection of not less than $100,000 for protection of injury to the death of one person and of not less than $300,000 for protection against injury to death of two or**

more persons in a single accident or occurrence. (A sample certificate of insurance is enclosed.)

5. **For special events, a site plan is attached as required by the Code of the City of Seabrook, Section 4.07. (See attached excerpt.)**

6. **For parades, a map showing the parade route is attached.**

NO APPLICATION WILL BE ACCEPTED UNLESS ALL ITEMS LISTED ABOVE ARE PROVIDED.

As applicant, I certify that all information contained in this application is true and correct to the best of my knowledge. I state that I am fully authorized to act and contract for any persons, organizations, firms or corporations on whose behalf this application is made. As applicant for the above organization, I do contract and agree that they will jointly and severally, indemnify and hold the City of Seabrook harmless against liability for any and all claims for damage to property or injury to or death of persons arising out of or resulting from the issuance of the permit or the conduct of the participants. As applicant, I understand that I may be held liable as principal in place of the organization for the cost of cleaning or repairing city property which may have sustained damage as a result of the special event. I understand that a special events permit may be issued for no more than five consecutive days. If the permit is granted, I, as representative, agree to adhere to all city ordinances regarding the special event.

I understand that If I am applying to use a city park, community house or other city facility to hold this event, additional applications and fees will be required.

I understand that all required applications, accompanying documents and fees must be submitted to the City Secretary's Office at least 30 days prior to the date of the event, and that the event may not be held without approval of the Seabrook City Council. I have read and have agreed to the above conditions.

