

The Open Space and Trails Committee met on Thursday, May 7, 2015 at 5:00 p.m. at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

Helen Burton	Chair
Sally Antrobus	Vice-Chair
John Coggeshall	Member
Monica Comeaux (exc. abs.)	Member
Debra Harper	Member
Karen Tisdell	Member
David Popken	Member
Meredith Brant	Assistant City Secretary

Chair Burton called the meeting to order at 5:05 p.m.

1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

David Popken stated that there is a new dog park in Texas City.

2.0 BUSINESS

2.1 Review of original Volunteer To-Do List.

Ms. Burton stated that the volunteer list is outdated and should be updated to reflect current needs. Items to be added include a Trash Bash coordinator, maintenance of planter boxes and updated information on the planters and parks currently adopted.

2.2 Update on the following: (Burton)

- **Meeting with city staff** – Ms. Burton stated that she had met with the city manager to discuss the new clock and the planter that will be built around it.
- **Trail emergency markers** – No new information on this item.
- **Information for dispatchers regarding green spaces** – An issue occurred recently with a dispatcher who had no knowledge of the locations of green spaces. Updated maps showing green spaces are needed.

2.3 Confirmation of volunteer recognition and presentation to Council.

Ms. Burton stated that at the April meeting members had unanimously voted on the selection of Tara Canales, David Fosdick, Jess Strickland and Cristin Rogers to receive recognition as Super Volunteers at the June 2 council meeting. She proposed that Melanie (Mel) Bentley also be included for all the work she has done in the city. Members agreed to the addition of Ms. Bentley.

2.4 Consider plans for new clock and planter to be located at the traffic circle.

This was discussed previously under Item 2.2.

3.0 ROUTINE BUSINESS

3.1 Update on recent and ongoing park activities and improvements.

Mr. Popken stated that staff has ordered bags to be placed along the trails and he will help distribute to the doggie bag stations. He added that he had met with Saul concerning the replacement of bollards at the Pine Gully entrance. Additionally there are areas along the trail which should not be mown due to the wetness; mowing creates bogs in those areas.

Mr. Coggeshall also reported on items needing repair or replacement in the parks. He also spoke about some trees needing attention. It was also suggested that the water faucet at Hester be moved so as to be out of the way of people walking by.

3.2 Approve the minutes of the April 2, 2015 meeting.

Motion was made by Ms. Harper and seconded by Ms. Antobus

To approve the minutes with two minor corrections: on lines 58 and 59 "Ms. Comeaux" was incorrect and on line 84 "Mr. Popken" should be changed to "Ms. Harper."

MOTION CARRIED BY UNANIMOUS CONSENT.

3.3 Consider Action Items Checklist which is attached and made a part of this agenda.

Item #10 Report to Council – Ms. Burton stated that she would be giving her report to council on June 2 as she will be out of town June 16.

3.4 Consider agenda items and upcoming meeting dates.

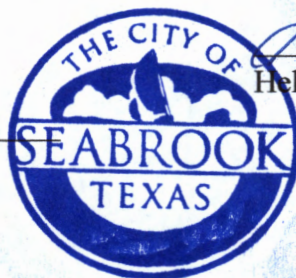
The next meeting is scheduled for June 4. Items for consideration include:

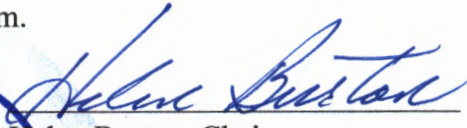
- New plans for clock and planter
- Report on volunteers

Upon motion, the meeting was adjourned at 6:00 p.m.



Robin Hicks, City Secretary




Helen Burton, Chair