

The City Council of the City of Seabrook met in special session on Tuesday, June 19,, 2012 at 7:30 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

GLENN R. ROYAL	MAYOR
ROBERT J. LLORENTE	COUNCIL PLACE NO. 1
MIKE GIANGROSSO	COUNCIL PLACE NO. 2
GARY JOHNSON	COUNCIL PLACE NO. 3
DON HOLBROOK.	COUNCIL PLACE NO. 4
THOM KOLUPSKI	COUNCIL PLACE NO. 5
LAURA DAVIS	COUNCIL PLACE NO. 6
KELLY TEMPLIN	CITY MANAGER
STEVEN L. WEATHERED	CITY ATTORNEY
MICHELE L. GLASER	CITY SECRETARY

Mayor Royal asked to move Items 2.1 and 2.2 to the beginning of the meeting to allow newly elected Council Member, Robert Llorente to assume his seat at the council table before hearing Public Comments. There were no objections.

2.0 NEW BUSINESS

2.1 Approve Resolution No. 2012-13, "Canvass of the June 16, 2012 Runoff Election." (Glaser)

A RESOLUTION AND ORDER CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE CITY OFFICERS' RUNOFF ELECTION HELD ON JUNE 16, 2012.

The results of the June 16, 2012 runoff election were as follows:

NAME	EARLY VOTES (inc. mail ballots)	ELECTION DAY VOTES	TOTAL VOTES
Robert J. Llorente	39	52	91
Robert Duncan	56	31	87
Under votes	0	0	0

A total of 178 ballots were cast. Robert J. Llorente was declared the winner.

Motion was made by Councilor Holbrook and seconded by Councilor Giangrosso

To approve Resolution No. 2012-13, "Canvass of the June 16, 2012 Runoff Election" and declare Robert J. Llorente elected to Council Member, Position 1.

48 MOTION CARRIES BY UNANIMOUS CONSENT.

49 **2.2 Administer the Oath of Office and Certificate of Election to newly elected Council**
50 **Member, Position 1. (Council)**
51

52 City Secretary, Michele Glaser administered the Oath of Office to newly elected Position 1
53 Council Member Robert J. Llorente. After receiving his oath, Councilor Llorente took his
54 place at the council table.
55

56 **1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**
57

58 Joe Pirtle, Willow Wisp spoke representing the Wildwood Civic Club. Several residents of
59 Wildwood were in the audience and identified themselves by raising their hands. Judge Pirtle
60 stated that Wildwood is the oldest subdivision in Seabrook and is starting to deteriorate due to
61 ordinance infractions such as speeding, parking in the front yards, parking over sidewalks,
62 parking in the streets overnight and the conduct of businesses in a residential zone. Judge
63 Pirtle asked the Mayor to form a subcommittee of residents, staff and one or two council
64 members to study the problem and present recommendations.
65

66 Virginia Woodruff, Willow Wisp spoke in agreement with Judge Pirtle stating that she is
67 trying to maintain the integrity of the neighborhood and prevent decreasing home prices. She
68 stated that surrounding cities, such as El Lago, Taylor Lake Village and Nassau Bay have
70 ordinances controlling these activities. She stated that city officials had met with the Civic
71 Club and recommended that they come to city during public comments.

72 **2.0 NEW BUSINESS (continued)**
73

74 **2.3 Consider approval of a special events permit for the Texas Outlaw Challenge at**
75 **Endeavor Marina Complex June 21-23, 2012 and if approved consider funding for the**
76 **event. (Applicant/Royal)**
77

78 Motion was made by Councilor Kolupski and seconded by Councilor Johnson
79

80 To approve the request.
81

82 Mr. Templin verified that funding for \$7,500 for this event had been previously approved. He
83 also verified that the applicant had met all requirements to obtain a permit.
84

85 Mayor Royal requested that the applicant apply in a timely fashion in the future.
86

87 MOTION CARRIES BY UNANIMOUS CONSENT.
88

89 **2.4 Consider approval of a special event permit for the Grand Opening Celebration of**
90 **Seabrook Waffle Company on Saturday, June 30, 2012 at 1402 Second Street. This is an**
all-day event with outside entertainment from 6:00 to 10:00 p.m. (applicant)

93 Motion was made by Councilor Llorente and seconded by Councilor Giangrosso
94

95 To approve the special events permit as requested.
96

97 MOTION CARRIES BY UNANIMOUS CONSENT.
98

99 **2.5 Review/Discuss budget process for the city, including, but not necessarily limited to:**
100 **fund balances, comparison of historical budget data and new procedures for**
101 **reimbursement to Council and other officials and employees as required by the Internal**
102 **Revenue Service. (Templin)**
103

104 Mr. Templin briefly explained the budget process and stated that a balanced budget will be
105 presented to Council next month. Mrs. Lab gave a presentation regarding, funds, budget
106 drivers and historical trends. (See attached slides.) She also briefly reviewed the budget
107 calendar.
108

109 Mayor Royal asked what the city's highest interest rate was for various debt obligations. Mrs.
110 Lab stated that she would find out and report back.
111

112 Councilor Davis asked why the city establishes goals after the budget process instead of
113 before the budget process. Mr. Templin stated that he would distribute the list of current
114 goals to Council.
115

116 Mrs. Lab stated that the IRS has a new branch for small businesses and governments and has
117 been auditing cities. She stated that the IRS had determined that any public official receiving
118 pay is an employee. However, the city's charter prevents council from receiving any pay and
119 only allows a stipend to cover expenses. Mrs. Lab stated that effective July 1, Council
120 members must submit receipts for all city related expenditures. Each member will be
121 reimbursed for expenses up to the maximum amount allowed which is \$150.00 per month.
122 She also stated that the city's municipal judges and prosecutor have recently been added to
123 payroll and will no longer receive 1099 tax forms at the end of the year. Councilor Llorente
124 asked Pam to furnish the citation from the tax code requiring this new procedure.
125

126 Mayor Royal stated that the stipends could be used for council to attend seminars and
127 meetings. He recommended that balances in the monthly stipend carry over to other months
128 within the budget year. However, there would be no carryover of stipends from one year to
129 the next. Council members discussed the possibility of receiving a prepaid debit card in the
130 yearly amount.
131

132 **3.0 ROUTINE BUSINESS**

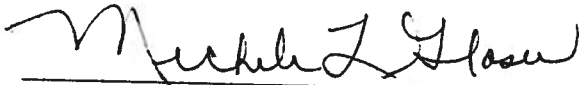
133 **3.1 Establish future meeting dates and agenda items.**
134

135 Mrs. Glaser was directed to place consideration and appointment of a special committee for
136 the Wildwood Subdivision concerns on the June 26 agenda.

Councilor Kolupski announced that he will be unable to attend the June 26 meeting.

Upon motion, Mayor Royal adjourned the meeting at 8:45 p.m.

Approved this 26th day of June, 2012.


Michele L. Glaser, TRMC
City Secretary


Glenn R. Royal, Mayor