Robby Sabban
Signature of Applicant

Robby Sabban
Printed Name of Applicant

3-31-15
Date Submitted

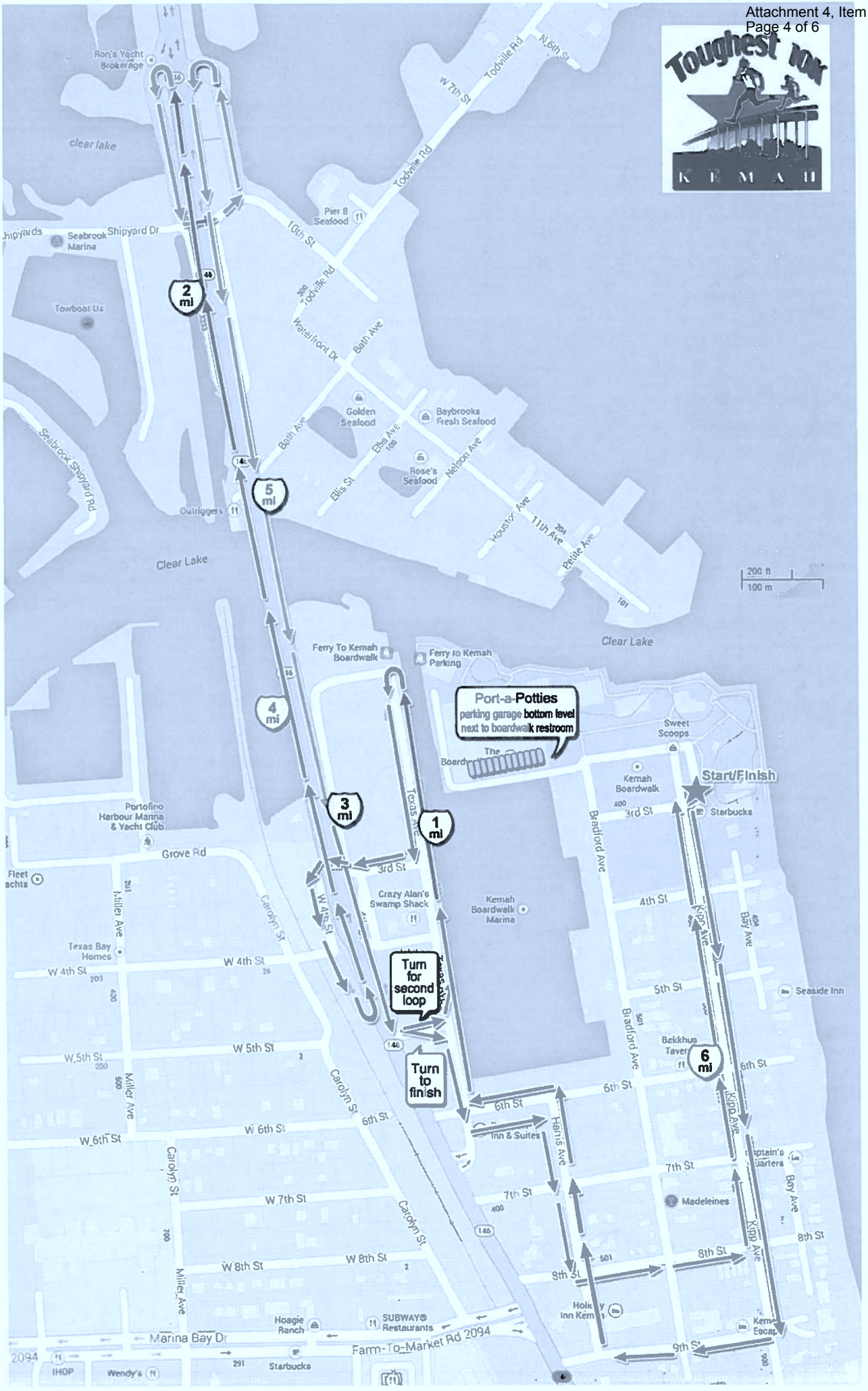
FOR OFFICE USE ONLY

_____
Reviewed by City Secretary Date

If applicable: Fire Marshal notified _____ Building Official Notified _____ City Mgr _____

This application has been reviewed by the Seabrook City Council on _____
and has been APPROVED DENIED.

The following conditions are placed upon this event: _____
_____


Toughest 10K
K E M A H
2 mi
5 mi
4 mi
3 mi
1 mi
6 mi
Start/Finish
Turn for second loop
Turn to finish
Port-a-Potties
parking garage bottom level
next to boardwalk restroom
Clear Lake
Ferry To Kemah Boardwalk
Ferry to Kemah Parking
Kemah Boardwalk
Kemah Boardwalk Marina
Crazy Alan's Swamp Shack
Portofino Harbour Marina & Yacht Club
Seabrook Marina
Pier 8 Seafood
Golden Seafood
Baybrooks Fresh Seafood
Rose's Seafood
Outriggers
Sweet Scoops
Starbucks
Seaside Inn
Madeleines
Inn & Suites
Texas Bay Homes
Hoagie Ranch
SUBWAY® Restaurants
IHOP
Wendy's
Marina Bay Dr
Farm-To-Market Rd 2094
Grove Rd
Todville Rd
Bath Ave
Ellis St
Nelson Ave
Houston Ave
Petite Ave
Texas Ave
Bradford Ave
Harris Ave
Miller Ave
Carolyn St
Bay Ave
Kipp Ave
Shipyard Dr
Seabrook Shipyard Rd
Waterfront Dr
W 7th St
N 6th St
10th St
11th Ave
3rd St
4th St
5th St
6th St
7th St
8th St
9th St
W 4th St
W 5th St
W 6th St
W 7th St
W 8th St
200 ft
100 m

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/30/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
STAR Insurance - Fort Wayne Office
2130 East Dupont Road
Fort Wayne IN 46825

CONTACT NAME: Margaret Mayers
PHONE (A/C, No, Ext): (260) 467-5689 **FAX (A/C, No):** (260) 467-5691
E-MAIL ADDRESS: margaret.mayers@starfinancial.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: National Casualty Company	11991
INSURER B: Nationwide Life Insurance Co.	66869
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Road Runners Club of America/2015 and Its Member Clubs
1501 Lee Highway, Suite 140
Arlington VA 22209

