

Seabrook Civil Service Commission Meeting
Minutes of October 19, 2015
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The Seabrook Civil Service Commission held a meeting on Monday, October 19, 2015 at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, and if appropriate take action on the items listed below.

THOSE PRESENT WERE:

NATALIE PICHA	CHAIR
JOHN CHISLER	VICE -CHAIR
JOE WINTER	EXCUSED ABSENCE
JOYCE BICE	INTERIM CIVIL SERVICE DIRECTOR

OTHERS PRESENT WERE:

RIC NAVARRO	CIVIL SERVICE ATTORNEY
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Chairman Picha convened the meeting at 6:03 p.m.

By motion and vote, some of the items below were taken out of order.

Item 1

Discuss and consider for possible action to approve the minutes of the September 14, 2015, Civil Service Commission meeting.

Motion was made by Vice-Chair Chisler and seconded by Chair Picha to approve the minutes of the September 14, 2015, Civil Service Commission meeting as written.

MOTION CARRIES UNANIMOUSLY.

Item 2

Consideration and appropriate action, if any, to approve a certified list for the Police Officer – Entry Level examination administered on October 3, 2015.

Motion was made by Vice-Chair Chisler and seconded by Chair Picha to approve and certify the Eligibility List of the Police Officer – Entry Level examination administered on October 3, 2015.

MOTION CARRIES UNANIMOUSLY.

Item 5

Consideration and appropriate action, if any, to appoint Joyce Bice as permanent Civil Service Director.

Motion was made by Vice-Chair Chisler and seconded by Chair Picha to appoint Joyce Bice as permanent Civil Service Director.

MOTION CARRIES UNANIMOUSLY.

EXECUTIVE SESSION

Section 551.072

Item 6

Attorney consultation pursuant to Section 551.072, Texas Government Code to provide legal advice and counsel and on amendments to civil service rules, promotional process and procedure, disciplinary process and procedure, and related legal matters.

At approximately 6:06 p.m., Chair Picha announced that the Commission would hold a closed Executive Session.

Chair Picha reconvened Open Session at 8:22 p.m.

Item 4

Consideration and appropriate action, if any, to approve revising Chapter 143.033, (2), of the City of Seabrook Police Officer's Civil Service Commission Rules and Regulations.

Ric Navarro gave a briefing, stating that in connection with aligning the Local Rules with the Statutory requirement for how the calculation of seniority points are supposed to be folded into the raw test score, our Local Rules stated that seniority points may not be used to obtain a minimum passing score on the examination. He further stated that the Statute 143-033, Texas Local Government Code, states each police officer is entitled to one point for each year of seniority, with a max of 10 points, to be added to the grade placed on the eligibility list by adding the applicant's points for seniority to the applicant's grade on the written examination. He stated that in a recent promotional exam, a situation occurred where an officer would have passed with following the statute, and we are now coming behind that action and correcting the Local Rule to align itself with the Statute.

Motion was made by Vice-Chair Chisler and seconded by Chair Picha to take legal counsel advice and modify the Local Rule to agree with the State Statute.

MOTION CARRIES UNANIMOUSLY.

Item 3

Consideration and appropriate action, if any, to set a date for a promotional exam to the rank of Sergeant for November 23, 2015.

Ric Navarro, Civil Service Attorney, stated that he would advise to postpone setting that date for the Director to look into some legal questions that have arisen.

Motion was made by Vice-Chair Chisler and seconded by Chair Picha to postpone setting a promotional exam to the rank of Sergeant to a future date pending information from the Director and Legal Counsel.

MOTION CARRIES UNANIMOUSLY.

Item 7

Consider future meeting dates and agenda items.

Chair Picha stated based on advice from legal counsel to move forward to setting a new meeting date for the promotional to October 26.

Chairman Chisler stated that for the records he will be out of town October 27th to approximately November 18th.

Joyce Bice, Civil Service Director, stated that there are some concerns concerning the procedures in the Local Rules to allow filling entry level positions. Ric Navarro, Civil Service Attorney, stated that there are some issues concerning the procedures and they can be discussed in executive session and open session.

Item 8

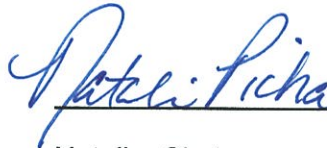
Adjourn

Motion was made by Vice-Chair Chisler and seconded by Chair Picha to adjourn.

MOTION CARRIES UNANIMOUSLY.

The meeting was adjourned at 8:33 p.m.

APPROVED THIS 26TH DAY OF OCTOBER, 2015.



Natalie, Chair



Joyce Bice, Civil Service Director