

**Seabrook Civil Service Commission Meeting**  
**Minutes of September 14, 2015**  
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1 The Seabrook Civil Service Commission held a meeting on Monday, September 14, 2015 at  
2 Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, and if appropriate take action  
3 on the items listed below.

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5 **THOSE PRESENT WERE:**

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7 NATALIE PICHA CHAIR  
8 JOHN CHISLER VICE -CHAIR  
9 JOE WINTER COMMISSIONER  
10 JOYCE BICE INTERIM CIVIL SERVICE DIRECTOR

11  
12 **OTHERS PRESENT WERE:**

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14 SEAN WRIGHT CHIEF OF POLICE  
15 ROBERT GONZALES SERGEANT - CID  
16

17  
18 Chairman Picha convened the meeting at 6:01 p.m.  
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- 20 1. Discuss and consider for possible action to approve the minutes of the January 12, 2015, Civil  
21 Service Commission meeting.  
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23 Motion was made by Vice-Chair Chisler and seconded by Joe Winter to approve the  
24 minutes of the January 12, 2015, Civil Service Commission meeting as written.

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26 **MOTION CARRIES UNANIMOUSLY.**  
27

- 28 2. Consideration and appropriate action, if any, to consider the appeal of Robert Gonzales to  
29 challenge certain question(s) on the promotional examination for the rank of Lieutenant  
30 administered on August 13, 2015, and appropriate action as necessary.  
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32 Motion was made by Vice-Chair Chisler and seconded by Joe Winter to move Agenda  
33 Item #4 in front of Agenda Item #2.  
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35 **MOTION CARRIES UNANIMOUSLY.**  
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37 **Section 551.072**

- 38 4. Attorney consultation pursuant to Section 551.072, Texas Government Code to provide legal  
39 advice and counsel in connection with the substantive and procedural aspects of a challenge to  
40 and appeal from the promotional test for the rank of Lieutenant administered on August 13, 2015.  
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42 Motion was made by Vice-Chair Chisler and seconded by Joe Winter to break into  
43 Executive Session at 6:03 p.m.

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45 **MOTION CARRIES UNANIMOUSLY.**  
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47 **Natalie Pica reconvened Open Session at 6:53pm**  
48

Motion was made by Chair Picha and seconded by Vice-Chair Chisler to move Item #3 before Item #2.

**MOTION CARRIES UNANIMOUSLY.**

3. Consideration and appropriate action, if any, to consider approval of a certified list for the promotional examination for the rank of Lieutenant administered on August 13, 2015.

Chair Picha asked for the Director of Civil Service to read the actual raw scores from the August 13, 2015 Promotional Exam for the rank of Lieutenant. The Director stated that Robert Gonzales had a raw score of 61, and Craig Barton had a raw score of 42. Chair Picha stated that Section 143.033 Promotional Examination Grades, (b) states "Each police officer is entitled to receive one point for each year of seniority as a classified police officer in that department, with a maximum of 10 points." Under the state statute, scoring for this promotional exam would give Robert Gonzales a score of 71.

Motion was made by Joe Winter and seconded by Vice Chair Chisler to certify the Eligibility List naming Robert Gonzales on the certified list.

**MOTION CARRIES UNANIMOUSLY.**

2. Consideration and appropriate action, if any, to consider the appeal of Robert Gonzales to challenge certain question(s) on the promotional examination for the rank of Lieutenant administered on August 13, 2015, and appropriate action as necessary.

Motion was made by Vice-Chair Chisler and seconded by Joe Winter to consider Item 2 moot.

**MOTION CARRIES UNANIMOUSLY.**

5. Update from Chief of Police on the Seabrook Police Department.

Chief Wright explained that the previous eligibility list for entry-level police officer has been exhausted and that we have an entry-level exam scheduled for October 3, 2015. He also stated that the appointment date for appointing Lt. Gonzales will be October 6<sup>th</sup>. He stated that there are currently (5) vacancies for entry-level police officers. He stated that we will be posting the Intent to Test for Sergeant Exam in November and the Sergeant exam will require an assessment center as well as the written exam. He also stated that there is a new Facebook page.

6. Consider future meeting dates and agenda items.

There was some discussion concerning having a future meeting to review the local statutes to align correctly with the Chapter 143 statute. The Commission stated that they would like to have expert legal counsel via teleconference for review at the next meeting, currently scheduled for October 19, 2015, and at that meeting the commission could establish the Sergeant Promotional Exam date as well as certify the eligibility list from the Police Officer Entry-Level exam which will be held October 3, 2015.

7. Adjourn

Motion was made by Joe Winter and seconded by Vice-Chair Chisler to adjourn.

MOTION CARRIES UNANIMOUSLY.

The meeting was adjourned at 7:08 p.m.

APPROVED THIS 19<sup>TH</sup> DAY OF OCTOBER, 2015.

A handwritten signature in blue ink, appearing to read "Natalie Licha", written over a horizontal line.

Natalie, Chair

A handwritten signature in blue ink, appearing to read "Joyce Bice", written over a horizontal line.

Joyce Bice, Interim Civil Service Director / Secretary