COVERAGES **CERTIFICATE NUMBER:** 2015 $2M A.I. **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Legal Liability to Participate $2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER X POLICY PRO-JECT LOC			KRO-0000004913300 Abuse and Molestation Aggregate $5,000,000	12/31/2014 12:01 A.M	12/31/2015 12:01 A.M	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG ABUSE & MOLESTATION	$ 2,000,000 $ 500,000 $ 5,000 $ 2,000,000 $ UNLIMITED $ 2,000,000 $ 500,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			KRO-0000004913300	12/31/2014 12:01 A.M.	12/31/2015 12:01 A.M	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $
B	Excess Medical & Accident ($500 Deductible/Claim)			SPX-0000026656100	12/31/2014 12:01 A.M.	12/31/2015 12:01 A.M.	Excess Medical AD & Specific Loss	$10,000 $2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 09/19/15 Toughest 10k Kemah INSURED RRCA CLUB/EVENT MEMBER: Running Alliance Sport, Att'n: Robby Sabban, 3811 Hickory View Court, Friendswood, TX 77546

CERTIFICATE HOLDER

09/19/15 City of Seabrook
1700 First Street
Seabrook, TX 77586

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

John Lefever/LIO

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Sign Permit
CITY OF SEABROOK

Applicant to complete all numbered spaces. Incomplete applications will not be processed

Site Address

1 Under the Seabrook/Kemah Bridge and on the Bridge
Sign Owner — Mail Address — Zip — Phone

2 Running Alliance sport
Contractor/ Installer — Mail Address — Zip — Phone

3 Mile marker, flag pole type signs
Type of Sign

4

Describe purpose of sign (ie. election, special event, etc.)

5 Mile markers identifiers

Project Value — Approved by

Issuance of this permit all allows for on-site inspections during the time of construction until the time of the final inspection.

DESCRIPTION OF SIGN

Total Height			TYPE OF LIGHTING	
Total square feet of faces of one face:			Internal Diffused	☐
Total square feet of all faces:			Indirect	☐
Minimum clearance beneath sign:			Neon	☐
TYPE OF SIGN (please check all that apply)			Directly Lighted	☐
Freestanding	☐		MATERIALS	
Roof mounted	☐		Foundation:	☐
Building mounted	☐		Sign Board:	☐
Shopping Center ID sign	☐		Support Structure:	☐
Permanent	☐		Face Material	☐
Temporary	☐			
Conventional	☐			
Spectacular	☐			

Signs in right-of-ways and easements are prohibited and will be removed at the owner's expense

* Please attach drawings of sign specifications for permanent signs *

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of the laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of this permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or performance of construction.

Signature of contractor or Authorized Agent — Date: 3-31-15 — Signature of Owner (if owner is builder): Same — Date: 3-31-15

Rev 5/9/2002

CITY OF SEABROOK

AGENDA BRIEFING

Date of Meeting: TUESDAY, MAY 5, 2015

Submitter/Requestor: Pam Lab **Date Submitted: 4/21/2015 11:16:11 AM**

Presenter:

Description/Subject:

Purpose/Need: NA

Background/Issue(What prompted this need):

A decision package in the amount of $55,000 for 2 administrative vehicles in the Crime District was approved by City Council at a workshop on July 22, 2014. When the final budget was put together for the adoption on Ordinance 2014-22, the decision packages were inadvertently left off.

Impacted Parties(Expected/Notified):

Miscellaneous Comments:

Attachments:

(Please list description of attachments and number of pages in each attachment)

Supporting information

Ord No. 2015-12

Fiscal Impact:	Budgeted	Yes	Finance Officer Review:
	Budget Amendment Required	Yes	
	Future/Ongoing Impact	Yes	_____
	Budget Dept/Line Item Number		

Funding Comments:

Where on the agenda should this item be placed?

New Business

Suggested Motion:

To adopt Ordinance No. 2015-12 Amending the Crime Control and Prevention District's 2014-15 budget.

Agenda Language:

Consider approval of first and final reading of proposed Ordinance No. 2015-12, "Amendment to the FY 2014/15 Crime Control and Prevision District Budget." (Lab)

AN ORDINANCE AMENDING THE CRIME CONTROL AND PREVENTION DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015 FOR THE CITY OF SEABROOK.

City Manager Review:

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances)

(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

CITY OF SEABROOK
ORDINANCE NO. 2015-12
AMENDMENT TO THE FY 2014/15
CRIME CONTROL & PREVENTION DISTRICT BUDGET

AN ORDINANCE AMENDING THE CRIME CONTROL AND PREVENTION DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015 FOR THE CITY OF SEABROOK.

WHEREAS, the City of Seabrook adopted the 2014-2015 Crime Control and Prevention District by Ordinance No. 2014-22; and

WHEREAS, the City Council had approved the appropriation of $55,000 to purchase two vehicles; and

WHEREAS, the final adopted budget did not include this appropriation; now, therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:

THAT, the 2014-15 Adopted Budget for the Crime Control and Prevention District for the period October 1, 2014 through September 30, 2015 is hereby amended and increased from $570,883 to $625,883, adding $55,000 for the purchase of two administrative vehicles.

AND IT IS SO ORDERED.

PASSED, APPROVED, AND ADOPTED ON FIRST AND FINAL READING THIS THE 5th DAY OF MAY, 2015.

_____
GLENN R. ROYAL, MAYOR

ATTEST:

_____
MICHELE L. GLASER, TRMC
CITY SECRETARY

Ms. Cook gave an overview of General Fund Expenditures by department.

Decision packages for each department were reviewed and considered as listed below:

- 1 Tahoe & equipment – 200 Public Safety
- Truck & cage – 210 Animal Control
- 2 – 52" mowers – 400 Parks

Decision packages for the Enterprise Fund included:

- ½ ton pick-up truck & hydraulic for Case – 902 Water
- ½ ton pick-up truck & GPS data device – 912 Sewer

There was one decision package for Crime District:

- 2 admin cars – 501 Crime District.

All decision packages plus a COLA 2% increase on both the General Fund and Enterprise Fund personnel salary pay structures were approved by council consensus.

Ms. Cook gave an overview of all special funds and debt service without any changes being made.

Upon motion the meeting was adjourned at 9:32 p.m.

Glenn Royal, Mayor

Meredith Brant, TRMC
Assistant City Secretary

THE CITY OF SEABROOK TEXAS

CITY OF SEABROOK
2014-15 BUDGET: DECISION PACKAGES

501-CRIME DISTRICT

CATEGORY *Personnel, Supplies, Services or Capital Improvement*	**DESCRIPTION** *Who (Title, FT /PT & if FT - grade; if PT #hours/rate)/What Why & When Buying/Hiring*	**$AMOUNT** *If Personnel list salary only*	**RANK IN TERMS OF PRIORITY**
Capital	Admin vehicle	27,500	1
Capital	Admin vehicle	27,500	1
		55,000	

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CRIME DISTRICT

	FOR FISCAL YEAR ENDING SEPTEMBER 30,									
	ACTUALS			2014	2014	2015	PROJECTED			
CRIME DISTRICT	2011	2012	2013	BUDGET	FORECAST	BUDGET	2015	2016	2017	2018
BASE REVENUES										
SALES TAX	655,221	654,766	714,434	678,300	742,515	705,225	661,475	617,725	573,975	488,750
INTEREST INCOME	226	168	108	100	71	100	101	100	75	366
MISC. REVENUE	300	0	8	0	0	0	0	0	0	0
TOTAL REVENUES	655,747	654,934	714,550	678,400	742,586	705,325	661,576	617,825	574,050	489,116
BASE EXPENSES										
PERSONNEL SERVICES	607,877	572,687	586,449	601,184	618,022	498,457	613,329	613,329	613,329	613,329
MATERIALS & SUPPLIES	13,569	11,051	13,520	14,000	11,864	15,000	15,450	15,914	16,391	16,883
SERVICES	44,634	49,691	60,393	59,086	44,371	57,426	59,149	60,923	62,751	64,633
CAPITAL OUTLAY	0	0	0	0	2,000	0	0	0	0	0
TOTAL EXPENSES	666,080	633,428	660,362	674,270	676,257	570,883	687,928	690,166	692,471	694,845
NET REVENUES	(10,333)	21,506	54,188	4,130	66,329	134,442	(26,352)	(72,341)	(118,421)	(205,729)
FUND BALANCE										
BEGINNING BALANCE	316,979	306,646	328,152	382,341	382,341	448,670	583,112	556,760	484,419	365,999
NET REVENUES	(10,333)	21,506	54,188	4,130	66,329	134,442	(26,352)	(72,341)	(118,421)	(205,729)
CAFR	0	0	0	0	0	0	0	0	0	0
ENDING BALANCE	306,646	328,152	382,341	386,471	448,670	583,112	556,760	484,419	365,999	160,269

CITY OF SEABROOK
2014-2015 BUDGET
FUND 50 - CRIME DISTRICT

	FOR FISCAL YEAR ENDING SEPTEMBER 30,						2015 BUDGET VS 2014 FORECAST		2015 BUDGET VS 2014 BUDGET	
EXPENSE ACCOUNTS	2011	2012	2013	2014 BUDGET	2014 FORECAST	2015 BUDGET	$CHANGE	%CHANGE	$CHANGE	%CHANGE
3010 SALARIES	399,444	373,853	393,184	396,279	404,344	329,019	(75,325)	-18.63%	(67,260)	-16.97%
3011 EDUCATION	14,462	13,527	13,111	14,311	13,317	10,440	(2,876)	-21.60%	(3,871)	-27.05%
3012 OVERTIME	17,085	20,795	16,964	15,000	23,266	15,000	(8,266)	-35.53%	0	0.00%
3100 FICA TAXES	32,895	30,570	31,352	47,586	48,075	27,145	(20,931)	-43.54%	(20,441)	-42.96%
3110 RETIREMENT	92,543	83,441	84,139	67,303	71,738	50,307	(21,431)	-29.87%	(16,996)	-25.25%
3120 HOSPITALIZATION	45,273	45,537	41,924	52,152	48,362	57,428	9,065	18.74%	5,276	10.12%
3130 WORKERS COMPENSATION	5,815	4,441	5,774	7,068	8,921	7,768	(1,152)	-12.92%	700	9.91%
3140 PSYCHOLOGICAL SERVICES	0	0	0	0	0	0	0	0.00%	0	0.00%
3150 GIFT/APPRECIATION CERTIFICATES	0	0	0	0	0	0	0	0.00%	0	0.00%
3350 UNEMPLOYEMENT BENEFITS	360	522	0	1,485	0	1,350	1,350	0.00%	(135)	-9.09%
TOTAL PERSONNEL	607,877	572,686	586,449	601,184	618,022	498,457	(119,566)	-19.35%	(102,727)	-17.09%
4040 GAS & OIL/CITY SUPPLY	11,314	13,569	13,520	14,000	11,864	15,000	3,136	26.43%	1,000	7.14%
TOTAL SUPPLIES	11,314	13,569	13,520	14,000	11,864	15,000	3,136	26.43%	1,000	7.14%
5030 RENTALS & SERVICE AGRMTS	18,982	13,065	20,919	18,000	5,210	6,000	790	15.17%	(12,000)	-66.67%
5110 MAINT-AUTOS/EQUIP	5,203	910	9,379	5,266	3,645	7,000	3,355	92.03%	1,734	32.93%
5170 MAINTENANCE - RADIOS	0	0	0	0	0		0	0.00%	0	0.00%
5220 PROF FEES - LEGAL	0	0	0	0	0		0	0.00%	0	0.00%
5300 TRAINING & CONFERENCE	540	0	337	208	656	1,000	344	52.54%	792	380.77%
5310 UNIFORMS & LAUNDRY	12,450	4,873	4,415	9,000	5,658	11,000	5,342	94.42%	2,000	22.22%
5330 INS. - MISC.	0	0	0	0	0		0	0.00%	0	0.00%
5340 DETENTION SUPPLIES	10,225	8,757	7,536	9,627	9,834	10,000	166	1.68%	373	3.87%
5400 TELEPHONE	2,251	1,515	760	1,926	1,185	1,926	741	62.50%	0	0.00%
5465 MISC EXPENDITURES	3,029	3,039	4,775	0	2,088	5,000	2,912	139.47%	5,000	0.00%
5490 CRIME PREVENTION DIV EXP	1,738	1,790	199	1,413	1,835	1,500	(335)	-18.24%	87	6.16%
5491 BIKE PATROL	0	0	0	5,000	5,000	5,000	0	0.00%	0	0.00%
5494 GREAT	0	0	0	0	0		0	0.00%	0	0.00%
5496 D.A.R.E.	143	0	0	0	0		0	0.00%	0	0.00%
5497 C.I.D.	4,951	5,667	6,837	4,646	5,470	5,000	(470)	-8.60%	354	7.62%
5499 PROJECT S.A.V.E.D.	1,005	909	0	0	0		0	0.00%	0	0.00%
5501 SCHOOL PROGRAMS	0	1,582	0	0	0		0	0.00%	0	0.00%
5503 MARINE PATROL	1,553	2,527	5,235	4,000	3,789	4,000	211	5.56%	0	0.00%
TOTAL SERVICES	62,070	44,634	60,393	59,086	44,371	57,426	13,055	29.42%	(1,660)	-41.50%
6010 AUTOS & TRUCKS	0	0	0	0	0	0	0	0.00%	0	0.00%
6020 EQUIPMENT	0	0	0	0	2,000	0	(2,000)	-100.00%	0	0.00%
	0	0	0	0	2,000	0	(2,000)	-100.00%	0	0.00%
TOTAL EXPENDITURES	681,261	630,889	660,362	674,270	676,257	570,883	(105,375)	-15.58%	(103,387)	-15.33%

ACTION ITEM CHECK LIST STATUS

#		STATUS	DATE ASSIGNED	NEXT REVIEW DATE	PROPOSED CLOSURE DATE	RESPONSIBLE ORGANIZATION	City Council RESPONSIBILITY	PLANNING OBJECTIVE #	AGENDA ITEM NUMBER	DESCRIPTION OF ACTION ITEM	STATUS AND DATE
23		OPEN/IN WORK	11/4/2014			Mayor/ City Mgr.			5.1	Provide periodic updates on TxDOT's progress to improve/widen SH 146.	
30		OPEN/IN WORK	11/18/2014			Staff			4.2	Provide periodic updates of Strategic Plan	
31		OPEN/IN WORK	12/2/2014			Staff			6.1	Mystic Village traffic issues and traffic count	Traffic plan is being considered on a staff level.
32		OPEN/IN WORK	2/17/2015			Staff			6.1	Provide periodic project updates	
33		OPEN/IN WORK	2/17/2015			Staff			6.1	Provide periodic updates on Master Plan	

May 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 **Early Voting** **8 a.m. - 5 p.m.**	**2 Keels & Wheels** **Early voting** **9-11 a.m.**
3 **Keels & Wheels**	*4* **Early voting** **7:30 a.m.—5 p.m.**	*5* **Early voting 7 a.m.-7 p.m.** **Council 7:30 p.m.**	*6*	*7* **Open Space 5 p.m.**	*8*	*9* **Election Day** **7 a.m.—7 p.m.**
10	*11*	*12*	*13*	*14* **Joint Council/ P&Z/ EDC/Master Plan special meeting 6:30 p.m.**	*15*	*16*
17	*18* **Citizens in Space**	*19* **Council 7 p.m.** **Citizens in Space**	*20* **Citizens in Space**	*21* **P&Z 7 p.m.** **Citizens in Space**	*22*	*23*
24	*25* **Holiday—city hall closed.**	*26*	*27*	*28*	*29*	*30*
31						